Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**MATA SUNDRI COLLEGE FOR WOMEN**
Name of the head of the Institution	**Prof (Dr.) Harpreet Kaur**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01123221449**
Mobile no.	**9811700465**
Registered Email	**matasundricollege.du@gmail.com**
Alternate Email	**iqac@ms.du.ac.in**
Address	**Mata Sundri College for Women, Mata Sundri Lane, New Delhi 110002**
City/Town	**Delhi**
State/UT	**Delhi**
Pincode	**110002**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**central**
Name of the IQAC co-ordinator/Director	**Dr. Manisha Mathur.**
Phone no/Alternate Phone no.	**01123221449**
Mobile no.	**9956634519**
Registered Email	**matasundricollege.du@gmail.com**
Alternate Email	**iqac@ms.du.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://mscw.ac.in/Documents/AQAR18.pdf

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	http://mscw.ac.in/Documents/Academic%20_Calendar_18_19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.77**	**2016**	**25-May-2016**	**24-May-2021**

6. Date of Establishment of IQAC

18-Mar-2016

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular IQAC meetings. Four meetings held this	**10-Oct-2018** **1**	**12**

year.		
Second meeting of IQAC	13-Nov-2018 1	16
Third meeting of IQAC	12-Dec-2018 1	19
Fourth meeting of IQAC	10-Apr-2019 1	19
Four Day Capacity Building Workshop on Computers	15-Oct-2018 4	20
National Workshop on Sensitizing Disability	15-Nov-2018 1	140
Generation of Salary Slips online	01-Dec-2018 11	175
Five day Literacy Workshop for Support Staff	17-Dec-2018 5	25
Inaugural lecture on Position of Women in Sikh Religion as a part of International Lecture Series	19-Dec-2018 1	478
Inaugural lecture series on Archives and Research as a part of National Lecture Series	07-Jan-2019 1	125
Workshop to familiarize students with Library Software	30-Oct-2018 1	47
Workshop on Intellectual Property Rights	05-Mar-2019 1	250
Feedback Collection from all Stakeholders	14-Jan-2019 3	1349
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mata Sundri Collge for Women	Non Plan	UGC	2018 1	384330000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes

Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	<u>View File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• **Move towards Automation. The IQAC is making a move towards complete automation in accordance with NAAC requirements. In November 2018, online generation of salary slips was initiated. All staff members receive salary slips on official email ids provided to them by the College. Modalities for complete automaton are also being worked out.**

• **Cleanliness Drive and Creating a Green Campus The IQAC strives to maintain a clean and green campus. The NSS and NCC organized Swachta Pakhwaras on the campus and initiated a campaign to spread awareness about hygiene. Green corners were created in the corridors and students were assigned duties to water the plants. A proposal to install solar panels in a few areas of the campus is also on the anvil.**

Feedback Collection The IQAC collected Feedback from all stakeholders for quality improvement. A good number of responses were collected (839 students, 206 Alumni, 59 teachers, 239 parents and 6 employers). The analysis was done using MSExcel 2010 software. The results were summarised and evaluated.

• **Creation of an Inclusive Environment The IQAC in collaboration with the Enabling Unit and NSS organized a National Workshop on Sensitizing Disability. The aim was to sensitize students about normative concepts like "normalcy" and "abnormality" and question these stereotypes in order to create a more just, equal and inclusive society. In addition a Literacy Workshop for Support Staff was also organized. A Sports Meet for visually challenged students was organized by the Department of Physical Education. The tournament was a great success with 25 colleges from University of Delhi participating in the event.**

• **Promoting a climate of research The IQAC encourages teachers and students to undertake research. In this direction, the College is planning to work towards bringing out a research journal. The institution organized a workshop on Intellectual Property Rights which was extremely useful for both students and teachers alike. The institution also organized an International Seminar on Socio Cultural Study of Agriculture and a National Seminar on Literature and Discourse**

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Parent Teacher Meet	PTM organized on 30th March 2019 2 Feedback Collected from parents 3 A special Parent Teacher Meeting was organized with parents of students who were short of attendance. 4 The Department of Elementary Education organizes regular meetings with parents.
To prepare and submit the AQAR	AQAR prepared and submitted
To prepare the Academic Calendar of the institution	Academic Calendar prepared and uploaded on the website
To promote Innovative Teaching Learning: Interdisciplinary Lectures Organized by the Academic Committee of the College	The overall objective was to promote critical thinking and creativity amongst students and help them build general awareness beyond their own fixed syllabi. Interdisciplinary lectures were organized for final year students of B.A. (Honours) course. This was followed by a class test
Skill Development	An MOU has been signed between Mata Sundri College for Women and Microsoft AEP (9ledge Pro Pvt. Ltd.) to promote Skill Development Programmes the for students and faculty. The following skill development programs were organized: 1 Skill Development Workshop on Python where a total of 51 faculty members and students participated. 2 Workshop on Advance Excel where a total of 41 student and faculty members participated. 3 Field trips, educational tours and industrial visits organized to encourage skill based learning
Staff Development	A four day Capacity Building Workshop on Computers was organized for teaching and non teaching staff. 2 The Department of Commerce organized a two day Faculty Development Program on Structural Equation Modeling. 3 A Gender Sensitization Workshop for Non Teaching Staff was organized.
Departmental Career Counselling	Students guided about opportunities available to them after the completion of the course they are enrolled in. 2 The Department of Political Science and

