



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

**Key Indicator - 5.1 Student Support**

**5.1.5 Proofs of constitutions of ICC/Grievances/Anti-Ragging committee**

**Internal Complaints Committee**

ICC of the college is constituted as per the UGC regulations and University guidelines. Student Members of ICC are also elected every year through ICC elections. Details of all ICC members from 2016 till date was already submitted as- <https://mscw.ac.in/Criteria5/5.1.5.1.pdf>

**INTERNAL COMPLAINTS COMMITTEE (ICC)**

INTERNAL COMPLAINTS COMMITTEE (ICC)

MEMBERS

ORDINANCES & GUIDELINES

ICC EVENTS

MINUTES OF MEETINGS

ICC MAGAZINE

Internal Complaints Committee (ICC) The College has a robust Internal Complaints Committee in accordance with the notifications of the University, and as per the Sexual Harassment for Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, and UGC Guidelines of May, 2016, on the same. Display boards are positioned at various prominent locations, with details of all members of the Committee.

A number of activities are organized throughout the year, in order to create awareness about Sexual Harassment, apart from an orientation programme which is conducted with students, to acquaint them about the guidelines in the Jurisdiction. The committee conducted many activities including an Inter-College Poster Making Competition, Quiz competition and many other such activities to highlight the menace of Sexual Harassment. The theme of the Poster making competition last session, was on 'Sexual Harassment of Women' in June, 2021. The Committee also conducted a 30-hour Short Term Course on 'Gender Sensitization', in Collaboration with White Swan Consulting Group and IQAC team of the College.

A duly constituted committee comprising of teaching faculty members, non-teaching staff and students look after students' concerns.



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

Internal Complaints Committee (ICC) The College has a robust Internal Complaints Committee in accordance with the notifications of the University, and as per the Sexual Harassment for Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, and UGC Guidelines of May, 2016. on the same. Display boards are positioned at various prominent locations, with details of all members of the Committee.

A number of activities are organized throughout the year, in order to create awareness about Sexual Harassment, apart from an orientation programme which is conducted with students, to acquaint them about the guidelines in the Jurisdiction. The committee conducted many activities including an InterCollege Poster Making Competition, Quiz competition and many other such activities to highlight the menace of Sexual Harassment. The theme of the Poster making competition last session, was on 'Sexual Harassment of Women' in June, 2021. The Committee also conducted a 30-hour Short Term Course on 'Gender Sensitization', in Collaboration with White Swan Consulting Group and IQAC team of the College.

A duly constituted committee comprising of teaching faculty members, non-teaching staff and students look after students' concerns.

**Internal Complaints Committee**

Ms. Poonam Sharma (Associate Professor)	Department of Pol. Science	Presiding Officer	9811669275	poonam20051972@gmail.com
Dr Tanu Dhingra (Associate Professor)	Department of Commerce	Member	9818682286	tanudhingra@ms.du.ac.in
Dr. Uzma Nadeem (Assistant Professor)	Department of Environmental Studies	Member	9205230524	uzmanadeem@ms.du.ac.in
Dr. Moitri Dey	Department of Political Science	Member	9891270969	moitridey@gmail.com
Mr. Manjit Singh (Section Officer)	Accounts	Member	9810087075	manjitsinghmssc@gmail.com
Ms. Suman Khanna (Founder, Vidhi Bharti Prishad Org.)	NGO	Member	9899651272	vidhibhartiprishad@hotmail.com
MS. MONIKA GODIA	Pol.Sc.(H) (POL/18/07)	President	8396954483	
MS. PARUL JINDAL	BA(P) (POL/18/148)	Vice-President	8588836526	
MS. PAKIZA SEKH	B.A.(P) (BAP/19/237)	Secretary	8287523507	
MS. TARIKA JAIN	BA(P) (BCP/20/134)	Joint-Secretary	9873413173	

**Weblink for all details of ICC- [https://mscw.ac.in/icc\\_msc.aspx](https://mscw.ac.in/icc_msc.aspx)**



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

**University Ordinances and UGC guidelines followed for ICC constitution**

**Internal Complaints Committee**  
Mata Sundri College for Women  
(University of Delhi)  
In collaboration with  
**Breakthrough India**  
Organizing  
**Online Training Workshop On**  
**STAND-UP AGAINST STREET HARASSMENT**  
29 August 2021 - 2:00 P.M.  
Only for ICC Members & CRs of MSCW  
E- Certificate will be provided

