## **REPORT**

## Workshop on "CV WRITING" in collaboration with T.I.M.E MBA CELL Mata Sundri College, Delhi University

MBA Cell of Mata Sundri College for Women (An initiative by IQAC) in collaboration with T.I.M.E conducted a workshop on "CV writing" on 8<sup>th</sup> September 2022 at 12.30 P.M in Lab 5 of the college. Mr. Jayanta Saha from T.I.M.E. was invited to address the students about "CV Writing".

The workshop started with felicitation of our honorable Principal Dr. (Prof.) Harpreet Kaur, Mr. Jayanta Saha and Mr. Devendra Singh . Students were motivated by Principal maam and Mr. Devendra Singh about the relevance of CV Writing in today's world. Mr. Jayanta Saha started the workshop by explaining the meaning of CV and its relevance in a student's life. He explained difference between a CV, a Resume, and a Portfolio. He emphasized on do's and dont's while writing a CV. He explained each aspect which a student must take care of while preparing a CV, the different types of CVs prepared, etc. The students greatly participated and asked questions after the session.

The workshop was a successful with huge participation giving insights about the guidelines to be followed by the students while writing their CV.