	Commerce organized a talk on Career Counselling for their students.
Organizing talks workshops and field trips with an aim towards providing an enriching academic environment for students	All the departments organized talks and workshops successfully. The Sanskrit Department took their students for an Educational field trip to Mehrauli to make them aware of the script of the Iron Pillar which is a part of their course on Epigraphy. Other departments organized Heritage Walks and Educational Trips. 2 National and International Lecture Series were organized. (a) The inaugural lecture of the International Lecture Series was organized on Position of Women in Sikh Religion. (b) An International Workshop in collaboration with Haute Ecole Pedagogique, Lausanne, Vaud, Switzerland was organized by the Department of Elementary Education. The topic was Education for Sustainable Development: Curricular and Pedagogic Experiences from Switzerland and India. (c) The 1st Lecture of the National Lecture series was organized on Archives and Research (d) The 2nd Lecture under the same series was organized on Youth and Leadership
Strengthening Alumni Network	Alumni Meet organized on 6th April 2019 2 Feedback collected from Alumni 3 Alumni database created at the central level and also at the departmental level. 4 Office bearers elected.
Inclusive Social Awareness Through Academic Activities	The following activities were organized: Gender Sensitization programmes (a) Lecture on Position of Women in Sikh Religion (b) Play Halala on Triple Talaq (c) Josh Talks (d) Gender Sensitization Workshop for Non Teaching Staff . Seminars on Socially relevant Issues (a) International Seminar on Socio Cultural Study of Agriculture (b) National Seminar on Literature and Discourse
Promoting Value Based Education	A Special Session on Peasantry through Sri Guru Granth Sahib was organised in the International Seminar on Socio Cultural Study of Agriculture. An Essay Competition on Life and Views of Sri Guru Nanak Devji was organized. Best entries participated in an Inter State Essay Competition organised at Vigyan Bhawan, New Delhi. The Divinity Society of the College organised an Essay competition on Bhai Ghanaiyaji to acquaint students with his life and his

	role in Sikh History. The College works towards nurturing spiritual values among students by organising Bani and Kirtan Competition and participating in Nagar Kirtans.
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14. Whether AQAR was placed before statutory body ? — **Yes**

Name of Statutory Body	Meeting Date
Governing Body	08-Aug-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? — **Yes**

Date of Visit	**28-Mar-2016**

16. Whether institutional data submitted to AISHE: — **Yes**

Year of Submission	**2019**
Date of Submission	**25-Feb-2019**

17. Does the Institution have Management Information System ? — **Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**• Student Attendance: The college has a students attendance module where students attendance is uploaded on a monthly basis. Students are able to check their attendance on the portal and calculate the percentage of their attendance. This system enables them to calculate if they are short of attendance in any subject or paper. •Student Internal Assessment: The Internal Assessment marks of students are uploaded on the portal and they are able to check and report discrepancies (if any) to their teachers. Online Admission Module: The College is using the online admission module provided by Delhi University to conduct admissions. Online Fee Module: All students pay fees online through the module provided by Delhi University. Public Financial Management System/NEFT?RTGS: All payments are made through NEFT and RTGS. Salary Package System: The**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words . Mata Sundri College for Women is a constituent college of Delhi University and follows the curriculum prescribed by it. The annual University calendar is followed in all academic matters. However, the institution takes several steps for an effective curriculum delivery. Lectures are held on a regular basis. To facilitate one to one interaction among the teachers and students as well as foster an in-depth discussion of new ideas and topics, tutorial classes are held on a regular basis. Every faculty member provides students with teaching plans, course files and reading lists so that the student is able to gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. The teaching plans for each semester are submitted in the Principal's office and she conducts periodic meetings with teacher in charges to monitor the completion of syllabus. Feedback and monitoring of curriculum delivery is done through meetings of the departments. The timetable and the workload committees work towards making available the number of teachers, rooms and tutorial rooms to ensure the smooth conduct of classes. Further, the timetable is uploaded on the College website and displayed outside classrooms before the commencement of each semester. Faculty members are encouraged to impart the curriculum through innovative teaching methods such as presentations, case studies, group discussions, brainstorming, peer learning, quiz, role playing approach, real world learning, workshops, seminars, industrial visits and educational tours besides the traditional chalk and talk method. In addition, the College provides ample books and other teaching materials like magazines, journals and software and encourages teachers to participate in Orientation/ Refresher Courses/ Faculty Development Program/Workshops/ Seminars so as to update their knowledge and to improve teaching practices for effective delivery of curriculum. To support the needs of changing curriculum and pedagogy, the College infrastructure and facilities are continuously upgraded. We have well-equipped computer laboratories, library and classrooms with projection facilities for both faculty and students. A computer laboratory with 40 PCs has been developed exclusively for students of B.Sc. (Hons.). The library is well equipped with books on various courses taught in the College and the Library Committee ensures that latest books and journals related to the curriculum are procured by it. The academic performance of students is monitored by conducting continuous evaluation and internal assessment through presentations, assignments, classroom performance, projects, class tests, group discussions and internal assessment exams. Teachers, at an individual level mentor and help students who may be academically weak as compared to their peers. In addition, a Parent Teacher Meeting was held in March 2019, to create a common platform where parents and teachers came together to enrich the students' educational experiences and discuss various issues regarding their academic development.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year					
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Mastering the Stock Market in co llaboration with Bombay Stock Exchange	NIL	16/02/2019	3	This certificate course will help students in understandin g the complexity of stock market, stock market function and index function etc.	yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Mata Sundri College for Women is a constituent college of Delhi University and hence is not authorized to introduce any new programmes. The college offers B.Sc honours in Mathematics, Statistics and Computer Science.	20/07/2018
BCom	Mata Sundri College for Women is a constituent college of Delhi University and not authorized to introduce new programmes. The college offers B.Com (programme) and B.Com (Hons) Courses.	20/07/2018
BA	Mata Sundri College for Women is a constituent college of Delhi University and hence not authorized to introduce new courses. We offer B.A.(prograame) course and honours courses in English, Hindi, Punjabi, Sanskrit, History, Political Science, Psychology and Philosophy	20/07/2018