**Members:**  
Shri. Manjit Singh (Member, ICC)  
Dr. Tama Dhiagra (Member, ICC)  
Mrs. Poonam Sharma (Member, ICC)  
Dr. Kamlesh Kaur (Presiding Officer, ICC)  
Prof. Harpreet Kaur (Principal)

**Internal Complaints Committee (ICC)**

- INTERNAL COMPLAINTS COMMITTEE (ICC)
- MEMBERS
- ORDINANCES & GUIDELINES
- ICC EVENTS
- MINUTES OF MEETINGS
- ICC MAGAZINE

**Ordinance-XV D for Sexual Harassment - Appendix-A**

**UGC (Prevention, Prohibition & Redressal of Sexual Harassment of Women employees and students in higher education institutions) Regulations, 2015**

**Information regarding Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013**

**Guidelines - ICC Elections**

**Guidelines and norms laid down by the Hon'ble Supreme Court in Vishaka and Others Vs. State of Rajasthan and Others(JT 1997 (7) SC 384)**



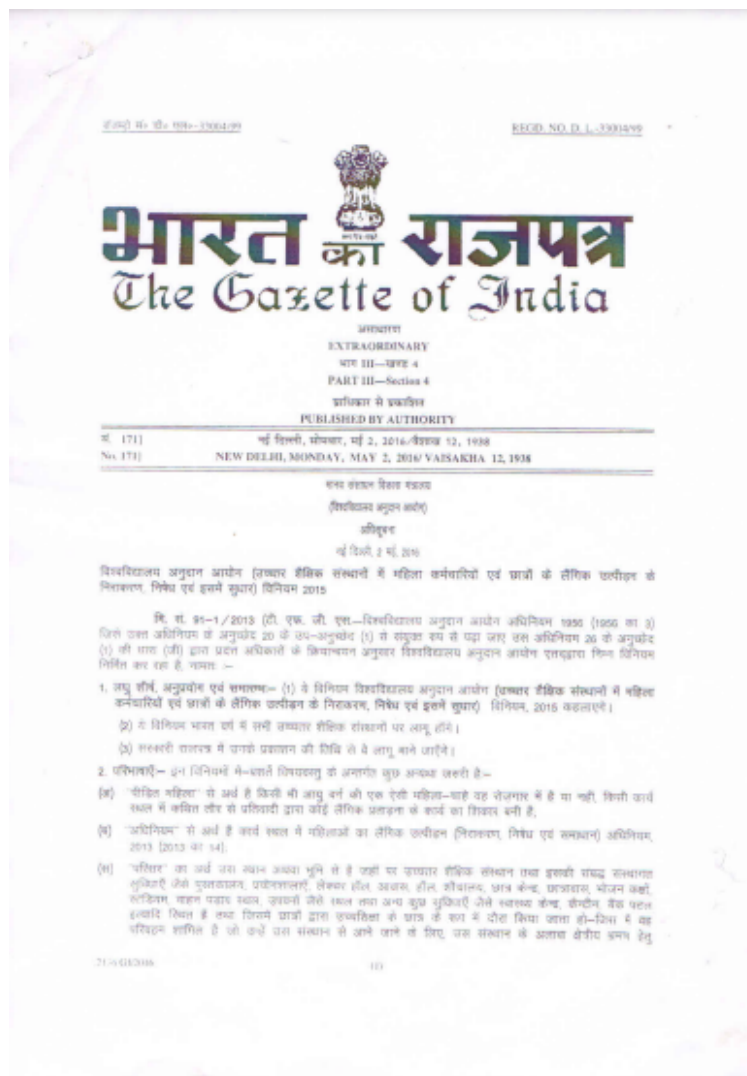
**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

- **University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015-**

[https://mscw.ac.in/icc/12022018\\_IIC\\_UGC-regulations\\_sexual-harassment.pdf](https://mscw.ac.in/icc/12022018_IIC_UGC-regulations_sexual-harassment.pdf)





**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

[https://mscw.ac.in/icc/25022021\\_Ord-XV-D-Sexual-Harassment-Appendix-A.pdf](https://mscw.ac.in/icc/25022021_Ord-XV-D-Sexual-Harassment-Appendix-A.pdf)

ORDINANCE XV

**Ord. XV-D- Sexual Harassment**

**Appendix-A**

**University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015**

**Section 1 – Short title extent and commencement**

- (1) These regulations may be called the University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015.
- (2) They shall apply to all higher educational institutions in India.
- (3) They shall come into force on the date of their publication in the Official Gazette.

