



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		MATA SUNDRI COLLEGE FOR WOMEN
Name of the head of the Institution		Prof. Harpreet Kaur
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01123221449
Mobile no.		9811700465
Registered Email		matasundricollege.du@gmail.com
Alternate Email		iqac@ms.du.ac.in
Address		Mata Sundri College for Women, Mata Sundri Lane, New Delhi 110002
City/Town		New Delhi
State/UT		Delhi
Pincode		110002

2. Institutional Status	
Affiliated / Constituent	Constituent
Type of Institution	Women
Location	Urban
Financial Status	central
Name of the IQAC co-ordinator/Director	Dr. Manisha Mathur
Phone no/Alternate Phone no.	01123221449
Mobile no.	9956634519
Registered Email	matasundricollege.du@gmail.com
Alternate Email	iqac@ms.du.ac.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://mscw.ac.in/Documents/naac_portal_aqar_report.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://mscw.ac.in/Documents/Revised Academic Calander 2019-2020.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.77	2016	25-May-2016	24-May-2021

6. Date of Establishment of IQAC	18-Mar-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Self Defense Workshop in collaboration with NSS for students	05-Feb-2020 1	37
Talk on Digital Banking and Cyber Security.	03-Feb-2020 1	106
Interdisciplinary Faculty Development Programme on Emerging Trends in Research Methodology in collaboration with Mahatma Hansraj Faculty Development Centre, Hansraj College University of Delhi under the PMMMNMTT scheme.	07-Oct-2019 6	75
Talk on Nutrition and Workshop on First Aid Training in collaboration with NSS and Dakshana Foundation.	24-Sep-2019 1	55
Talk on Health and Hygiene During PoshanMah by NCEARD, Lady Irwin College, DU.	20-Sep-2019 1	100
Webinar on Cyber Crime and Prevention During Lockdown in collaboration with Department of Commerce.	06-May-2020 1	150
Webinar on Intellectual Property Rights in Traditional Knowledge and Biodiversity in collaboration with Department of Philosophy.	09-May-2020 1	140
Webinar on Corona Crisis: Challenges and Opportunities in collaboration with Department of Punjabi.	25-May-2020 1	142
International Webinar on Experiences of Engaging with Diverse Communities: Challenges and Key Learnings.	08-Jun-2020 1	150
National Webinar on Impact of COVID 19 in India: A Perspective in collaboration with Political Science Department.	10-Jun-2020 1	170
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mata Sundri College for Women	Non Plan	UGC	2019 365	542139000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- **Establishment of Gandhi Study Circle:** The IQAC on the occasion of Mahatma Gandhi's 150th Birth Anniversary helped in the establishment of the Gandhi Study Circle in college. The Circle organized a poster making competition and an invited talk on Gandhi and Environment on 17-18 February 2020.

- **Academic Enrichment Activities During Lockdown:** The IQAC organized several webinars during the lockdown period. An International webinar on Experiences of Engaging with Diverse Communities: Challenges and Key Learnings was also organized on June 8, 2020. The webinars saw large scale participation of faculty members and students from all over the country.

Feedback Collection: Feedback collection is an important exercise for the growth of an institution. . For the Academic Year 2019 20, the IQAC collected feedback from all stakeholders online. 1925 , students, 456 , alumni, 77 teachers, 467 parents and 22 employers responded. Their views were extremely helpful for the college and the feedback received was scrutinized rigorously and corrective action was taken after an in depth analysis..

- **Move Towards Automation:** A further move towards automation was made in the Academic Year 2019-20. Last year the practice of generation of online salary

slips was successfully implemented. This year an attendance app was introduced whereby teachers recorded their attendance through the app digitally on a daily basis. This led to a considerable reduction of paper work. In another move towards automation, Digitized ID Cards were issued to students. CCTV Cameras were installed in the college premises for safety and security of students and faculty.

• Promotion of Research: The IQAC organized an FDP titled Emerging Trends in Research Methodology in collaboration with Mahatma Hansraj Faculty Development Centre under the Pandit Madan Mohan Malviya National Mission on Teachers and Training Scheme, from 7 to 12 October 2019. The FDP was attended by 75 teachers from all over the country.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Career Counselling	Career Counselling activities were conducted by the Placement and Internship Cell and also by departments. The following sessions were conducted: <ul style="list-style-type: none"> • Civil Services How to Prepare. • Resume Building, Soft Skills and Interviewing. • CV Building and Interviewing Skills. • Webinar on How to Accelerate Your Career During and Post COVID19 Crisis. • Webinar on Future Skills and Employability.
Employability Objectives with a focus on Placement and Internship drives	<ul style="list-style-type: none"> • The Placement and Internship Cell was active throughout the year to conduct placement and internship drives to increase employability opportunities for our students. Our students were placed in reputed companies like Deloitte, Infosys, TCS Ltd, Wipro HR Services India, ISA Global, Amazon, TravClan and Coral Knowledge. During the Internship drives conducted in the Academic Year 2019-20, 100 students were selected for internships in different companies. • The Department of Elementary Education organized workshops, sessions and placement drives to familiarise final year students with various organisations and opportunities at work place. Organisations such as Ark Foundation, BNPS and IAE Global India visited our students for placement related sessions.
To Promote Value Based Education	The vision and mission of the college is to promote value based education and

provide holistic education to its students. To this end, the following activities were organized: • On the occasion of the 550th Birth Anniversary of Shri Guru Nanak Devji, the college organized an International Conference on Guru Nanak Devji: Life, Philosophy and Legacy on September 27 and 28, 2019, Several eminent speakers, resource persons, faculty members, research scholars and students participated in the Conference • To commemorate the Birth Anniversary of Shri Guru Nanak Devji, the Department of Physical Education organized a seminar on Shashtra Vidya titled Jai Te Gang Rabab Ton NagareTak. on August 19, 2019. • The college works towards nurturing spiritual values among students by organizing the Bani, Declamation and Kirtan Competition and by participating in Nagar Kirtans. To encourage the values of egalitarianism and harmony langar is distributed on Mata Sundri Smriti Diwas, the Founder's Day and on other occasions like celebration of Guru Purabs. • In addition, this year on the occasion of the 150th year of Mahatma Gandhi's birth anniversary, the Gandhi Study Circle was established and a poster making competition and a talk around the theme Gandhi and Environment was organized on February, 17 and 18 2020.

Nurturing Creativity of Students

Several Departments like Elementary Education, English, Commerce, Philosophy, Hindi and BA (Prog) Society brought out their e journals, magazines and newsletters showcasing the creative talent of our students.

Environment Protection Activities

• Solar panels were installed in common areas of the college. • The college society Enactus in collaboration with the NGO Chintan initiated an E waste collection drive on the college campus and collected 33kgs of E waste. • As a part of their initiative Sustainability Watch, Enactus launched an initiative of composting organic waste on the campus. • The EVS Department launched a Green Diwali Campaign in college on October 24, 2019. • The EVS Department organized an eco friendly model competition titled EcoInnovation (Conceptual Model Competition) during the annual college festival Saarang. • Zero Plastic Awareness Campaign was

	<p>also organised on the campus during Saarang. The Department put up a stall of hand painted cloth bags. • Separate trash cans have been placed on the campus for segregation of waste. • The Garden Committee created green corners on the campus and also build a Green Wall. • The NSS organized a Poster Making Competition and a rally on the college premises on Save Water Resources..</p>
Remedial Language Classes	The Department of English organized Remedial English Classes for BA (prog) students.
Extension activities and Outreach programmes	<p>Numerous Extension and Outreach activities were organized by the NSS and NCC • The NSS organized a Swachta Pakhwada from August 2 to 14, 2019, where a cleanliness drive was launched to clean the neighbouring areas of college including a school for visually challenged girls. • An Anaemia Camp was organized by the NCC during Poshan Mah. The IQAC too organized a talk on Health and Hygiene during Poshan Mah. The NSS in collaboration with IQAC and Dakshana Foundation (NGO) organized a workshop on First Aid Training on September 24, 2019, NSS Day. • NSS volunteers sensitized people about quarantine norms , social distancing and hygiene protocols during the lockdown period.</p>
Social Responsibility	<p>The college recognizes its social responsibility towards those sections of society which cannot pursue education by attending regular college and aims to provide quality higher education opportunities to all segments of society. The Non College Women's Education Board (NCWEB) and the IGNOU Study Centre is a distinctive endeavour of the college to support the cause of underprivileged women's education. While the college already has an NCWEB Centre, the IGNOU Learning Support Centre was established in September 2019.</p>
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body	25-Aug-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	28-Mar-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	13-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The modules of Management Information Systems used by the college are as follows:</p> <ol style="list-style-type: none"> 1 Online Admission Module: The institution is using the online admission module provided by the University of Delhi for the purpose of conducting admissions. 2 Online Fee Module: All students pay their fees online through the online fee module provided by the University of Delhi. 3 Library Information System :The library is fully automated using softwares like Online Public Access Catalogue (OPAC) as well as the ILMS software LIBWARE, version 3.0. 4 Student Internal Assessment :The Internal Assessment Marks of the students are uploaded on the portal every semester. The students can access this by logging in on the portal and report discrepancies (if any) to the teachers and these can be corrected. 5 Student Attendance: The attendance of students is uploaded on the portal and they can check this and calculate the percentage of classes attended. This system enables them to calculate if they are short of attendance in any paper. 6 Salary Package System: The college calculates salaries of teaching and non teaching staff through this package. 7 Public Financial Management System/NEFT/ RTGS: All payments are made through NEFT/RTGS . 8 TALLY ERP 6.63 : TALLY ERP 6.63 is being used in the Accounts section of the college to facilitate various functions 9 Government E Marketplace (GEM) : All purchases are made through