| MA | Mata Sundri College for Women is a constituent college of Delhi University and hence not authorized to introduce new courses. As per University rules tutorial classes of Masters programmes are held in the college while regular classes are held in the University. The college offers Masters programme in Hindi, Punjabi, Political Science and Sanskrit. | 20/07/2018 |

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Honours. CBCS was adopted in 2015 as per University norms, we continued to implement it this year	20/07/2018
BSc	Maths (hons. CBCwas adopted in 2015 as per University norms we continued to implement it this year.r	20/07/2018
BSc	Statistics (hons). CBCS was adopted in 2015 as per University norms we continued to implement it this year.	20/07/2018
BSc	Statistics (hons). CBCS was adopted in 2015 as per University norms we continued to implement it this year.	20/07/2018
BCom	Programme. CBCS was adopted in 2015 as per University norms and we continued to implement it this year.	20/07/2018
BA	Programme. CBCS was adopted in 2015 as per University norms and we continued to implement it this year.	20/07/2018
BA	English (hons). CBCS was adopted in 2015 as per University norms and we	20/07/2018

	continued to implement it this year.	
BA	History (hons). CBCS was adopted in 2015 as per University norms and we continued to implement it this year.	20/07/2018
BA	Philosophy (hons). CBCS was adopted in 2015 as per University norms and we continued to implement it this year.	20/07/2018
BA	Psychology (hons). CBCS was adopted in 2015 as per University norms and we continued to implement it this year.	20/07/2018
BA	Hindi (hons). CBCS was introduced as per University norms in 2015 and we continued to implement it this year.	20/07/2018
BA	Sanskrit (hons). CBCS was adopted in 2015 as per University norms and we continued to implement it this year.	20/07/2018
BA	Punjabi (hons). CBCS was adopted in 2015 as per University norms and we continued to implement it this year.	20/07/2018
BA	Political Science (hons). CBCS was adopted in 2015 as per University norms and we continued to implement it this year. it	20/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	43	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Mastering the Stock Market in collaboration with Bombay Stock Exchange	16/02/2019	43
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Internship	77
BElEd	Field Projects	81
BA	Field Projects	4
BSc	Internships	21
BCom	Internships	54
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

In order to ensure the growth of the institution, the IQAC of the College collected feedback from all its stakeholders (students, alumni, teachers, employers and parents). A good number of responses were collected (839 students, 206 Alumni, 59 teachers, 239 parents and 6 employers). The analysis was done using MS Excel 2010 software. The results were analysed, summarized and evaluated. Student feedback was collected online. Feedback was taken on teaching learning, academic excellence, infrastructure, library facilities, safety and security on the campus, industry academia exposure and facilities provided to differentlyabled students. The feedback received from students was quite positive. However, there were a few areas of concern regarding hygiene of the washrooms and the canteen. The feedback received was discussed with the Hygiene and Canteen Committee of the College and the issue was addressed by enlisting the help of class representatives. Appropriate steps were also taken to improve the hygiene of the canteen. Feedback was collected from the Alumni online as well as manually during the Alumni Meet organized on April 6th 2019. The feedback received from the Alumni was extremely positive as 85 percent of the Alumni rated the teaching learning process and the industry academia exposure they got as very good or excellent. More than 60 percent alumni rated the College infrastructure and other facilities as very good or excellent. 85 percent of the alumni were of the opinion that the College provided very good growth opportunities for its students. The institution is working towards further improvement in these areas. Feedback was collected from Faculty Members on the infrastructure and library facilities provided by the College. This too was positive with 90 percent of faculty saying that the infrastructure of the College was good and that the library had a good collection of books and journals. Parent feedback was also collected online as well as manually during the Parent Teacher Meeting organized on March 30th 2019. The overall feedback from parents shows that parents are quite satisfied with the facilities and efforts made by the College in enhancing the overall growth of their wards. 55 percent said that the College and its environment has transformed the personality of their ward for the better. 70 percent parents said that the College provides very good growth opportunities and industrial exposure to