**Section 2 – Definitions**

In these regulations, unless the context otherwise requires:-

- (a) "aggrieved woman" means in relation to work place, a woman of any age whether employed or not, who alleges to have been subjected to any act of sexual harassment by the respondent;
- (b) "Act" means the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (14 of 2013);
- (c) "campus" means the location or the land on which a Higher Educational Institution and its related institutional facilities like libraries, laboratories, lecture halls, residences, halls, toilets, student centres, hostels, dining halls, stadiums, parking areas, parks-like settings and other amenities like health centres, canteens, Bank counters, etc., are situated and also includes extended campus and covers within its scope places visited as a student of the HEI including transportation provided for the purpose of commuting to and from the institution, the locations outside the institution on field trips, internships, study tours, excursions, short-term placements, places used for camps, cultural festivals, sports meets and such other activities where a person is participating in the capacity of an employee or a student of the HEI;
- (d) "Commission" means the University Grants Commission established under section 4 of the University Grants Commission Act, 1956 (3 of 1956);
- (e) "covered individuals" are persons who have engaged in protected activity such as filing a sexual harassment charge, or who are closely associated with an individual who has engaged in protected activity and such person can be an employee or a fellow student or guardian of the offended person;
- (f) "employee" means a person as defined in the Act and also includes, for the purposes of these Regulations trainee, apprentice (or called by any other name), interns, volunteers, teacher assistants, research assistants, whether employed or not, including those involved in field studies, projects, short-visits and camps;
- (g) "Executive Authority" means the chief executive authority of the HEI, by whatever name called, in which the general administration of the HEI is vested. For public funded institutions the Executive Authority means the



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

- **Guidelines and norms laid down by the Hon'ble Supreme Court in Vishaka and Others Vs. State of Rajasthan and Others(JT 1997 (7) SC 384)-**  
<https://mscw.ac.in/icc/vishaka%20guidelines%20against%20Sexual%20Harassment%20at%20work%20place.pdf>

**Vishaka Guidelines**  
against  
**Sexual Harassment at Workplace**

**Guidelines and norms laid down by the Hon'ble Supreme Court in Vishaka and Others Vs. State of Rajasthan and Others(JT 1997 (7) SC 384)**

---

**HAVING REGARD** to the definition of 'human rights' in Section 2 (d) of the Protection of Human Rights Act, 1993,

**TAKING NOTE** of the fact that the present civil and penal laws in India do not adequately provide for specific protection of women from sexual harassment in work places and that enactment of such legislation will take considerable time,

It is necessary and expedient for employers in work places as well as other responsible persons or institutions to observe certain guidelines to ensure the prevention of sexual harassment of women.

**Duty of the Employer or other responsible persons in work places and other institutions**

It shall be the duty of the employer or other responsible persons in work places or other institutions to prevent or deter the commission of acts of sexual harassment and to provide the procedures for the resolution, settlement or prosecution of acts, of sexual harassment by taking all steps required.

**Definition**

For this purpose, sexual harassment includes such unwelcome sexually determined behaviour (whether directly or by implication) as:

- a) Physical contact and advances;
- b) A demand or request for sexual favours;
- c) Sexually coloured remarks;
- d) Showing pornography;
- e) Any other unwelcome physical, verbal or non-verbal conduct of sexual nature



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

- **Sexual Harrassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013-** [https://mscw.ac.in/icc/Act\\_2013.pdf](https://mscw.ac.in/icc/Act_2013.pdf)

**Mata Sundri College for Women  
(University of Delhi)**

**Sexual Harrassment of Women at Workplace (Prevention,  
prohibition and Redressal) Act 2013**

**Are You Being Sexually Harassed?**

If you are a female student/employee experiencing sexual harassment at your work place/college, or if you want to help a victim, read on:

The Sexual Harassment of Women at Workplace Act, 2013 came into effect on 9<sup>th</sup> December, 2013. The University of Delhi issued the notification on this Act on 9<sup>th</sup> January, 2014.