Part B

CRITERION I – CURRICULAR ASPECTS**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Mata Sundri College for Women is a constituent college of Delhi University and implements and imparts the curriculum prescribed by the University. The annual University calendar is followed in all academic matters. However, to facilitate curriculum delivery the institution has certain mechanisms in place and plans well in advance, before the beginning of each semester. For a smooth and timely beginning of the academic session, the Time table Committee ensures that time tables are uploaded on the college website well in advance and a copy of the same is mailed to students before the beginning of each session. Further, time tables are pasted outside classrooms for easy accessibility. The Workload and Time Table Committees work in tandem by making available the number of teachers and rooms to ensure the seamless conduct of classes. Well planned lectures and tutorials are held on a regular basis as per University norms, and teaching plans are submitted by each faculty member in the Principal's office at the beginning of each semester. Extra classes are taken to compensate for any classes missed. Feedback and monitoring of curriculum delivery is done through periodic meetings of the departments. The college conducts mid semester testes for students every semester and it is stipulated that a minimum of 60% of the syllabus be completed before these tests. The academic performance of students is monitored by conducting continuous evaluation and internal assessment through presentations, assignments, classroom performance, projects, class tests, group discussions and internal assessment exams to ascertain how much of the syllabus taught has been imbibed by the students. In order to supplement the chalk and talk method of teaching, innovative pedagogical methods such as film screening, theatre workshops, field trips, heritage walks and industrial visits are organized for effective delivery of syllabi. Other teaching methods such as presentations, case studies, group discussions and quiz etc are also adopted by faculty members in order to make curriculum more interesting. The college adopted the Choice Based Credit System as per University norms. As a corollary, choices of papers, especially Discipline Centered Elective subjects are offered to students well before the beginning of each semester. Further, the Library Committee engages in decisions regarding purchase of text books and reference books. A faculty member from each department is a part of the Library Committee and this facilitates the timely purchase of books well in advance of the academic session. Despite the COVID-19 pandemic and the subsequent closure of universities following the lockdown, the college continued the teaching learning process and curriculum delivery through E learning. E content for all subjects and disciplines was uploaded on the college website on a daily basis and faculty members took online classes through platforms such as Zoom, Google Classroom and Google Meet, ensuring zero academic loss for students. In addition, the college organized numerous National and International Webinars and students were exposed to the best industry-academia experts.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
None	None	20/07/2019	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Honours. Mata Sundri College for women being a constituent college of Delhi University is not authorized to introduce programmes and courses	20/07/2019
BCom	Both Honours and Programme. Mata Sundri College for Women being a constituent college of Delhi University is not authorized to introduce programmes and courses.	20/07/2019
BA	All Honours and Programme Courses. Mata Sundri College for Women being a constituent college of Delhi University is not authorized to introduce programmes and courses.	20/07/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	All courses. Adopted as per DU norms in 2015. This year LOCF, revised CBCS syllabus adopted	20/07/2019
BSc	Honours. Adopted as per DU norms. This year, LOCF, revised CBCS syllabus adopted.	20/07/2019
BCom	Hons and Programme. Adopted as per DU norms in 2015. This year, LOCF, revised CBCS syllabus adopted.	20/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
None	20/07/2019	0

No file uploaded.

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Mathematics, Computer Science and Statistics (Hons) (Internships)	23
BCom	Both Honours and Programme (Internships)	39
BA	English (Hons) (Internships)	14
BA	Political Science (Hons) (Internships)	17
BA	Psychology (Hons and Programme) (Internships)	35
BA	Philosophy (Hons) (Internships)	3
BA	Psychology (Hons) (Field Projects)	11
BCom	Honours (Field Projects)	43
BEEd	Bachelor of Elementary Education (Field Projects)	49
BA	Programme (Internships)	2

[View File](#)

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from all stakeholders is extremely important for the growth of an institution. For the Academic Year 2019-20, the IQAC collected feedback from all stakeholders online. 1925 , students, 456 ,alumni, 77 teachers, 467 parents and 22 employers responded. Their views were extremely helpful for the college, the feedback received was scrutinized rigorously and corrective action was taken after in depth analysis. Student feedback ? Students are the most important stakeholders of an institution. Feedback was collected from students about teaching learning and regular conduct of classes, college infrastructure, safety and security in the college premises , industry-academia exposure provided by the college, canteen facilities and extracurricular activities in the college. Most of the feedback obtained was positive. However, there were certain areas of concern primary being the hygiene of washrooms and maintenance

of classrooms. The matter pertaining to washroom hygiene was discussed with the Hygiene Committee and other authorities of the college and steps have been taken for corrective action. Alumni ? The feedback from the alumni shows that most of them were satisfied with the institution and were willing to interact with current batches to share their knowledge and experience. Around 85 percent of them rated the teaching -learning experience as very good or excellent, recalling timely completion of syllabus. They showed eagerness to contribute towards the development of college in whichever way they could. The positive feedback received from Alumni has been conveyed to the teachers as well as the Alumni Committee . Faculty ? Teachers are also important stakeholders in an institution and their views for overall development of the college are extremely important. According to the feedback collected, 80 percent of teachers rated college campus as green and well maintained and library infrastructure and its staff as excellent or very good. They said that college had a good of collection of books and journals but should have more reading material such as magazines. 60 percent rated the computer lab, its staff and college website as very good or excellent but only 25 percent found the internet facilities provided by the college as very good. The feedback received from our teachers has been scrutinized and corrective action is being taken wherever there are gaps. Parents ? More than 85 percent of the parents felt that college and the teaching learning environment provided had changed the personality of their wards. They rated teaching-learning process as excellent or very good. Around 60 percent parents showed willingness to join the PTA for greater cooperation and better functioning of the college. The college is working towards building a stronger PTA for the improvement and betterment of the college. Employers ? To ensure better Placements for students, the Employers' feedback is imperative. More than 75 percent Employers felt that students had excellent or very good knowledge about the organization they were applying for. However, they were of the view that students needed to improve their communication and IT skills. The college is working towards improvement in this area.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Psychology (Honours)	62	90	63
BA	Political Science (Honours)	123	213	152
BA	Philosophy (Honours)	46	58	38
BA	Punjabi (Honours)	46	50	29
BA	History (Honours)	62	120	75
BA	Hindi (Honours)	123	189	138
BA	English (Honours)	62	143	67
BCom	Honours	123	238	93
BCom	B.Com	185	796	625

	(Programme)			
BA	BA (Programme)	246	615	406
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4442	106	166	0	166

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
166	140	12	25	1	13

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

We at Mata Sundri College for Women believe that the benefits of mentoring are widespread as students need mentors to assist in navigating the complexities of college life. Mentoring is not only beneficial for mentees, but also for mentors. The college does not have a formal mentoring system, but mentoring is done at an informal level. To begin with, an Orientation Programme is organized on the first day of college both at the college as well as the Department level to familiarize students with the institution and its vision and mission. The Scholarship and Fee Concession Committee guides the students about financial assistance available for economically weaker students. There is an Internal Complaint Committee and an Anti-Ragging Committee in college to help them. It is largely due to these committees that there are zero cases of ragging in the college. There is a grievance box outside the Principal's office and the students can put their grievances inside the box for timely and prompt redressal. The Conveners and Co-Conveners of various societies guide students about extra-curricular activities in college and thus help them choose the activity of their choice. As far as Academic Mentoring is concerned, certain disciplines like Psychology, B.ed and Commerce have a paper on research as a part of their curriculum. Students opting for research papers with projects and dissertation are mentored by individual teachers. Further, the teachers of the Department of Elementary Education mentor and supervise small groups of students during the School Contact Programme in 1st year, Observing Children in 2nd year, Block Teaching in 3rd year and School Internship in 4th year. School internship is an integral component of the Bachelor of Elementary Education Programme. Mentoring students at various levels during this four year course is a tried and tested method which has helped students cope with the pressures of work demanded by this course. In addition, tutorial classes, where students interact with teachers on a one to one basis help greatly in academic mentoring. The College Counselor mentors students on a social, psychological and personal level. Students are free to approach her at any time with their problems. In addition, the teachers are also available to provide students any kind of assistance not only at the professional level, but also at a personal level since the students have a rapport with their teachers and there is an emotional bonding. Career related mentoring is done through Career Counseling workshops and events organized by the Placement Cell. Departments also organize Career Counseling activities while students can approach their teachers for advice related to career choices at an informal level.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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4442