their students. On the basis of feedback received it was decided to form a Parent Teacher Association (PTA) and a large number of parents expressed their willingness to join this body for greater cooperation and better functioning of the institution. The Employers were of the view that although the students have a good knowledge base and IT skills, they needed to focus on improving their communication skills. Appropriate steps have been taken to address this lacuna. The institution has also planned to begin remedial English language classes to hone the communication skills of students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A. Programme	246	376	221
BA	Hindi (Hons)	123	144	102
BA	Punjabi (Hons)	46	46	37
BSc	Maths (Hons)	62	131	71
BSc	Statistics (Hons)	46	64	34
BSc	Computer Science (Hons)	46	58	35
MA	Hindi	25	16	10
MA	Punjabi	25	24	22
MA	Political Science	25	15	10
MA	Sanskrit	25	7	6
BElEd	Elementary Education	54	54	54
BA	English (Hons)	62	121	62
BA	History (Hons)	62	105	64
BA	Political Science (Hons)	123	189	112
BA	Philosophy (Hons)	46	94	49
BA	Psychology (Hons)	62	81	66
BA	Sanskrit (Hons)	31	26	19
BCom	B.Com. (Hons)	123	276	140
BCom	B.Com. (Program)	185	388	214
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers

	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2018	3580	89	175	0	175

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
175	71	12	25	1	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Tutorials are an integral part of the time table. A tutorial group comprises a smaller number of students who Interact with the teacher on a one to one basis. Assignments are discussed during these sessions and doubts pertaining to academic issues are resolved. The teacher therefore acts as an academic mentor to a student. We are of the view that students need support even outside the classroom and therefore, besides academic mentoring, the institution also has a full time counselor to address the personal concerns of students and they can approach her for guidance and help. In addition, an informal and unofficial system of mentoring is in place where students are also free to approach their teachers for assistance if required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3580	175	20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
167	83	84	0	57

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Ms. Menka Ahlawat	Assistant Professor	International Travel Grant Award supported by the Durham University International Office. It is a competitive award given to five highest quality paper abstracts selected for a conference.

2019	Ms AvantikaPokhriyal	Assistant Professor	International Capacity Building Award by the British Society for Eighteenth Century Studies. It is a competitive bursary award given to one research scholar from a developing nation selected to present a paper at the annual BSECS Conference.
2019	Dr. Rachna Kumari Prasad	Assistant Professor	Received Best Speaker Award on the topic Defining Inclusion in Culture in the National Discourse on Linguistic Diversity of India on Matrabhasha Divas , Utkal Bharat, University of Delhi

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	511, 516, 518, 526, 527, 528, 524, 529	II/IV/VI	23/05/2018	19/07/2018
BA	501	II/IV/VI	24/05/2018	16/07/2018
BCom	504	II/IV/VI	24/05/2018	09/07/2018
BCom	503	II/IV/VI	23/05/2018	11/07/2018
BSc	563,568,570	II/IV/VI	24/05/2018	09/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per University of Delhi norms, students are evaluated internally for 25 of their total marks. For effective implementation of Continuous Internal Evaluation (CIE) system at the institutional level, the Institution conducts midterm tests. The answer scripts are given back to the students after evaluation so that they may assess their performance and improve their grades in the examination. CIE component also includes assignments and projects. The Department of Elementary Education assesses its students using observations and group projects. Self assessment and peer assessment across various theory and

practical papers also form a part of evaluation. The students can log into the college portal and check their internal assessment marks, a hard copy of which is also displayed on the notice board prior to the commencement of semester examination. The marks are checked and verified by the teachers and students sign on the internal assessment sheets before these marks are sent to the University. In addition, the institution communicates the progress report of the students to their parents.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution is a constituent College of the University of Delhi and hence adheres to the Academic Calendar prepared and approved by the University. In addition, the College prepares and follows an internal calendar for conducting internal assessment tests and other College activities. The Departments submit their calendar to the IQAC at the beginning of each academic year and the IQAC prepares an Academic Calendar based on this information provided by the departments. IQAC activities for quality enhancement of the institution are also a part of this Calendar. These activities are evaluated during the IQAC meetings.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://mscw.ac.in/courses.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
528	BA	Psychology (Hons)	53	53	100
511	BA	English (Hons)	67	67	100
516	BA	Hindi (Hons)	95	95	100
524	BA	Punjabi (Hons)	42	42	100
529	BA	Sanskrit (Hons)	5	5	100
518	BA	History (Hons)	40	40	100
527	BA	Political Science (Hons)	98	98	100
526	BA	Philosophy (Hons)	29	29	100
563	BSc	Maths(Hons)	42	42	100
504	BCom	B.Com.(Hons)	163	163	100
501	BA	BA (Program)	165	165	100
503	BCom	B.Com.(Program)	181	181	100

363	BElEd	Elementary Education	51	51	100
808	MA	Hindi	17	17	100
811	MA	Sanskrit	5	5	100
810	MA	Political Science	12	12	100
0	MA	Punjabi	7	7	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://mscw.ac.in/iqac/student_satisfaction_survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1	Educational Research and Innovations Committee (ERIC, NCERT)	7.5	4