The Act makes it mandatory to set up a Complaints Committee to deal with incidents of sexual harassment. Accordingly, the University set up the Internal Complaints Committee (ICC), on 9<sup>th</sup> January, 2014. The ICC replaced the earlier Apex Complaints Committee against Sexual Harassment (ACC).

The ICC includes in its purview all faculties, departments, centres, and halls of the University of Delhi. The colleges and institutions of the University have constituted their own ICCs.

**What constitutes sexual harassment?**

Sexual Harassment includes unwelcome sexual behaviour of direct or implied nature such as:

- Physical contact and advances
- Requests for sexual favours
- Sexually coloured remarks
- Showing pornography
- Unwelcome physical, verbal, or non-verbal sexual conduct

**How does one prepare a complaint?**

- Write exactly what happened with details, dates, names of witnesses & documents, if any.
- Be specific about the incident/incidents.
- Be honest, as false complaints can invite penalties.

**What is the time limit for filing a complaint?**



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

- You need to file a complaint of sexual harassment within three months of the incident.
- The period may extend to another three months, in grave circumstances that may have prevented you from filing the complaint on time.

**How to file a complaint**

- Submit the complaint:
- Directly at the office of the ICC (Second Floor, Academic Research Centre, Patel Marg, Opp. Khalsa College, Delhi University, Delhi — 110007) OR
- Send an email to: [icc.wsdcd@gmail.com](mailto:icc.wsdcd@gmail.com).

**How does the ICC proceed on your complaint?**

- On receipt of the complaint, the ICC assesses it.
- If it is a valid case, the ICC will ask for 6 copies of the complaint with supporting documents, if any.
- One copy of the complaint will be sent to the respondent (i.e. the person who allegedly committed the harassment) within seven working days.
- The respondent has to file his reply within ten working days.
- The ICC follows the principles of natural justice during the proceedings which include:
  - Right of hearing to the Parties
    - Examination and cross-examination of Parties and witnesses
    - Supply of copy of the findings to the Parties for their responses

**Is there any provision for conciliation?**

- The ICC can take steps to settle the matter between the victim and the respondent.
- This option will be used only at the request of the woman (victim).
- Monetary settlement shall not be the basis of conciliation.
- If the settlement is not reached, you can go back to the committee and initiate an enquiry.

**What is the period of enquiry and action?**

- The committee is required to complete the enquiry within 90 days.
- On completion of the enquiry, the report will be sent to the employer.

**What if the complaint is false (malicious)?**

- If a complaint is false with malicious intent, you can be penalized as per the service rules.

**Does the Act guarantee protection against disclosure of identity?**

- The identity and address of the aggrieved woman, respondent, and the witness cannot be disclosed.
- Anyone who discloses the name or identity of the aggrieved woman or witnesses will be liable to pay a penalty of FRS. 5,000.
- However, information regarding justice secured for any victim can be publicised without disclosing the identity.

**Ex-Parte decisions**

Ex-parte decisions are those that are reached in the absence of the complainant/respondent. The ICC can give an ex-parte decision if the complainant/respondent fails without sufficient cause, to present her or himself for three consecutive hearings. The ICC can also terminate the enquiry proceedings on these grounds. However Ex-parte or termination order will not be passed without giving the complainant/respondent a 15 —day notice in writing.





**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

- **University Guidelines for ICC elections-**  
<https://mscw.ac.in/icc/Guidelines%20-%20ICC%20Elections.pdf>

**University of Delhi**

The guidelines to elect three student members of the Internal Complaints Committee (ICC) in terms of Section 4 (1) (c) of the University Grants Commission (Prevention, Prohibition and Redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015:

**Procedure for election:**

In view of large number of students, election of 3 students representatives to the ICC with at least one male student and one female student shall be held in two tiers. The 1<sup>st</sup> tier election shall be held at the Departmental/Centre level and the 2<sup>nd</sup> tier election shall be held at the University level.

**Schedule of the Election:**

The 1<sup>st</sup> tier election should be conducted within 2 days from the date of notification, and the 2<sup>nd</sup> tier election should be conducted within 7 working days. The Proctor shall be the Chief Election Officer for this election and may appoint additional election officers as per requirement.

