

**MATA SUNDRI COLLEGE FOR WOMEN
(UNIVERSITY OF DELHI)**

Instructions for Students appearing for online OBE Examination

1. Students have to log-in to the following web portal for online Open Book Examination (University of Delhi): **<https://obe.du.ac.in>**

Students should hereby note the session wise OBE Exam Timings:

- **Morning session:** 7.30 am to 11.30 am
- **BEEd session:** 10.00 am to 2.00 pm
- **Afternoon session:** 11.30 am to 3.30 pm
- **Evening session:** 3.30 pm to 7.30 pm

2. Students should complete their examination within first **THREE hours'** time and **remaining ONE hour** should be **kept for submitting their answer scripts.**

3. If a student is unable to upload her answer script on the Delhi University portal, then, she should email her answer script on the **Delhi University email id: obescript@exam.du.ac.in**

The **decision to email answer script** should be taken by the student **30 minutes before end time of the exam**, keeping in mind network or internet connectivity issues or power cut at their place of examination.

4. In case the student is unable to email her answer script to Delhi University email id mentioned above **in point no. 3**, then she should email her answer script to **mscw_online_exam2020@ms.du.ac.in**

5. Students should make sure that they press the **Submit button**, after finishing and previewing their answer scripts. Otherwise, it will lead to auto-submission of answer scripts which may cause confusion later about submission and students may receive some auto-generated emails about partial submission.

6. For any kind of grievances related to online OBE examination, the student should email to the Delhi University Grievance email id: **grievance@exam.du.ac.in**