166

1: 27

2.4 – Teacher Profile and Quality**2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
166	166	0	0	90

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.Amarjeet Kaur	Assistant Professor	International Award in Nepal-Bharat Literature Nepal Pragya Pratisthan, Kathmandu, Nepal
2019	Dr.Charanjeet Kaur	Assistant Professor	Won Gold Medal in European Masters Games, event Volleyball (Women) held in Torino, Italy. She also captained the same team

[View File](#)**2.5 – Evaluation Process and Reforms****2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Philosophy (Hons) 526	VI	19/08/2020	02/11/2020
BCom	(Hons) 504	VI	19/08/2020	27/10/2020
BEled	363	IV	21/08/2020	23/11/2020
BA	English (Hons) 511	VI	19/08/2020	20/11/2020
BA	Pol Sc (Hons) 527	VI	19/08/2020	21/11/2020
BSc	Maths (Hons) 563	VI	19/08/2020	27/10/2020
BA	History (Hons) 518	VI	19/08/2020	20/11/2020
BSc	Statistics (Hons)	VI	19/11/2020	27/10/2020
BA	Psychology	VI	19/08/2020	20/11/2020

	(Hons) 528			
BCom	(Programme) 503	VI	19/08/2020	20/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Mata Sundri College for Women is a constituent college of Delhi University and follows all University norms pertaining to CIE. As a corollary, the institution adheres to the guidelines prescribed by the university for the process of internal assessment. 25 percent of weightage is given for internal assessment in every paper. This evaluation is based on attendance, class tests, assignments, projects and presentations. For an effective implementation of the CIE system at the institutional level, the college conducts mid- term tests every semester. A week, marked in the Academic Calendar of the college is assigned for the same and the institution follows this practice rigorously, ensuring that all students appear for these tests at the fixed time. However, in case a student misses the test due to medical reasons, she is allowed to write it again at a later date. The internal assessment marks are uploaded on the college portal where every student can login and check them. In case of any discrepancy immediate action is taken by the concerned teacher. Marks are checked and verified by the teachers before they are finally collated and sent to the University examination branch. In addition, to enhance their critical skills, students are encouraged to participate in class discussions, group discussions and quizzes. Industrial visits, field trips and heritage walks are also organized to make learning more interesting. Some courses have the research project component in their syllabus and students are evaluated on the basis of research that they undertake

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college adheres to the Academic Calendar approved by Delhi University for the beginning of academic sessions, semester examinations and academic breaks. The institution however has a calendar of its own for college activities and this calendar is declared at the beginning of each semester. Certain activities like Orientation Programme for new entrants in college, Bani Kirtan and Declamation Competition, Student Council Day and Fresher's Welcome, Mata Sundri Smriti Diwas and Annual Day etc are activities which are a part of the college calendar. Departments also schedule their activities during the semester. The Committees constituted in the Staff Council plan their activities according to a schedule. The Internal Quality Assurance Cell in various meetings chalks out an agenda for carrying out activities and initiatives for quality enhancement. Further, the college prepares a schedule to conduct internal assessment tests every semester.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://mscw.ac.in/courses.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
528	BA	Psychology	66	60	90.91

		Hons			
527	BA	Political Science Hons	111	103	92.79
526	BA	Philosophy Hons	33	27	81.82
524	BA	Punjabi Hons	50	38	76
518	BA	History Hons	48	39	81.25
516	BA	Hindi Hons	66	64	96.97
511	BA	English Hons	68	64	94.12
504	BCom	Hons	343	337	98.25
503	BCom	Programme	170	163	95.88
501	BA	Programme	191	164	85.86
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://mscw.ac.in/igac/student_satisfaction_survey1.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	730	Dr. Ravneet Kaur is Principal Investigator in a Major Project titled Baccho ka Dainandin Gyan aur Vidyali Shiksha ki Parasparikta under IMPRESS scheme by Indian Council of Social Science Research (ICSSR)	12	4.8
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Webinar on IPR in Traditional Knowledge and Biodiversity by Prof. Amar Singh, Director,	Internal Quality Assurance Cell in collaboration with Philosophy Department	08/05/2020

Asian Institute of Society, Law and Economics, Shimla 8 May, 2020		
Workshop on Exploratory Data Analysis	Department of Mathematics, Statistics and Computer Science in association with Hackveda Ltd	31/08/2019
Orientation Session on Microsoft Skill Development Programme	Placement Cell with Microsoft AEP (9ledgepro Pvt. Ltd)	11/09/2019
Career Counselling Workshop	Department of Mathematics, Statistics and Computer Science in association with Microsoft AEP (9ledgepro Pvt. Ltd)	22/10/2019
Skill Development Program on Advanced Excel PPT	Placement Cell with Microsoft AEP (9ledgepro Pvt. Ltd)	19/12/2019
Skill Development Program on Cyber Security	Placement Cell with Microsoft AEP (9ledgepro Pvt. Ltd)	19/12/2019
Skill Development Program on Data Science using Python	Placement Cell with Microsoft AEP (9ledgepro Pvt. Ltd)	27/12/2019
Digital Marketing Workshop	Placement Cell with Microsoft AEP (9ledgepro Pvt. Ltd)	27/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Patent Number 328854 granted entitled "Synthetic merBgenes for Apt For apt Expression in Plants to Detoxify Organomercurials", under the affiliation of Dept. of EVS, University of Delhi	Inventors Pardha-Saradhi P, Sharmila P. and Singh. K Dr. Kavita Singh one of the inventors is a faculty member at Mata Sundri College for Women	Indian Patent Office	02/01/2020	Patent Awarded
Patent Number 323192 granted entitled " Synthetic merBPS Gene Organomercurial	Inventors Pardha-Saradhi P, Sharmila P. and Singh. K Dr. Kavita Singh, one of	Indian Patent Office	18/10/2019	Patent Awarded

System is ideal for Selecting Transformed Cells and Raising Transgenics" under the affiliation of Dept. of EVS University of Delhi	the inventors is a faculty member at Mata Sundri College for Women			
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	20/07/2019

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	3	0
International	Commerce	1	0
International	Political Science	1	0
National	Philosophy	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Science	4
Maths	1
Commerce	14
Elementary Education	3
Philosophy	7
Hindi	3
Economics	1
Political Science	6

English	6
Head of the Institution	6
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
The Operational Risk Disclosure Practices of Banks: Evidence from India and Romania	Munnesh Kumar, Harshmeeta Kaur Soni Mihela Mocanu	Journal of Operational Risk	2019	0	Mata Sundri College for Women	0
Theoretical Perspectives on Innovative Sustainable Human Resource Management	Dr. Ishpreet Viridi	Our Heritage	2020	0	Mata Sundri College for Women	0
Market Planning in Real Estate Sector in India (A Case of Arihant Group)	Dr. Ishpreet Viridi	Academic Leadership	2020	0	Mata Sundri College for Women	0
Review Essay on Yoval Noah Hararis 21 Lessons for 21st Century	Dr. Radhika Menon	Indian Journal of Educational Technology	2020	0	Mata Sundri College for Women	0
Book Review on Ethics Pobity and Accountability in Public Service by MP Singh and S.N. Mishra	Dr. Moitri Dey	Indian Journal of Public Administration (Sage Journal)	2019	0	Mata Sundri College for Women	0

An Analysis of Performance Appraisal system adopted by Small to Medium Scale Indian Companies"	Dr. Ishpreet Viridi	Journal Current Science	2019	0	Mata Sundri College for Women	0
Beyond Show and Symbolism: Why the Real Must Prevail over the Superficial	Dr. Garima Mani Tripathi	Mainstream Weekly	2020	0	Mata Sundri College for Women	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Review Essay on Yoval Noah Hararis 21 Lessons for 21st Century	Dr. Radhika Menon	Indian Journal of Educational Technology	2020	0	0	Mata Sundri College for Women
Book Review on Ethics Pobity and Accountabi lity in Public Service by MP Singh and S.N. Mishra	Dr. Moitri Dey	Indian Journal of Public Adm inistratio n (Sage Journal)	2019	0	0	Mata Sundri College for Women
Market Planning in Real Estate Sector in India (A Case of Arihant Group)	Dr. Ishpreet Viridi	Academic Leadership	2020	0	0	Mata Sundri College for Women
An	Dr.	Journal	2019	0	0	Mata