Day 1-2:	1 <sup>st</sup> tier election of Class Representatives (CRs) at the Department/Centre level.
Day 3:	Submission of the list of elected students (CRs) of the 1 <sup>st</sup> tier by HoD to the office of the Proctor.
Day 4	Filing of nomination for the 2 <sup>nd</sup> tier election
Day 5	Withdrawal of the nomination(s) by 5 p.m. and declaration of the list of eligible candidates for the 2 <sup>nd</sup> tier election.
Day 6	Preparations for 2 <sup>nd</sup> tier election.
Day 7	Voting for 2 <sup>nd</sup> tier Election, counting of votes and declaration of result.

**1<sup>st</sup> Tier Election:**

The 1<sup>st</sup> tier election shall be held at the level of the Department/Centre. The Department / Centre may have students of Under-Graduate, Post-Graduate, M. Phil and Ph.D programmes. In the 1<sup>st</sup> tier, class representative (CR) may be

---

Page 1 of 4



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

elected for each academic programme i.e. (i) UG, (ii) PG, (iii) M.Phil & Ph.D run by each Department.

If there are more than one section/class for a particular academic programme, one class representative may be selected from amongst the CRs of each programme. For instance, if there are 2 sections (class) in each year of three-year UG Programme, then 3X2=6 class representatives (CRs) may be elected first. Thereafter, these 6 CRs may then elect one amongst them as the UG-CR. Similarly, one PG-CR may be elected to represent the Post-Graduate students and one Research-CR may be elected to represent the M.Phil & Ph.D. students of the Department/Centre. The election of the respective CRs shall be held by the department after giving due notice to the students.

The election of the class representatives should be conducted by the Department / Centre through a democratic, fair and transparent process and the Head of the Department shall ensure the same.

The Head of the Department/Centre shall forward the list of class representatives of the 1<sup>st</sup> - tier election, which shall consist of 1 UG-CR representing Under-Graduate students (if any); 1 PG-CR at the Master's / Post-Graduate level (including LLB); 1 Research - CR representing M.Phil (LLM) students & Ph.D. scholars, of which at least one of the CRs should be female.

**The following shall be the eligibility criteria for being elected as a C.R:**

- He / She should be a student pursuing regular degree course in the University.
- Age limit for contesting 2<sup>nd</sup> tier election will be: UG:17 to 22 years; PG: 24-25 and M. Phil/Ph.D: 28 years;
- Minimum 75% attendance in the previous year / semester, as applicable;
- No backlog of papers;
- Must have secured at least 55% consolidated marks in the latest final examination;
- Not subjected to any disciplinary action in the past and should not have any criminal record.



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

**Election of student members to the ICC (2<sup>nd</sup> Tier election)**

The names of the CRs sent by the Department / Centre to the Proctor's Office shall be the exhaustive list of electorate as well as probable candidates for the 2<sup>nd</sup> tier election at the University level. The 2<sup>nd</sup> tier election shall be conducted by the office of the Proctor of the University. Nominations may be invited from among these CRs separately for each level (UG/PG/M.Phil & Ph.D), wherein at least one of the candidates shall be a female student and all nominees shall satisfy the following eligibility criteria:

1. Each nominee should have at least one semester remaining for obtaining the degree on the date of filing the nomination.
2. Should not have contested 2<sup>nd</sup> tier election of the ICC in the past.

The 2<sup>nd</sup> tier of election shall be subject to a maximum of 10 candidates seeking election of three posts of ICC membership. At least one female candidate each from UG, PG and Research programmes should figure in these 10 candidates for the 2<sup>nd</sup> tier election.

A maximum of five (5) days shall be given for filing the nominations for 2<sup>nd</sup> tier election and the nominees shall be given 2 days to withdraw their nominations. The final list of candidates for the 2<sup>nd</sup> tier election may be announced within 24 hours of withdrawal of nominations. The 2<sup>nd</sup> tier election shall be held within seven (7) working days from the date of announcement of the list of eligible candidates.

The election in the 2<sup>nd</sup> tier will be on the basis of preferential voting. The candidates receiving maximum number of votes among each category i.e. UG, PG and Research, shall be declared elected, provided that at least one is a female candidate. If all the three candidates who secured the highest votes in 2<sup>nd</sup> tier election turn out to be male students, then to ensure at least one female student representation in the ICC, the marks secured in class XII by those three candidates (who received highest votes) shall be referred to. Amongst the three candidates, whoever secured the least in the Class XII boards examination shall be eliminated and in his place the woman candidate of the same category who received the highest number of votes shall be the student representative to the ICC for that category.