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights by Dr.. V.K. Ahuja, Associate Professor Law Centre II	IQAC in collaboration with Philosophy and Psychology Department	05/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	20/07/2018	nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	20/07/2018

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Urdu	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Elementary Education	2	0
National	EVS	1	0
National	Political Science	1	0
International	Elementary Education	2	0
International	Commerce	3	0
International	Mathematics, Statistics and Computer Science	6	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Head of the Institution, Dept of Political Science	4
Commerce	1
Mathematics	1
Elementary Education	8
English	7
Hindi	2
Political Science	5
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2019	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

Characterization of Extended Hamming and Golay Codes as Perfect Codes in Poset Block Spaces	Bk Dass, Namita Sharma Rashmi Verma	Advances in Mathematics of Communication	2018	15	0	Mata Sundri College for Women
Nuclearity Properties and CEnvelopes of Inductive Limits	Ajay Kumar and Preeti Luthra	J.Korean Math Society	2018	26	3	Mata Sundri College for Women
Operator Space Tensor Products and Inductive Limits	Janson Antony, Ajay Kumar and Preeti Luthra	Journal of Mathematical Analysis and Applications	2019	111	0	Mata Sundri College for Women
Portfolio Optimization with Option : A Case Study	Dr. Meena Baweja	International Journal of Agricultural and Statistical Sciences	2018	4	0	Mata Sundri College for Women
Construction of Balanced SecondResponse Surface Designs within Splitplot Structure' order	Dr. Archana Verma	International Journal of Agricultural and Statistical Sciences	2018	4	0	Mata Sundri College for Women
On Variance Estimation under FactorType Imputation Using Auxiliary Attribute	Dr. Kalpana Yadav and Ranjita Pandey	International Journal of Agriculture and Statistical Sciences	2018	4	0	Mata Sundri College for Women
			[View File](#)			

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	41	17	11	41
Presented papers	62	20	1	0
Resource persons	6	5	8	8
[View File](#)				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Surgical Strike Day.	NCC	2	40
Ek Bharat Shresth Bharat.	NCC, Two Girls Battalion	2	15
Swachh Bharat Abhiyan	NCC	2	30
World Water Day.	NCC	2	20
Advance Leadership Camp.	NCC, Delhi Directorate	2	2
Campus Cleaning Initiative.	NSS	1	43
Door to Door Campaign in an adopted Slum Quarter in Mata Sundri Lane and local market	NSS	2	18
Intensive Cleaning of selected places like Old Age Homes	NSS	2	10
Cleanliness Drive on the Railway Station	NSS	2	11
Nukkad Natak for awareness about personal hygiene	NSS	2	20
Swachh Bharat Summer Internship Program 2018	NSS	1	24
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

nil	nil	nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat Abhiyan	NSS	Cleanliness Drive	2	40
Swachh Bharat Summer Internship Program	MHRD Certified Internship Program	Internship Program	1	24
Swacchta Pakhwara	NSS	Cleanliness Drive	1	55
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange Program	Dr. Radhika Menon, Department of Elementary Education	Haute Ecole Pedagogique, Switzerland	14
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
B.el.ed School Internship Program	School Internship for Training	12 schools across Delhi	06/08/2018	13/02/2019	Students of B.el.ed 4th year
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Microsoft	04/06/2019	Skill Development,Workshop on Advance Excel and Workshop on Python	92
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBWARE	Fully	3.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	86500	2509902	1388	46187265	87888	48697167
Reference Books	21409	1467630	140	35294535	21549	36762165
Journals	64	217037	70	3495	134	220532
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	30/06/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	291	8	182	6	5	9	41	100	0
Added	0	0	0	0	0	0	0	0	0
Total	291	8	182	6	5	9	41	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	**nil**

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The library has a policy of weeding out old books. New books are purchased by the library up to the end of financial year. Each department has a representative in the Library Committee and this ensures that syllabus related text books and reference books are procured with the funds sanctioned. Up gradation of laboratories is carried out on a regular basis. New software is purchased and installed as per the needs and requirements of students. The College has a Building Committee that supervises the overall maintenance of the infrastructure and a Wifi enabled campus and the maintenance of the server is done by Delhi University. In addition, the Stock Verification Committee makes a review of the book balance and ground balance of stock at periodic intervals.

http://mscw.ac.in/maintenance.aspx

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Fee Concession from Student Aid Fund**	**166**	**1388379**
Financial Support from Other Sources			
a) National	**Post Metric Scholarship for SC/ST/OBC/Minority**	**32**	**9000**

	by Directorate of Higher Education, Government of NCT of Delhi		
b)International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Certificate Course on Mastering the Stock Market	16/02/2019	43	Bombay Stock Exchange
Skill Development Workshop on Python	10/06/2019	48	Microsoft AEP(9ledge Pro Pvt Ltd)
Skill Development Workshop on Advance Excel	17/06/2019	17	Microsoft AEP(9ledge Pro Pvt Ltd)
Course on Yoga	20/07/2018	40	NIS trained teachers
Personal Counselling	23/07/2018	20	College Counsellor