Analysis of Performance Appraisal system adopted by Small to Medium Scale Indian Companies"	Ishpreet Virdi	Current Science				Sundri College for Women
Beyond Show and Symbolism: Why the Real Must Prevail over the Superficial	Dr. Garima Mani Tripathi	Mainstream Weekly	2020	0	0	Mata Sundri College for Women
The Operational Risk Disclosure Practices of Banks: Evidence from India and Romania	Munnesh Kumar, Harshmeeta Kaur Soni Mihela Mocanu	Journal of Operational Risk	2019	0	0	Mata Sundri College for Women
Theoretical Perspectives on Innovative Sustainable Human Resource Management	Dr. Ishpreet Virdi	Our Heritage	2020	0	0	Mata Sundri College for Women
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	50	65	15	15
Presented papers	59	28	0	0
Resource persons	5	13	4	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Walkathon on Fit India	NSS	2	34
Unity Run and Pledge Taking Ceremony on Anti Corruption	NSS	2	25
Essay Writing and Slogan Writing Competition. Topic Anti Corruption	NSS	2	39
Public Lecture on the topic, Public Diplomacy: Leaving the Cage	NSS volunteers attended a Public Lecture by the German Ambassador at Delhi University	2	15
NSS Day. Workshop on First Aid Training	NSS in collaboration with IQAC	3	54
Electoral Verification Camp	NSS	2	85
Nukkad Natak on Gandhian Ideology	NSS	2	20
Safe Launch Event	NSS volunteers attended one day training programme at IIT Delhi on Road Safety	2	24
Swacchta Pakwada 1: Cleanliness is Next to Godliness	NSS	2	44
Jal Shakti Abhiyan: Save Water Resources for a Better Tomorrow	NSS	2	24
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic Day Camp 2020	SUO Farheen was selected as Camp Senior and attended LG felicitation for Camp Seniors And Cadet	NCC Headquarter	1
Combined Annual Training Camp	SUO Farheen Sheikh was given prestigious position of Camp Senior	2 DELHI GIRLS BATTALION NCC Bhawan	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
National Cadet Corps	NCC in collaboration with Enactus	Anaemia Camp	3	862
National Cadet Corps	NCC under 2 GBN, NCC	Swach Bharat Abhiyan	2	40
National Service Scheme	NSS	Walkathon on Save the Girl Child and Poetry Recitation on Beti Padhao, Beti Bachao	2	20
National Service Scheme	NSS	Electoral Verification Camp	2	85
National Service Scheme	NSS	Oath Taking Ceremony on National Voters' Day	2	15
National Service Scheme	NSS	Swachta Pakhwada	2	40
National Service Scheme	NSS	Safe Launch Event. NSS volunteers attended one day training programme at IIT Delhi on Road Safety	2	24
National Service Scheme	NSS	Swachta Pakhwada I Cleanliness is next to Godliness. Cleaning of college premises, adjoining areas and school for visually challenged girls	2	24

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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National Conference: Professional Ethics: Theory and Practice	Undergraduate students and faculty members of various universities across India	Indian Council of Philosophical Research, MHRD, Punjab and Sind Bank	2
Seminar on Anwad Ik Samvad	Students and faculty members of Punjabi Department	Punjab Sahitya Academy, Chandigarh	2
International Conference on Guru Nanak Devji: Life, Philosophy and Legacy to commemorate the 550th Birth Anniversary of Shri Guru Nanak Devji	Students and faculty members of the college and colleges and universities all over India	Punjab Sahitya Academy, Chandigarh ICSSR and Haryana Sahitya Academy	2
Seminar on Shastra Vidya, Jai Te Gang, Rabab ton Nagare Tak to commemorate 550th Birth Anniversary of Guru Nanak Devji	Students and faculty members of the college	Delhi Gatka Association, Delhi Sikh Gurudwara Management Committee and Tegh Sikh Martial Arts Academy	1
International Conference on Recent Advances and Challenges in Finance and Marketing for New India @2022	Participants from universities and colleges all over India.	Punjab and Sind Bank, State Bank of India, UCO Bank, LIC, Microsoft and Frankfinn	2
International Webinar on Yoga: Philosophical Reflections	Students and faculty members of the college and participants from other colleges and universities	Indian Council of Philosophical Research	1
International Conference and Workshop with Swiss Teacher Education Students and Faculty	Students and Faculty of Department of Elementary Education	HEP, Laussane , Switzerland and Mata Sundri College for Women, University of Delhi	3
One day Seminar to commemorate Indian Philosophers' Day	Students of Philosophy Honours and B.A. (P) 1st and 3rd year students	Indian Council of Philosophical Research, MHRD	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
Internships	Internships and Job Experience	Internshala	01/08/2019	31/07/2020	Students of Mata Sundri College
Internship	Campus Ambassador	Clap2Ram Media (TabloidXO Pvt. Limited)	19/09/2019	19/11/2019	Aditi Gaur
Internship	Campus Ambassador	Clap2Ram Media (TabloidXO Pvt. Limited)	19/09/2019	19/11/2019	Parnika Harjai
Inyernship	Campus Ambassador	Clap2Ram Media (TabloidXO Pvt. Limited)	19/09/2019	19/11/2019	Kalika Batra
Internship	Campus Ambassador	Clap2Ram Media (TabloidXO Pvt. Limited)	19/09/2019	19/11/2019	Nishita Gupta
Internship	Campus Ambassador	Clap2Ram Media (TabloidXO Pvt. Limited)	19/09/2019	19/11/2019	Nivedita
Internship	Campus Ambassador	Clap2Ram Media (TabloidXO Pvt. Limited)	19/09/2019	19/11/2019	Bhumika Pathak
Internship	Content Writing	Clap2Ram Media (TabloidXO Pvt. Limited)	01/12/2019	31/12/2019	Harleen Kaur Khanuja
Internship	Content Writing	Clap2Ram Media (TabloidXO Pvt. Limited)	23/09/2019	22/11/2019	Shruti Rajput
Internship	Technical	Clap2Ram Media (TabloidXO Pvt. Limited)	04/10/2019	04/12/2019	Chakshita Gupta

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Mata Sundri College for Women and Al Zahra College for Women, Muscat, Sultanate of Oman	30/06/2019	For purpose of student exchange, faculty exchange, joint seminars and FDPs, joint publication and sharing of library resources.	5
Microsoft AEP (9 legde Pro Pvt Limited)	04/06/2020	Skill Development Programmes. The firm also organized webinars for students and teachers	322
Mahatma Hansraj Faculty Development Centre, University of Delhi	28/09/2019	Interdisciplinary FDP on Emerging Trends in Research Methodology	75
Interglobe Solutions (A unit of Interglobe Technologies)	26/01/2020	Travel and Tourism Management programme of the Vocational Centre signed a MOU) for placement. Under this MOU our students from the Diploma Advance Diploma levels who are graduates would be placed with Interglobe Solutions in various departments	16

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
250000	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBWARE	Fully	3.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	87888	6034375	2022	653943	89910	6688318
Reference Books	21549	2620929	117	321579	21666	2942508
Journals	64	217037	6	3495	70	220532
CD & Video	67	6454	0	0	67	6454
Weeding (hard & soft)	13225	541342	0	0	13225	541342
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr Harleen Kaur	Designed and video recorded a module titled, Entrepreneurship and University Based Incubators for an ARPIT course entitled Online Refresher Course in Commerce	Published on the SWAYAM portal of MHRD, India	01/10/2019
Dr. Jasmeet Kaur	Developed a module titled Learning Styles and Pace of learning	IGNOU-B.Ed. programme	18/04/2020
Dr. Jasmeet Kaur	Developed a module titled Various	IGNOU-B.Ed. programme	18/04/2020

types of Learners

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	291	8	182	6	5	9	41	100	0
Added	0	0	0	0	0	0	0	0	0
Total	291	8	182	6	5	9	41	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1369197	1369197	6203718	6203718

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college follows all norms and procedures laid down by the University in constituting committees for maintenance of infrastructure and other facilities. The institution has a duly constituted Building Committee that supervises and oversees the maintenance of the college infrastructure, decisions pertaining to the upkeep and maintenance of the physical facilities are taken through periodic meetings of this committee. The Purchase Committee for all purchases has been constituted as per University regulations and functions strictly as per norms and procedures. The college library is centrally air conditioned with a separate reading and internet room for teachers. It also houses a Heller Keller unit for the visually challenged students. Further, the library has a policy of weeding out old books. New books are purchased by the library up to the end of financial year. Each department has a representative in the Library Committee and this ensures that syllabus related text books and reference books are procured with the funds sanctioned. The Library subscribes to NList and this enables students and teachers to access books and journals from a variety of sources. The institution has a well equipped computer center with latest updated software and hardware. It includes a server room and two servers connected to the Wi-fi system provided by the University of Delhi. It has been ergonomically designed on the recommendation of experts. Up gradation of laboratories is carried out on a regular basis. New software is purchased and installed as per the needs and requirements of students.. CCTV cameras have

been installed at various points to ensure safety and security of students and staff members. The college has a medical room with a surgical bed, blood pressure instrument and a weighing machine. The institution has a state of the art auditorium with a seating capacity of 500 students. A smaller conference hall is also available for meetings and seminars. Battery operated chairs have been installed near the basement staircase for physically challenged students for easy accessibility. The institution has a Stock Verification Committee which makes a review of the book balance and ground balance of stock at periodic intervals. Cleaning and maintenance of RO purifiers, washrooms and campus is carried out regularly.