In case of a tie, the candidate getting higher percentage of consolidated marks in the previous examination shall be declared as elected.

The election result shall be duly notified. The three students so elected shall serve as Student Representatives in the ICC.

---

Page 3 of 4



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

**Term of the student members to the ICC**

The term of the Research Student Representative to the ICC shall be for a period one year or till the result of subsequent 2<sup>nd</sup> tier election is declared or till he/she is a bonafide student of that course for which he/she was elected as CR, whichever is earlier.

The term for the UG and PG student representatives to the ICC shall be for a period of one academic year or till the declaration of results of the subsequent 2<sup>nd</sup> tier election in the category, whichever is earlier, provided that

- (i) UG and PG student representatives shall not represent in the ICC from the end of their examination (in May) till the commencement of the subsequent academic session, and
- (ii) UG and PG student representatives to the ICC shall, in no case, have a term beyond one year.

**Grievance redressal:**

The Grievance Officer of the 2<sup>nd</sup> tier election shall be the Dean, Students' Welfare of the University who is also the Nodal Officer, Grievances, in the University. Any grievance relating to the 2<sup>nd</sup> tier election shall be submitted within 7 days of the declaration of the result of the 2<sup>nd</sup> tier election.

The Grievance Officer for the 1<sup>st</sup> tier election shall be the Dean of the concerned Faculty and shall redress the grievance by constituting an appropriate committee consisting of at least a senior faculty member, a non-teaching staff and a student representative. The grievance relating to 1<sup>st</sup> tier election shall be submitted within 7 days of the declaration of result of 1<sup>st</sup> tier election.

Any grievance received after the expiry of the limitation period shall be considered as time barred and hence rejected. However, the grievance mechanism including the time limit shall be notified at the time of announcement of the 1<sup>st</sup> tier election itself.

*Rai*  
Deputy Registrar Estab (NT)  
%c  
16/03/18

---

Page 4 of 4



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

**Grievance Redressal Committee of College**

Grievance Redressal committee of the college is constituted as per the UGC and University guidelines. Website link for details:

[https://mscw.ac.in/Grievances\\_Committee\\_Members.aspx](https://mscw.ac.in/Grievances_Committee_Members.aspx)

**MATA SUNDRI COLLEGE FOR WOMEN**  
(UNIVERSITY OF DELHI)  
MATA SUNDRI LANE, NEW DELHI-110 002

PHONE : 23237291  
FAX : 23236102

Ref. No. : MSC/ADMN... 82 / 2016 - 15

Dated : 24/04/2016

**College Grievance Redressal Committee**

This is with reference to the letter No. CB-W444/2016/161 dated 24.02.2016 issued by Assistant Registrar (Colleges), University of Delhi. As per direction of UGC college has constituted a Grievance Redressal Committee. Following are the members of the committee:

01. Padma Shri S. Vikramjit Singh Sahney - Chairman, College Governing Body
02. Dr. Kamlesh Kaur - Associate Professor, Department of Commerce
03. Dr. Jasjit Kaur - Associate Professor, Department of Pol. Science
04. Dr. Amarjit Kaur - Associate Professor, Department of History
05. Isha Attri - Student Representative, B.EL.Ed 3<sup>rd</sup> Yr Roll No BEL/13/031.

All Concerned should note.

Kaushal Jit Kaur  
Offg. Principal

Uploaded on website on 04/4/16  
To Obawa 8/4/16  
Chakry 8/4/16  
Anjita  
Jasjit



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

## **ANTI-RAGGING COMMITTEE**

**Anti-ragging committee of the college is constituted as per the UGC regulations and University guidelines. Details of all anti-ragging committee members from 2016 till date was already submitted as- <https://mscw.ac.in/Criteria5/5.1.5.1.pdf>**

