

Minutes of the Meeting

Internal Quality Assurance Cell (IQAC)

A meeting of the internal members of the IQAC was held on 7-4-2021 via Google Meet. The following matters were discussed:

1. The Principal, Prof. Harpreet Kaur lauded the efforts being put in by all IQAC members to enhance quality culture in the college. She emphasized that the members should continue working as a team and plan strategically to introduce new ideas and initiatives in college.
2. The Principal further stated that the NAAC Self Study Report should be completed on time as the accreditation validity of the college was going to expire soon.
3. The coordinator, Dr. Lokesh Kumar Gupta made a detailed Power Point Presentation of IQAC activities from 2019-2021.
4. Criteria writers apprised the members about the progress of their respective criteria.
5. In charges of Criteria 1: Dr. Gurpreet and Dr. Manisha Subba told the House that they had submitted the second draft to the Steering Committee but some data was required from the Administration.
6. Criteria writers of Criteria 2: Dr. Aarti Mathur and Dr. Jasleen Kaur said that they were working on the second draft and would submit the same by the second week of April.
7. Dr. Garima Kumar, in charge of Criteria 3 pointed out that w.e.f. March 1, 2021, NAAC had changed the data templates and additional publication details of teachers was now required. She informed the House that a google doc seeking these additional details had been floated among faculty members.
8. Ms. Neetu Sharma and Dr. Moitri Dey, Criteria writers of Criteria 4 said that their second draft was almost complete but some data was required from Accounts and the library.
9. Dr. Harleen Kaur and Ms. Manjot Kaur, in charge of compiling Criteria 5 informed the House that the second draft had been submitted but some data pertaining to cultural activities and scholarships and free ships was missing and would be added later.
10. Criteria writers of Criteria 6, Dr. Ishpreet Viridi and Dr. Swati said that they would be submitting the second draft soon.
11. Dr. Priyadarshini Bhattacharyya in charge of compiling Criteria 7 said that they had submitted the second draft and were waiting for the feedback from Steering Committee.
12. The Administrative Officer, Mr. Manjit Singh assured the Criteria writers that all pending data would be provided soon and they should prepare a list of all the documents required and submit it in the office.

The meeting came to an end with a vote of thanks to the chair.


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