<https://mscw.ac.in/maintenance.aspx>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee concession for economically weaker section	161	1514250
Financial Support from Other Sources			
a) National	Central Sector Scheme Of Scholarships For College And University Students Ministry Of Electronics Information Technology, GoI. to SC/ST/OBC minority students	30	150000
b) International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Resume Building, Soft Skills and Interviewing	08/11/2019	150	Delhi Institute of Advanced Studies, GGSIPU
Civil Services-How to Prepare	30/09/2019	400	Unique Academy
Orientation Session on Microsoft Skill Development Programme	11/09/2019	200	Microsoft AEP (9ledgePro Pvt Ltd)
Remedial English Language Classes	19/08/2019	75	Department of English, Mata Sundri College.
Skill Development	19/12/2019	23	Microsoft AEP (

Program on Advanced Excel PPT			9ledgePro Pvt Ltd)
Skill Development Programme on Cyber Security	23/12/2019	22	Microsoft AEP (9ledgePro Pvt Ltd)
Skill Development Program on Data Science using Python	27/12/2019	29	Microsoft AEP (9ledgePro Pvt Ltd)
Digital Marketing Workshop	27/12/2019	18	Microsoft AEP (9ledgePro Pvt Ltd)
Webinar on Future Skills to Boost Employability	10/07/2020	25	Placement Cell

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Student Interaction Program, Central Placement Cell, University of Delhi	0	3	0	0
2019	Civil Services-How to Prepare	0	400	0	0
2019	Resume Building, Soft Skills and Interviewing	0	150	0	0
2019	CV building and Interview Skills	0	150	0	0
2020	Webinar on How to Accelerate Your Career During and Post Covid-19 Crisis	0	74	0	0
2020	Webinar on	0	75	0	0

CV Building

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Amazon	50	12	Tata Consultancy Services	30	8

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	123	B.Com	Honours and Programme	DU, Ambedkar University, Faculty of Law, Delhi School of Economics, DU, IMT Ghaziabad, MDU Rohtak, Amity University, Jamia Milia Islamia University	MBA, M.A. in Economics, Masters in Finance, LLB, Financial Planning, Financial Risk Management, Masters in Finance, CA
2019	43	B.A. (H) Political Science	Political Science	Delhi University, JNU, IGNOU, IP University, Ambedkar University, Banasthali Vidyapeeth, New Law College, Chaudhary Charan Singh University	Bachelor of Education, Masters in Political Science, Masters in Gender Studies, Post Graduate Diploma in Folklore and Culture Studies, LLB, Masters

					in Public Administration
2019	21	B.A (H) English	English	IGNOU, Amity University, Shiv Nadar University, Delhi University, Faculty of Law, DU, Nottingham Trent University, U.K.Vanier Cégep, Montreal, Pearl Academy	M.A. English, Masters in Journalism and Mass Communication. Masters in Marketing.MBA , Masters in Psychology, Post Graduate Diploma Programme in Integrated Marketing Communication, LLB
2019	24	B.A. (H) Punjabi	Punjabi	Department of Punjabi, University of Delhi IP University	MA(Punjabi)B .Ed
2019	13	Bachelor of Elementary Education	Elementary Education	IGNOU CIE(DU) Jami aMilliaIslam ia Ambedkar university	M.Ed, M.A.(English), M.A. (Hindi), M.A. (Sociology), M.A. (Political Science), M.A. (Psychology), M.A. (History
2019	22	B.A. (H) Psychology	Psychology	DU, IGNOU, BHU, Jamia Milia Islamia University, Queen Mary University, London, PG Govt College for Girls, Chandigarh, Christ University, Amity University	B.ed, MA in Psychology, Masters in Clinical Psychology, Masters of Arts in Psychology, Master of Science Psychological Counselling, Masters in Applied Psychology, Master of Science in Marketing, Master of

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
CAT	6
Any Other	48

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
MASTACOM, Department of Mathematics	College	250
Annual Invitational Inter College Tournament (Judo/Kabaddi/Athletics For Vh/Ph Students)	Inter College	58
53rd Annual Sports Day of the College	College	300
Fresher's Party	College	500
Bani, Declamation and Kirtan Competition	Inter College. Schools also participate in this function	1200
Saarang- The Annual Cultural Festival	Inter College	1500
Inter-College festival of Pol Sc Dept Polifiesta	Inter College	400
Comvictus 2020, Annual Commerce Fest	Inter College	600
Founders Day Celebration (Mata Sundri Smriti Diwas)	College	1000
Prashanmanch Competition Department of Sanskrit	Inter College	100

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold medal at National	National	1	0	BGP/19/570	Komal

	Open National Boxing Chaionship					
2019	Silver medal at 3rd International Kyorugi and Poomsae Taekwondo Championship held at Kathmandu, Nepal	International	1	0	Psy/19/66	Yshika
2019	Bronze International At 3rd International Kyorugi and Poomsae Taekwondo Championship held at Kathmandu, Nepal	International	1	0	Psy/19/66	Yashika
2019	Silver medal at Junior National Wushu Championship, held at Dausa, Rajasthan	National	1	0	Psy/19/66	Yashika
2019	Gold at National Ultimate Frisbee Sectional Championship held at Ashoka University, Sonapat, Harayana	National	1	0	HIS/19/112	Kalpana
2019	Bronze At Ultimate Frisbee National Championship held at Ahemedabad	National	1	0	HIS/19/112	Kalpana
2019	Silver at Single	National	1	0	BAP/18/27	Yashdeep Kaur

	Stick u-19 Gatka National Championship					
2019	Bronze at National U-22 Farisoti Delhi State Gatka Championship held at Hari Nagar Sports Complex, New Delhi	National	1	0	PUN/17/39	Amandeep Kaur
2019	Silver for Volleyball at National Youth State Championship, Delhi	National	1	0	Eng/17/130	Bhoomika
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are the most important stakeholders of an institution and therefore their involvement in college activities is imperative. The college Student Council is an elected body which represents the students and is a forum through which they can voice their concerns and give suggestions for the improvement of the institution. It also provides an opportunity for students to develop leadership skills as well as the ability to work as a team for carrying out various activities of the college. Our Student Council is an active, energetic and robust body involved in organizing numerous events in College. The Student Council elections for the Academic Year 2019-20 were held on September 3, 2019. Approximately 1100 students cast their vote and adequate measures were taken to ensure that the elections were held in a free, fair and transparent manner. President, Vice President, Secretary and Joint Secretary were elected as office bearers. The elections were followed by the Student Council Day, the investiture ceremony of the elected students on October 1, 2019. The vision and mission of the college is to provide value based, holistic education and the Council members to a large extent help us in realizing this mission. The College organizes numerous activities that promote value based education. This year, Council members played an important role in organizing the Bani, Declamation and Kirtan competition, (an important event of the college) along with members of Divinity Society. Mata Sundri Smriti Diwas, to commemorate the Founder's Day was observed on March 5, 2020 and the Council along with faculty members assisted in its organization. Members also helped in conducting all other extracurricular activities like Fresher's Party and the Annual General Knowledge Test. The Student Council body played an extremely important role in organizing Saarang, the annual cultural festival of the College. This year, the cultural extravaganza was organized on February, 24-25, 2020. In addition to the Student Council, Departments have their own societies which organize Departmental activities. The Student Council and Department Societies work in

synchronization with one another. Further, Class Representatives are elected or nominated and they represent the class and convey the issues and concerns of their peers if any to the teachers. Other than representation on and through the Council, the students are also a part of various bodies of the College including the Internal Quality Assurance Cell and other societies that are an integral part of the academic, social and cultural fabric of the College. Students are closely involved in their functioning and office bearers help not only in smooth working of each society but also make efforts towards encouraging participation, association and involvement of other students. The societies organize functions throughout the year with the help of student members and volunteers. In addition there is student representation and participation in National Service Scheme (NSS), and National Cadet Corps (NCC).

