

GUIDELINES TO BE STRICTLY FOLLOWED BY STUDENTS DURING OPEN BOOK EXAMINATION (OBE) DECEMBER, 2020

- All students must ensure that their examination forms for their respective courses have been filled.
- Students should recheck their details on the DU portal. If there is any query/discrepancy, the student should contact the administrative office for corrections.
- Students should have appropriate device (such as laptop/desktop/mobile phone) with internet facility for downloading question paper and uploading of answer sheets on the University Portal.
- On the first page of the answer sheet, the students have to write down their details. Students should write the same mobile number and email ID as mentioned in the examination form.
- Students should write on A4 size sheets.
- Students have to upload their answer sheets only on the OBE portal.
- The time limit is only 4 hours which includes 3 hours for writing and 1 hour for uploading. In case there is a delay, the maximum limit for submission of answer sheets is 60 minutes. However, an explanation will be sought from the student for the delay, and approval will be given by the Review Committee. So please follow the 4 hour time duration.
- Students should upload answer sheets only in PDF format with a limit of 7 MB per question.
- Students should check if they have downloaded the correct question paper. Also they should make sure they upload the correct answer sheets.
- Students should keep visiting the official website of DU and OBE portal regularly for updated notifications.
- **Every student should read the Notification issued dated 18.11.2020 {Ref. No./Dean(Exams.)/2020/1181} carefully and follow the instructions correctly.**