Minutes of the Internal Quality Assurance Cell (IQAC) meeting with Departmental Incharges held on October 5, 2020.

A meeting of the IQAC with Departmental In-charges was held on October 5, 2020 via google meet. The following business was transacted:

- 1. The Principal informed the In-charges that the college was in the process of applying for the second cycle of NAAC accreditation. The IQAC and the Steering Committee had begun data collection for the compilation of the Self Study Report (SSR). She requested the TICs to furnish all the department related data to the IQAC as and when required.
- 2. The IQAC Coordinator. Dr. Lokesh Kumar Gupta informed the house that the college was planning to begin short-term courses of 30 hours duration for skill enhancement of students. He requested the TICs to plan these courses either in collaboration with other agencies or independently.
- 3. Dr. Gupta further stated that the IQAC was planning a Research Mentoring and a Peer Mentoring programme for students. The Research Mentoring programme was aimed at promoting research culture at the undergraduate level and could be interdisciplinary in nature with students from all disciplines participating. The Peer Mentoring programme had been envisaged as a unique endeavour where seniors would mentor their juniors. TICs were asked to encourage students to participate in both the programmes. They were also asked to provide a list of names of students participating in both the programmes to the IQAC by October 25, 2020.
- 4. Dr. Gupta also informed the House that a Research Board for promotion of faculty research and an Entrepreneurship Cell research to foster entrepreneurial skills among students would be constituted under the aegis of IQAC.
- 5. It was decided that departments would appoint one member as the NAAC contact person, who would coordinate with IQAC/Steering Committee on all NAAC related matters.
- 6. It was also decided that Data Templates would be circulated among the in charges to fill in data related to NAAC.

The meeting came to an end with a vote of thanks to the chair.

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