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

2800

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni meeting scheduled for April could not be held due to the pandemic.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

We at Mata Sundri College for Women believe that suggestions from all stakeholders are welcome for realizing the vision and mission of the college and that decentralization , participative management and collective decision making are extremely important for the growth and overall development of an institution. Various practices have been put in place for implementation and execution of participatory management Staff Council: The Staff Council represents the practice of decentralization and participative management. This is a body which comprises of all members of the faculty and assists and advises in the decision making processes. It is also a forum for debates and discussions . The Council holds periodic meetings and all important matters are taken up by the house and passed by the Staff Council after a thorough and detailed discussion by a majority vote. Important Committees are constituted by the Staff Council in a democratic manner for the smooth functioning of the institution. Every Department of the college is assigned duties on a rotational basis and individual faculty members are invited to participate as Conveners, Co-Conveners and members of other Committees. These committees constituted by the Staff Council enable all the teachers to participate actively and contribute enthusiastically towards the corporate life of the college. Some of the Committees constituted by the Council are Debate Society, Dramatics Society, Press Committee, Purchase Committee and Provident Fund Committee to name a few. Teacher In Charges: Every faculty member takes the charge of her Department for a period of two years. This is mandatory and is done on a rotational basis as per the seniority level of the teachers. The teacher in charges not only manage the departments but also hold periodic meetings with

the Head of the Institution on various matters and decisions pertaining to time table, workload and completion of syllabus. Decisions pertaining to departmental matters are taken up jointly during departmental meetings held at periodic intervals Student Council: The college has a duly elected Student Union and all matters pertaining to students' interests and grievances are conveyed by the Student Union to the administration. The Union members are active and energetic and organize various activities and events of the college. This year, the Student Council body played an extremely important role in organizing Saarang, the annual cultural festival of the college. Teacher Representatives in Governing Body: Another instance of participatory management and collective decision making is the representation of two teachers in the college Governing Body. Internal Quality Assurance Cell: Constituted as per NAAC guidelines, the IQAC has representatives from all stakeholders including parents, teachers and alumni, who jointly work towards quality enhancement of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Mata Sundri College for Women being a constituent college of Delhi University follows the norms and procedures laid by the University regarding admissions. However, the entire process is smooth and well conducted because the college constitutes an Admission Committee to streamline the process. A Grievance Redressal Committee to look into admission related grievances is also constituted and there is a help desk in college which helps students seeking admission
Industry Interaction / Collaboration	The Placement and Internship Cell did a commendable job in promoting industry interaction and collaboration. Numerous Placement and Internship Drives were organized to increase the employability opportunities for our students. Our students were placed in reputed companies like Deloitte, Infosys, TCS Ltd, Wipro HR Services India, ISA Global, Amazon, TravClan and Coral Knowledge. During the Internship drives conducted in the Academic Year 2019-20, 100 students were selected for internships in different companies. Further, an MOU has been signed between Mata Sundri College for Women and Microsoft AEP (9ledge Pro Pvt. Ltd.) and numerous Skill Development Programmes and webinars were organized for our students.
Human Resource Management	Teachers and administrative staff are

pillars of our institution. Teachers are encouraged to put forth their point of view regarding important matters through the forum of the Staff Council. They are also encouraged to contribute towards the corporate life of the college by participating in various committees of the college. Further, college organizes training sessions, workshops and faculty development programmes for teaching and non teaching staff. Teachers are encouraged to participate in FDPs and other training courses. Further, on the occasion of Annual Day, the college gives way an award for best employee and outstanding performance for administrative staff in addition to honouring retired staff members.

Library, ICT and Physical Infrastructure / Instrumentation

The library is a learning resource which houses a huge collection of books, journals, newspapers and magazines. The total number of books is 1,11,576. Regular weeding out of books is carried out. The Library has subscribed to NLIST and has the software LIBWARE. 25 classrooms of the college are equipped with projectors. The upgradation of the laboratories is carried out on a regular basis and the college has a 24 by 7 Wi-fi facility. The college campus is disabled friendly with tactile paths laid out for the visually challenged. Ramps have also been constructed at various places.

Research and Development

The College encourages faculty members to pursue research. Teachers presented papers in conferences and published papers in UGC peer reviewed journals as well as books and book chapters. Dr. Kavita Singh from the EVS Department was granted two patents. The institution organized FDPs, International Conferences and Workshops to promote research. ICPR sanctioned the Department of Philosophy with monetary assistance and the Indian Philosopher's Day and a National Conference was organized. Webinars were organized during the lockdown period for academic enrichment. Students from the Department of Psychology are encouraged to opt for a research based dissertation paper. Research based project work is undertaken by students from the Department of Elementary Education where they collect primary

	data from schools and analyze it.
Curriculum Development	<p>Mata Sundri College for Women, being a constituent College of University of Delhi follows the curriculum prescribed by the University. However, faculty members have been engaged closely in several curriculum revision committees.</p> <p>Teachers from the Department of Commerce, Economics, and Statistics are a part of the syllabus revision committee for undergraduate courses. Faculty members from the Department of Psychology are a part of the Curriculum Revision Committee for the B.A. (Prog) LOCF syllabus as well as members of the Curriculum Committee for the NIOS. Teachers from Department of Elementary Education are members of LOQF for B.A. Education.</p>
Teaching and Learning	<p>The teaching learning process is interactive and synergistic. Quizzes, group discussions, workshops, talks and field trips augment this process. Department of Elementary Education uses theater and performing arts as a teaching tool while the Department of English uses film screenings to make teaching learning interesting. Like last year this year too Department of Elementary Education developed linkage with an International body to organize an International Workshop cum Seminar in collaboration with HEP, Lausanne.</p> <p>During the lockdown, ICT tools were integrated into the teaching learning process with teachers using tools like Zoom, Google Classroom, and Google Meet to stay connected with students. E content was uploaded on the college website on a daily basis for easy accessibility of students.</p>
Examination and Evaluation	<p>The College follows the University guidelines on assessment and evaluation. The Continuous Internal Evaluation System has been adopted wherein the ratio of 25:75 for internal and external evaluation is followed. Students are evaluated on the basis of assignments, tests, presentations, group discussions, projects and weightage is given to attendance as well. Mid Semester tests are conducted as per a schedule. Visually challenged students are provided with writers during examinations. During the lockdown period, departments used Google Classroom to facilitate online</p>

submission and correction of assignments.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The Time table is uploaded on the college website. Other important notices are also put up on the website. All purchases are made through the Government E Marketplace. CCTV cameras have been installed on college premises for safety and security of students and faculty.
Administration	The college has an online attendance system. Fees is also paid online. E tendering is practiced.
Finance and Accounts	Tally ERP 6.63 is used for accounting and other purposes. Salary slips of teaching and non teaching staff is made available online. Salaries are calculated using the salary package. All payments are made through NEFT/RTGS.
Student Admission and Support	The complete process of admission is online supported by the University portal. Alumni registration is also conducted online.
Examination	Attendance system and Internal Assessment is online. Declaration of results is online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Prof. Harpreet Kaur (Head of the Institution)	Lecture on Guru Nanak Devji's Birth Anniversary in Muscat, organized by Indian Embassy in association with Punjabi Wing of India Social Club and Gurudwara Prabandhak Committee, Oman	NA	20000
2019	Prof. Harpreet Kaur Prof.	Paper titled Political	NA	8000

	Harpeet Kaur	Perspective in Guru Nanak Bani presented at a Conference on Guru Nanak Bani: Different Perspectives of Study , held at and sponsored by Guru Hargobind Khalsa College, Ludhiana in association with Punjabi Academy, Delhi		
2019	Prof. Harpreet Kaur	Paper presented at Dera Baba Nanak Utsav at Dera Baba Nanak Literature Festival , sponsored by Govt. of Punjab	NA	9000
2019	Prof. Harpeet Kaur	Presented a paper titled Guru Nanak's Model Community at Kartarpur at the International Seminar on Guru Nanak's Philosophy to Spread Peace, Harmony and Human Happiness organized and sponsored by Centre for l Research in Rural Development	NA	8500
2019	Dr. Pooja Jaggi	Travel Grant Reimbursement	NA	72754
2020	Dr. Harleen Kaur	One day Workshop on Corporate Law organized by Atma Ram Sanatan Dharma College, University of Delhi	NA	500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Six days FDP on Emerging Trends in Research Methodology was organised in collaboration with MHRFDC	NA	07/10/2019	12/10/2019	75	0
2019	NA	Capacity Building Workshop for Non Teaching Staff	26/12/2019	27/12/2019	0	42
2020	International Conference and Workshop with Swiss Teacher Education Students and Faculty , HEP Lausanne	NA	03/02/2020	05/02/2020	15	0
2020	Webinar on How to Work From Home like a Pro	NA	30/04/2020	30/04/2020	62	0
2020	Webinar on Enhancing Online Teaching Learning Using G Suite Tools Google Classroom and Google	NA	15/07/2020	16/07/2020	163	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
AICTE approved ARPIT Course in Commerce	6	01/09/2019	16/02/2020	169
AICTE approved ARPIT Course on ELT	2	01/10/2019	16/02/2020	139
Refresher Course in Philosophy from HRDC	1	15/06/2019	26/07/2019	12
FDP on 'ICT in Education and Cyber Security'	1	10/07/2019	16/07/2019	7
FDP on Emerging Trends in Research Methodology Organised by MHRFDC with Mata Sundri College for Women, University of Delhi	15	07/10/2019	12/10/2019	6
AICTE approved FDP course under ARPIT in Philosophy	2	01/10/2019	16/02/2020	139
FDP on "Recent trends in Research Methodology, E-content, Mathematical and statistical Methods in Open Education World" organized by Kalindi College, University of Delhi, in collaboration with Mahatma Hansraj Faculty Development	1	17/12/2019	23/12/2019	7

