

An Internal Meeting of the IQAC was held on 3rd May, 2017 at 12.30 pm in the Principal's Office.

The following Members attended the Meeting:

Dr. Kawarjit Kaur	Chairperson
Dr. Harinder M.Sandhu	Coordinator
Dr. Kiranjeet Sethi	English Department
Dr. Sharda Garg	Commerce Department
Dr.Parnita Gaur	Psychology Department
Dr.Jasjit Kaur	Pol.Science Department
Dr. Amarjit Kaur	History Department
Ms. Ruchi Garg	B.El.Ed

The following points were discussed and initiated :

- Impending AQAR Report
- Collecting Data from the relevant people for the report.
- Dr. Amarjit Kaur (History Department) was to coordinate the Teacher In-charges of different departments for relevant data.
- Dr. Jasjit was to coordinate gathering data from various committees such as Exam Committee, NCC,NSS, Sports.
- Dr. Parnita was to get the data from Library and Sports Department.
- The Admin Officer was to provide general data with regard to Administration and College at large.
- Dr. Harinder Sandhu was to coordinate data from all sources to generate the AQAR.
- Ruchi from Department of Elementary Education would assist the coordinator in collating the information in order to generate the report.
- Time lines were set up to ensure the timely submission of the report.
- A meeting of the TIC was scheduled in order to share with them and seek from information from them.