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	nil	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
16	16	20

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
ISA Global	250	4	Ernst Young	89	5

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	36	B.El.Ed.	Elementary Education	University of Delhi •?Jamia Millia Islamia •?Ambedkar University Delhi •?GGSIP University •?IGNOU	M.ED. •?MA (Education) •?MA (Hindi) •?MA (Psychology) •?MA (English) •?MA (Political Science) •?MA (Sociology) •?MA (Gender Education) •?LLB
2018	38	B.Com (Hons) and B.Com (Prog)	Commerce	UNIVERSITY OF DELHI, IGNOU, MDU;LUCKNOW UNIVERSITY; SHARDA UNIVERSITY ; GNDU; CCSU; JAMIA MILIA ISLAMIA UNIVERSITY	M.Com
2018	11	B.Com (Hons) and B.Com (Prog)	Commerce	AMITY UNIVERSITY; NAGPUR UNIVE RSITY;CCSU;M DU;GGSIPU;CH AUDHARY RANVEER SINGH UNIVERSITY	B.Ed
2018	5	B.Com (Hons) and B.Com (Prog)	Commerce	DELHI UNIVER SITY;IME COLLEGE OF LAW; AMITY UNIVERSITY	LLB
2018	15	B.Com (Hons) and B.Com (Prog)	Commerce	DELHI UNIVERSITY, IP UNIVERSITY, MANAV RACHNA UNIVERSITY, BIRLA INSTITUTE OF MANAGEMENT,	PGDM/MBA
2018	4	B.Com (Hons)	Commerce	INSTITUTE OF	CA

		and B.Com (Prog)		CHARTED ACCOUNTANTS OF INDIA	
2018	1	B.Com (Prog)	Commerce	ICSI	CS
2018	1	B.Com (Prog)	Commerce	NEW CASTLE UNIVERSITY(UK)	MSc Innovation, Creativity & Entrepreneurship
2018	1	B.Com (Prog)	Commerce	NEW CASTLE UNIVERSITY (UK)	MSc E-marketing
2018	1	B.Com (Prog)	Commerce	Asian School of Media Studies	Masters in Media Studies
2018	1	B.Com (Prog)	Commerce	UNIVERSITY OF LEEDS, UK	Masters in Corporate Communications Marketing & PR
2018	1	B.Com (Prog)	Commerce	Panjab University	Masters in Sociology
2018	1	B.Com (Prog)	Commerce	Central University of Haryanaa	Masters in Economics
2018	1	B.Com (Prog)	Commerce	GEORGE BROWN COLLEGE, CASA LOMA CAMPUS, TORONTO	International Business
2018	1	B.Com (Prog)	Commerce	IGNOU	Masters in Psychology
2018	2	B.A (Hons) English	English	IP University	Masters in English Literature
2018	2	B.A. (Hons) English	English	IGNOU	Masters in English Literature
2018	1	B.A. (Hons) English	English	Amity University, NOIDA	Masters in English Literature
2018	1	B.A. (Hons) Hindi)	Hindi	IP University	B.ed
2018	1	B.A. (Hons) English	English	CCS Campus, Meerut	Masters in English Literature
2018	1	B.A. (Hons) English	English	Punjab University	Masters in English Literature
2018	1	B.A. (Hons) English	English	University of	Masters in English Lite

				Westminster	ratureure Modern and Contemporary Fiction
2018	1	B.A. (Hons) English	English	College of New Caledonia	PG Diploma in HRM
2018	2	B.A. (Hons) English	English	University of Delhi	Masters in English
2018	2	B.A. (Hons) English	English	CHATRAPATI SAUJI MAHARAJ UNIVERSITY	LLB
2018	2	B.A. (Hons) English	English	IP University	B.Ed
2018	17	B.A. (Hons) History.	History	University of Delhi Jamia Milia Islamia Rohtak MDU Bhartiya Vidya Bhawan's Usha & Laxmi Mittal Institutte of Management	MA, B.ed, MBA
2018	39	B.A. (Hons) Political Science	Political Science	Delhi University, Jamia Millia Islamia, Amity University, Law faculty(DU), MDU and I.P. University, Jamia Humdard University	Masters in Political Science, Masters in Public Policy and Masters in Human Rights
2018	22	B.A. (Hons) Punjabi	Punjabi	Delhi University	Masters in Punjabi
2018	10	B.A. (Hons) Punjabi	Punjabi	IP University	B.Ed
2018	11	B.Sc (Hons) Mathematics	Mathematics	University of Delhi Jamia Millia Islamia IIT, Delhi Punjab University NIT Jalandhar Deenbandhu	M.Sc Mathematics