### Anti Ragging Committee

<p><a href="#">MEMBERS</a></p> <p><a href="#">ORDINANCE XV-C</a></p> <p><a href="#">MINUTES OF MEETINGS</a></p> <p><a href="#">MENDATORY ONLINE UNDERTAKING</a></p>	<h4>Anti Ragging Committee</h4> <p>The College diligently follows the UGC Regulations on curbing the menace of Ragging . Our objective is to prohibit any conduct by any student by act of teasing, treating or handling rudeness with a fresher or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm.</p> <h4>Anti Ragging Undertaking</h4> <p><a href="#">ANTI RAGGING Undertaking BY STUDENTS AND PARENTS/GUARDIANS</a></p> <h4>Aman Movement</h4> <p><a href="#">ANTI RAGGING Undertaking BY STUDENTS AND PARENTS/GUARDIANS</a></p> <p>With respect to the U.G.C. directives to curb the menace of Anti Ragging in Higher Educational Institute, the following steps have been taken:-</p> <ol style="list-style-type: none"><li>1. Two Associate Professors were made Convener and Co-Convener of the Anti Ragging Committee in the Staff Council Meeting during semester- July-Dec.</li><li>2. Contact details of the above were put up on the College Website before College opened.</li><li>3. An Anti Ragging Squad of five third year students and one Ad-hoc teacher was constituted to spread awareness of this issue.</li><li>4. CCTV Cameras are installed in vital points to monitor the same.</li><li>5. Large bold and colourful charts have been put up in vital areas of the college sending the message of anti-ragging. These display all the contact details of the Anti Ragging committee.</li><li>6. Surveillance is conducted by above committee periodically. If the charts are found to be torn they are put up again.</li><li>7. On the first day of the new session, during the Orientation Programme the Core Anti Ragging Committee was introduced in person to the first year students.</li></ol> <p>Zero cases of ragging have been reported in our college. We are indeed successful in curbing ragging in our college premise.</p> <p><b>Anti- Ragging Helpline No:1800-180-5522(Toll Free)</b></p> <p><b>Anti- Ragging E-mail:helpline@antiragging.net</b></p> <p>Contact Details of Anti- Ragging Committee :</p>
---	---



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

Name of the Employee	Position	Address	Contact No	Email-ID
Dr. Gurjit Kaur	Convenor	Department of Punjabi, Mata Sundri College	9810369586	gurjitkaur@ms.du.ac.in
Dr. Iqbal Kaur	Co-Convener	Department of Punjabi, Mata Sundri College	9818286168	iqbalkaur@ms.du.ac.in
Dr. Punam Chalia	Member	Department of Hindi, Mata Sundri College	9818286168	punamchalia@ms.du.ac.in
Dr. Harsha Kumari	Member	Department of Sanskrit, Mata Sundri College	9818010092	harshakumari@ms.du.ac.in

**Help Line Number of Anti-Ragging Cell**

Mata Sundri College for Women  
011-23237291

**Website link for details of Anti-ragging committee:**

**[https://mscw.ac.in/Anti-Ragging\\_Committee.aspx](https://mscw.ac.in/Anti-Ragging_Committee.aspx)**



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

**Ordinance for Anti-Ragging committee -  
[https://mscw.ac.in/ordinances/Ordinance\\_xvc.pdf](https://mscw.ac.in/ordinances/Ordinance_xvc.pdf)**

**ORDINANCE XV-C**

**Prohibition and Punishment for Ragging**

1. Ragging in any form is strictly prohibited, within the premises of College / Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which :
  - a) involve physical assault or threat to use of physical force.
  - b) violate the status, dignity and honour of women students.
  - c) violate the status, dignity and honour of students belonging to the scheduled caste and
  - d) tribe.
  - e) expose students to ridicule and contempt and affect their self-esteem.
  - f) entail verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/ her decision shall be final.





**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR5/DVV/5.1.5

9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.
12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
13. All Institutions within the Delhi University system shall be obligated to carry out instructions/ directions issued under this Ordinance, and to give aid assistance to the ViceChancellor to achieve the effective implementation of the Ordinance.

**Note: Order of the Vice-Chancellor in pursuance of Ordinance XV-C:**

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

Section Officer (Accounts)  
Mata Sundri College for Women  
Mata Sundri Lane,  
New Delhi-110002

Coordinator  
Internal Quality Assurance Cell  
Mata Sundri College for Women  
(University of Delhi)  
New Delhi-110002

Principal  
Mata Sundri College For Women  
University of Delhi