Centre, Hansraj Colle				
FDP on 'Nature Centric Development and Gandhi' organized by Mahatma Hansraj Faculty Development Centre, Hansraj College.	6	15/11/2019	21/11/2019	7
FDP on 'Effective Teaching Techniques' organized by PGDAV College, University of Delhi	1	26/08/2019	31/08/2019	6
Faculty Development Programme on MOOCs and E-learning Technologies (Online Mode Only) organized by FDC, M. D. University, Rohtak, Haryana	1	10/04/2020	15/04/2020	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF, Gratuity, Group Insurance, College provides advance for Medical Reimbursements as per Delhi University norms.	PF, Gratuity, Group Insurance, College provides advance for Medical Reimbursements as per Delhi University norms.	Book banks, fee concession, scholarship, Counseling,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the institution conducts internal and external financial audits. This is done on a regular basis as per norms.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<ul style="list-style-type: none"> • Parents were invited for the Orientation programme for Freshers . • Two Parent Teacher Meetings were organized by the Department of Elementary Education. Issues such as attendance, absence during half yearly examination etc were discussed with parents. • Parent Teacher Meeting was convened with parents of students who were short of attendance.

6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> • Capacity Building Workshop for Non-Teaching Staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<ul style="list-style-type: none"> • Feedback Collection from all stakeholders. • Skill Development Workshops, Placement and Internship Drives organized by the Placement and Internship Cell. Academic Enrichment through organizing National and International Seminars and Webinars. • Integrating ICT into Teaching Learning During Lockdown.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Talk on Health and Hygiene During PoshanMah	20/09/2019	20/09/2019	20/09/2019	100
2019	Talk on Nutrition and Workshop on First Aid Training in collaboratio	24/09/2019	24/09/2019	24/09/2019	55

	n with NSS and Dakshana Foundation				
2019	Interdisciplinary Faculty Development Programme on Emerging Trend in Research Methodology in collaboration with Mahatma Hansraj Faculty Development Centre, Hansraj College University of Delhi, under the Pandit Madan Mohan Malviya National Mission on	07/10/2019	07/10/2019	12/10/2019	75
2020	Talk on Digital Banking and Cyber Security	03/02/2020	03/02/2020	03/02/2020	106
2020	Self Defence Workshop in collaboration with NSS for students	05/02/2020	05/02/2020	05/02/2020	37
2020	Webinar on Cyber Crime and Prevention During Lockdown in collaboration with Department of Commerce	06/05/2020	06/05/2020	06/05/2020	150
2020	Webinar on Intellectual Property Rights in Traditional Knowledge and	09/05/2020	09/05/2020	09/05/2020	140

	Biodiversity in collaboration with Department of Philosophy				
2020	International Webinar on Experiences of Engaging with Diverse Communities: Challenges and Key Learnings	08/06/2020	08/06/2020	08/06/2020	150
2020	Webinar on Corona Crisis: Challenges and Opportunities in collaboration with Department of Punjabi	26/05/2020	26/05/2020	26/05/2020	142
2020	National Webinar on Impact on COVID 19 in India: A Perspective in collaboration with Political Science Department	10/06/2020	10/06/2020	10/06/2020	170
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Intra College Poetry Competition on Gender Related Themes, organized by Women Development Cell	31/01/2020	31/01/2020	19	0

Workshop in collaboration with Ladli Trust Foundation on Gender Sensitization organized by ICC	20/02/2020	20/02/2020	54	0
Online Workshop on Online Safety for Women, organized by Political Science Department	25/04/2020	25/04/2020	250	0
Webinar on Understanding Gender in Uncertain Times as a part of a National Webinar Series on COVID 19: Lockdown and Post Lockdown Concerns	23/05/2020	23/05/2020	176	70
Internal Complaint Committee, Orientation Programme for Freshers	20/07/2019	20/07/2019	300	0
Poster Competition on Sexual Harassment at Workplace organized by ICC	23/09/2019	23/09/2019	46	0
Talk on "Understanding Women's Rights in India, Laws and Institutions: Manushi(Chronicles from her story) speakers Ms. Swati Maliwal, DCW and MrSandeepBanga (Advocate)organised by	26/09/2019	26/09/2019	350	0

Political Science Department				
Talk on Gender Sensitization and Socialization by Dr. Ruchika Verma, University of Allahabad organized by Psychology Department	30/10/2019	30/10/2019	70	0
Talk on Gender Equality and Vishakha Guidelines by Ms. Meera Kaura Patel (Advocate Supreme Court) and Dr. Narendra Nagarwal, (Assistant Professor, Faculty of Law) organized by ICC	07/11/2019	07/11/2019	65	0
Talk on Gender and Reforms in Modern India by Dr. ShobhaWarrier, Associate Professor, Kamla Nehru College organized by Department of History	17/01/2020	17/01/2020	60	0
Khwabeeda, Inter College Short Play Competition on Gender Sensitization	30/01/2020	30/01/2020	85	47

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Environmental consciousness and sustainability are the urgent need of the hour. Realizing the pressing need of using alternate energy resources in order to make environment sustainable, the institution installed solar panels in common areas and sports ground of the college. The college is also using LED bulbs on its premises. With an aim towards making students conscious about the need for protecting the environment, a number of activities were organized by the college. • A quiz cum talk and Nukkad Natak was organized on September 16,

2019, by the EVS Department on the topic Oil and Energy Conservation in association with Petroleum Conservation Research Association (PCRA), Govt of India. • The Department also organized a Poster Competition and a Workshop on Waste Management in association with the NGO Chintan September 16, 2019. • In order to raise awareness about the importance of the need for reduction of carbon emissions students participated in the Fit India Cycle Day organized by Saksham, Petroleum Conservation Research Association, Govt of India on January 19, 2020. • The institution continued with its efforts on sensitizing students about environment even during the lockdown. • The EVS Department organized a poster competition on the theme COVID-19 and Environment on May 3, 2020. • On June 3 the Department organized a Webinar on Fuel and Energy Conservation: Towards a Green Environment in association with PCRA. • Another webinar on Biodiversity Conservation for Environmental Sustainability was organized on the occasion of World Environment Day on June 5, 2020. • An online quiz competition on the theme Biodiversity and Conservation was organized on the occasion of World Environment Day

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	31
Provision for lift	Yes	31
Ramp/Rails	Yes	31
Braille Software/facilities	Yes	15
Ramp/Rails	Yes	31
Scribes for examination	Yes	15

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	30/07/2019	7	Swachh Bharat Abhiyan	NCC Cadets carried out a week long cleanliness drive in which they cleaned the nearby bus stops, parks, statues, college area and organized	40

						cleanline ss awareness march to attain the objective of Swachh Bharat	
2019	1	1	02/08/2019	12	Swacchta Pakhwada	NSS volun teers carried out clean liness of nearby areas of college and school for visually challenge d girls. Tree plan tation and garbage c ollection drive was also carried out	44
2019	2	2	27/09/2019	2	B.el.ed School Co llaborati on	The colla boration that the Departmen t of Elem entary Education has with two neigh bouring schools, Sri Guru. Harkrisha n Khalsa Senior Secondary School and Kamlesh B alikaVidy alaya con tinued.	8
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Title	Date of publication	Follow up(max 100 words)
College Prospectus	20/06/2019	Students seeking admission to the college are provided information about the courses, departments, extra curricular activities and University rules and regulations through the prospectus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Arambh Shri Sehaj Path	20/07/2019	20/07/2019	300
Indian Philosophers' Day: The Mystery of the Self	16/08/2019	16/08/2019	200
International Conference on Guru Nanak Devji: Life, Philosophy and Legacy to commemorate the 550th Birth Anniversary of Shri Guru Nanak Devji	27/09/2019	28/09/2019	500
To commemorate the 550th Birth Anniversary of Shri GurunanakDevji a Seminar on ShastraVidyaJai Te Gang, Rabab Ton NagareTak organized by Department of Physical Education	19/08/2019	19/08/2019	300
Bani, Declamation and Kirtan Competition	05/11/2019	06/11/2019	1200
Nagar Kirtan on account of Prakash Utsav of Guru Nanak Devji	11/11/2019	11/11/2019	43
Nagar Kirtan on PrakashUtsav of Guru Gobind Singhji	29/12/2019	29/12/2019	12
Nagar Kirtan on Shaheedi Diwas of GururTegh Bahadurji	01/12/2019	01/12/2019	12
Gurupurab Celebration	09/01/2020	09/01/2020	1000