				Chhotu Ram University of Science and Technology, Murthal, Haryana IIT, Hyderabad MDU Amity University	
2018	1	B.Sc (Hons) Mathematics	Mathematics	IGNOU	Actuarial Sciences and PG Diploma in Statistics
2018	1	B.Sc (Hons) Mathematics	Mathematics	Kurukshetra University	MSC (Statistics)
2018	1	B.Sc (Hons) Mathematics	Mathematics	NIT, Allahabad	MSC (Mathematics and Scientific Computing)
2018	1	B.Sc (Hons) Mathematics	Mathematics	IP University	MCA
2018	4	B.Sc (Hons) Mathematics	Mathematics	GURU NANAK COLLEGE OF EDUCATION, IPU, Haryana University	B.Ed.
2018	1	B.A. (Hons) Psychology	Psychology	Amity University	Masters in Clinical Psychology
2018	1	B.A. (Hons) Sanskrit	Sanskrit	Delhi University	Masters in Sanskrit
2018	1	B.A. (Hons) Hindi)	Hindi	MDU, Rohtak	B.ed
2018	11	B.A. (Hons) Hindi)	Hindi	University of Delhi IGNOU	Masters in Hindi
2018	1	B.A. (Hons) English	English	CCS Campus, Meerut	Masters in English Literature
2018	1	B.A. (Hons) English	English	Punjab University	Masters in English Literature
2018	1	B.A. (Hons) English	English	University of Westminster	Masters in English Lite ratureure Modern and Contemporary Fiction
2018	1	B.A. (Hons)	English	College of	PG Diploma

		English		New Caledonia	in HRM
2018	2	B.A. (Hons) English	English	University of Delhi	Masters in English
2018	2	B.A. (Hons) English	English	CHATRAPATI SAUJI MAHARAJ UNIVERSITY	LLB
2018	2	B.A. (Hons) English	English	IP University	B.Ed
2018	17	B.A. (Hons) History.	History	University of Delhi Jamia Milia Islamia Rohtak MDU Bhartiya Vidya Bhawan's Usha & Laxmi Mittal Institutte of Management	MA, B.ed, MBA
2018	39	B.A. (Hons) Political Science	Political Science	Delhi University, Jamia Millia Islamia, Amity University, Law faculty(DU), MDU and I.P. University, Jamia Humdard University	Masters in Political Science, Masters in Public Policy and Masters in Human Rights
2018	22	B.A. (Hons) Punjabi	Punjabi	Delhi University	Masters in Punjabi
2018	10	B.A. (Hons) Punjabi	Punjabi	IP University	B.Ed
2018	11	B.Sc (Hons) Mathematics	Mathematics	University of Delhi Jamia Millia Islamia IIT, Delhi Punjab University NIT Jalandhar Deenbandhu Chhotu Ram University of Science and Technology, Murthal,	M.Sc Mathematics

				Haryana IIT, Hyderabad MDU Amity University	
2018	1	B.Sc (Hons) Mathematics	Mathematics	IGNOU	Actuarial Sciences and PG Diploma in Statistics
2018	1	B.Sc (Hons) Mathematics	Mathematics	Kurukshetra University	MSC (Statistics)
2018	1	B.Sc (Hons) Mathematics	Mathematics	NIT, Allahabad	MSC (Mathematics and Scientific Computing)
2018	1	B.Sc (Hons) Mathematics	Mathematics	IP University	MCA
2018	4	B.Sc (Hons) Mathematics	Mathematics	GURU NANAK COLLEGE OF EDUCATION, IPU, Haryana University	B.Ed.
2018	1	B.A. (Hons) Psychology	Psychology	Amity University	Masters in Clinical Psychology
2018	1	B.A. (Hons) Sanskrit	Sanskrit	Delhi University	Masters in Sanskrit
2018	1	B.A. (Hons) Hindi)	Hindi	MDU, Rohtak	B.ed
2018	1	B.A. (Hons) Hindi)	Hindi	IP University	B.ed
2018	11	B.A. (Hons) Hindi)	Hindi	University of Delhi IGNOU	Masters in Hindi

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	30
NET	6

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
3rd Inter College Invitational Ball Badminton, Judo and Athletics Meet for Visually Impaired	Inter College	45

Students			
Fresher's Party	College	1000	
Bani, Declamation and Kirtan Competition	Inter College	1113	
Saarang:College Annual Festival	Inter College and Inter University	1500	
Essay Writing Competition on Bhai Ghanaiya Ji	College	28	
Essay Writing Competition on Life and Views of Shri Guru Nanak Dev Ji	College	31	
Organisation of Poster Making Competition by Women Development Cell	College	10	
First Model United Nations	Inter University and Other Institutions	150	
Farewell function	College	1500	
Annual Production of Dramatics Society of College'Toote Purze'	College	10	
Lok Rang: 3rd Inter University Group Folk Dance Competition	Inter University	150	
Annual G.K. Test	College	60	
Annual Sports Day	College	150	

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold for Judoo	National	1	0	BCP/18/212	Akriti
2018	Silver for Rugby	National	1	0	HIN/18/141	Archana
2019	Bronze Medal Olympics World Games 2019 at Abu Dhabi, UAE for Football	International	1	0	HIS/17/73	Meenakshi Negi
2018	Gold for Gatka Competition at Jalandar	National	1	0	BAP/16/284, Pol/16/173,BCP/16/507,Psy/17	Ranandeep Kaur, Amandeep Kaur,