Mata SundriSmritiDiwas	05/03/2020	05/03/2020	1000
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Collection of E waste by Enactus. The collection of E waste drive was initiated in two phases in August 2019 and January 2020. Large scale contributions were made and 19 kgs of e waste was collected in the first phase while 14 kgs was collected in the second. Boxes were placed in the staff room and outside the college Gurudwara. Enactus team collaborated with the NGO Chintan (Environment Research and Action Group) so that the material collected could be reused or disposed of in an environmentally safe manner. Enactus was awarded a certificate by Chintan for collection of a total of 33 kg of e waste. 2 Composting organic waste. Enactus has placed 4 compost bins outside the college canteen as a part of their initiative entitled Sustainability Watch 3 Project Veggie Ville. Enactus initiated yet another drive entitled Project Veggie Ville which was an initiative aimed at an effort towards reducing the use of pesticides and other chemicals in growing vegetables. The Society came up with this project to provide organic seasonal vegetables by growing them on the college premises. On February 20, 2020, student members of Enactus planted capsicum seeds in pots placed in the college sports ground. 4 Installation of Solar Panels Solar panels have been installed in common areas of the college as well as on the sports ground. 5 Green Diwali Campaign The Department of Environmental Studies organized a Green Diwali campaign on October 24 2019, to spread awareness among students about how to reduce environment pollution by saying no to crackers. 6 Eco-Innovation The EVS Department organized an eco friendly model competition titled Eco-Innovation (Conceptual Model Competition) during the college annual festival Saarang. 7 Say "No to Plastic" Campaign A Zero Plastic Awareness Campaign was also organized on the campus during Saarang by the EVS Department. A stall of hand painted cloth bags was put up on display. 8 Waste Segregation Separate trash cans have been placed on the campus for segregation of waste.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 Integrating ICT into teaching learning and academic enrichment during the lockdown situation. Goal: To incorporate ICT into teaching learning during the lockdown period so as ensure constant interaction with students through online platforms To use ICT platforms to organize webinars not only for the academic enrichment of teachers but also of students. Context: ICT plays a catalytic role in enhancing and enriching the teaching learning process. Incorporating ICT in the teaching learning process adds a lot of value to key learning areas. When the pandemic broke out and universities and colleges were shut due to lockdown, the institution took to ICT in teaching learning in order to ensure curriculum delivery and completion and also to stay connected with students. The institution also organized webinars on National and International level for academic enrichment. Practice: Choosing from the vast repertoire of technology, teachers took to online platforms like Zoom, Google Meet, Hangout and Google Classroom and other E mediums to take classes virtually. E material for all subjects and disciplines was uploaded on the college website on a daily basis for easy accessibility of students. Audio content was also posted. Assignments were submitted via Goggle Classroom. The institution organized a total of 24 webinars during the lockdown. A National Webinar series was organized on the theme COVID 19: Lockdown and Post Lockdown Concerns and International Webinars were organized by the Department of Music, NCC and the Internal Quality Assurance Cell (IQAC) of the college. To train teachers on

using Learning Management Systems, the IQAC organized a webinar cum hands on training session on Enhancing Teaching Learning Using G Suite Tools Google Classroom and Google Meet. Webinars were organized by individual departments as well. Evidence of Success: The online teaching platform became extremely popular with the students, some of whom were of the view that they even preferred it to the traditional face to face interaction. They were of the opinion that the audio content could be heard repeatedly for greater clarity. The online platform proved to be beneficial not only for the advanced learners but also for slow learners thereby making teaching learning more inclusive. The webinars organized by the institution saw large scale participation from students, research scholars and faculty members from all over the country. Eminent speakers from various disciplines were invited to share their views with the participants. Problems Encountered: At times technology failed and it was difficult to connect with the students. Digital divide was also an issue as some students in far off areas were unable to access the internet

Best Practice 2 Creating an Environment of Research through Academic Programmes
Goal: To create a climate of research in the institution through organization of academic enrichment programmes. **Context:** Research is extremely important in developing critical reasoning skills among students, taking them beyond the confines of the classroom. For faculty, research is an important tool for building knowledge and efficient learning. The aim was to promote an environment of research in the institution by giving the faculty and students exposure to the best minds in the world of academia through FDPs, Seminars and Workshops. The issues debated upon were diverse as well from academia industry collaboration and the role of research during such an interface to intersectionalities of seemingly diverse academic fields of knowledge as well as varied research methods and techniques. Creative and pedagogical aspects of research were also explored. **Practice:** To this end, the institution organized the following academic enrichment programmes: • Interdisciplinary Faculty Development Programme on Emerging Trends in Research Methodology in collaboration with Mahatma Hansraj Faculty Development Centre. . • International Seminar cum Workshop: The Department of Elementary Education organised a three day International Seminar cum Workshop in collaboration with Haute Ecole Pédagogique (HEP), Lausanne, Vaud, Switzerland . • The B.A. (Prog) Society organized a workshop on Scope of Lyric Writing in Bollywood Cinema. • International Lecture Series: Talk on Developmental Issues: India and Brazil organized jointly by Department of Economics and B.A. (Pogramme) Society. In addition, all the departments organized various talks and workshops for academic enrichment purposes.. **Evidence of Success:** The programmes saw large scale participation of students and faculty members. **Problems Encountered:** Organizing these activities on a large scale proved to be challenging at times.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://mscw.ac.in/Bestpractices.aspx>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Mata Sundri College for Women stands out in its distinctive enterprise for blending traditional values with modernity. The pedagogy used is contemporary, thereby keeping students in line with the changing scenario in the educational arena at the same time amalgamating this with traditional value systems. The College is named after Mata Sundriji, the consort of the Tenth Guru, Guru Gobind Singh Ji, who was the first woman leader of the Khalsa. The institution was established with an aim to propagate the great mother's cherished ideals of service, leadership and social responsibility among young women with the motto,

'Truth is the highest of all virtues but true living is higher still'. The College cherishes the values of respect, tolerance and co-operation. The point of view of every individual is given attention and students are oriented to issues of national and global relevance. Besides academic excellence students are encouraged to strive for an appreciation of arts and aesthetics, intellectual excellence and creativity. An environment of holistic learning exists with an objective to make students good citizens with high moral values and an attempt is made to inculcate empathy for less privileged sections of society. It is also our attempt to make students independent and self reliant, and to this end our focus of attention is towards skill development which will make them ready for the changes taking place in the fast paced globalizing world and at the same time prepare them for the job market. As a part of this endeavour, the College runs a Vocational Centre. It is our firm belief that a pursuit of these vocational courses will not only increase the employability of students in the job market, but also give them an opportunity to interact, learn and work with people from culturally diverse backgrounds once they complete their training and enter the job market. The institution offers certificate and diploma courses in Travel and Tourism, Computer Application, Textile Designing and German, French and Spanish languages in collaboration with the Department of Germanic and Romance Studies. All the courses have been duly approved and recognized by the University Grants Commission under the self financing scheme. The students while pursuing graduation in regular disciplines can opt for these add on courses which are offered at the basic and advanced levels. The course on Computer Applications is designed in such a way so as to equip students to work in software development and implementation projects offered by IT companies. Students who complete the course on Textile Designing will be able to work in export houses and even as freelance designers while those completing the Travel and Tourism course will easily find employment in the fast expanding tourism sector. The course on languages is conducted as per international standards and opens a vast field of opportunities for students. The vocational courses are extremely popular and in the Academic Year 2019-20, 544 students enrolled for the Certificate Courses while 136 students upgraded themselves for the Diploma Courses.

Provide the weblink of the institution

https://mscw.ac.in/Institutional_Distinctiveness.aspx

8.Future Plans of Actions for Next Academic Year

1 Strengthening Research Activities: The institution will endeavour to further strengthen research activities in college. We are planning to begin an Interdisciplinary Research Mentorship programme in college where students from each department and all three years will be mentored by teachers. They would be given topics for research and would prepare a report on the research findings, guided by teachers. This would promote an environment of research at an undergraduate level. In addition, for faculty members more FDPs, seminars and workshops would be organized. The college is planning to constitute a Research Board which will not only facilitate research activities in college but also provide suggestions as to how research can be strengthened and improved in college. 2 Peer Mentoring: The purpose of a mentorship programme is to enhance the existing knowledge and skills of students. Mentoring is also important for navigating the complexities of college life as young adults embark on this journey. The college plans to begin a peer mentoring programme where third year students from all courses will mentor their juniors. They would provide them guidance in writing papers and assignments and also hand hold them through their years in college. The Peer Mentoring Programme will be supervised by teachers. 3 Integrating ICT into teaching learning: ICT plays a catalytic role in teaching learning. These tools were used extensively by our faculty members during the lockdown period and the college will make more efforts to use Learning Management

Systems like Google Classroom and Google Meet to enhance teaching learning. 4 Add on Courses: The college is planning to begin add on courses for students. Courses on Translation, Gender, Python etc have been planned to enhance the skills of our students. 5 Automation: The institution has already made several strides towards automation. In order to streamline academic and administrative systems, the college will take more steps towards automation. 6 Plantation Drive: The institution will undertake plantation drive on the college campus to make it clean and green .