						/106,PUN/16/35	Emranjeet Kaur,Mankeerat Kaur, Baljinder KAur
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council is an elected body which represents students and is a forum through which students can voice their concerns. The Council is a vibrant body involved in organizing numerous activities in the institution. This year, Council members initiated green reforms and launched a Cleanliness Drive on the campus. Green corners were created in the corridors of the College and students were given responsibility for their maintenance. Playing an important role in sensitizing students towards social issues, the Student Council organized a Poster making competition on the landmark judgement on Article 377. The Council is also actively engaged in helping disabled students and making the College a disabled friendly institution. A National Workshop on Sensitizing Disability saw a large scale participation of students, largely due to the efforts of the Council members. The Student Council also organized extracurricular activities in College under the guidance of faculty members. An excursion to Jim Corbett Park was organized in December 2018, while in February 2019, the Council members played a very important role in organizing Saarang, the annual cultural festival of the institution. Along with the Student Council, Departments have their own Departmental Societies that are formed both through the process of election and selection. It consists of the President, Vice President, Secretary, Joint Secretary, Treasurer and the Class Representatives. The Class Representatives represent the class and convey the issues and concerns of students, if any to the teachers. The Student Council and the Department Council work in tandem with each other and are well connected. They hold regular meetings with the Head of the Institution and faculty members. Other than representation on and through the Council, the students are also a part of various bodies of the College including the Internal Quality Assurance Cell and other societies that are an integral part of the academic, social and cultural life of the College. Students are closely involved in their functioning and office bearers help not only in smooth working of each society but also make efforts towards encouraging participation, association and involvement of other students The societies organize functions throughout the year with the help of student members and volunteers. In addition there is student representation and participation in National Service Scheme (NSS), and National Cadet Corps (NCC). The College is also in the process of creating a registered Alumni Association with student and faculty coordinators. The attempt of this Association will be to connect the Alumni with the College and with each other.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

2500

5.4.3 – Alumni contribution during the year (in Rupees) :

0

Alumni Meet organized on 6th April 2019. . Notable Alumni of the College attended the meeting.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Staff Council embodies the practice of decentralization and participative management which not only benefits the institution but also employees. The Council is a body comprising of all teachers of the College which participates, assists and advises in decision making processes and holds periodic meetings. For effective and routine functioning the Council constitutes committees in a democratic manner for a period of two years. Each committee has an annual plan and a schedule for achieving its goal. This helps in structuring its tasks effectively for better coordination and functioning. Participation is rotational and structured as well as invited and voluntary. The rotational participation includes rotational duties assigned to departments for a period of two years. In addition, to ensure effective and smooth conduct of activities in the College, the Staff Council invites volunteers to participate as convenors, coconvenors and members of various committees like Dramatics Society, Debating Society, Cultural Committee and Press Committee to name a few. The Council also invites names for convenors and coconvenors of important bodies like NSS and NCC. The entire procedure is transparent and democratic. Yet another effective and efficient instance of decentralization is the Provident Fund Committee and the Purchase Committee, constituted by the Staff Council which are extremely important for the functioning of the College. The PF Committee oversees PF investments, updating of records and disbursal of loans to ensure a judicious and transparent procedure, while the Purchase Committee ensures that quality materials are procured and standard purchase procedures as per Central Government and University norms are followed in all major and minor purchases. Decentralization and participative management extends to students as well. The College recognizes a duly elected student body, the Student Council and the office bearers are a part of major institutional decisions. They actively engage with both faculty and the administration conveying the concerns of their peers and seeking amicable solutions to issues and grievances of students. Further, Class Representatives act as a link between the teachers and the rest of the class. In addition, each department has its own society with office bearers who organize various events and departmental activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	• Mata Sundri College for Women, being a constituent College of University of Delhi follows the curriculum prescribed by the University. However, faculty members from various departments such as Elementary Education, Mathematics, Commerce, Philosophy, History and Psychology serve as members of

		Committee of Courses of Delhi University and IGNOU for a periodic review of curriculum.
	Teaching and Learning	• The Academic Committee promotes learning in the interdisciplinary space by organizing lectures and talks. This extends the structural and contextual boundaries of thought processes of the students. Further, departments developed linkages with international bodies for enhancement of teaching learning, The Department of Elementary Education held its first International Workshop in collaboration with Haute Ecole Pedagogique (HEP) Lausanne, Switzerland Classroom teaching is augmented and enriched with relevant and exhaustive field trips, workshops and talks. Department of Psychology, Sanskrit and Elementary Education use field trips as a pedagogical tool. Smart classroom teaching is used by the Department of Elementary Education.
	Examination and Evaluation	• Evaluation of students is comprehensive and continuous. Multiple evaluation and assessment tools and procedures are used by the respective departments for the same including self assessment and peer assessment. Midsemester evaluation is conducted across the College.
	Research and Development	• Teachers are supported for attending conferences, seminars, FDPs and workshops. The College organized an FDP on Structural Equation Modeling, a National Seminar on Literature and Discourse and an International seminar on Socio Cultural Study of Agriculture. The faculty presented papers in National and International conferences, published in peer reviewed journals, edited books, and published book chapters and monographs. Teachers supervised doctoral research and students have been awarded their degrees. Students from Psychology department are encouraged to opt for a paper on dissertation. Research based project work is undertaken by students from the Department of Elementary Education. .
	Library, ICT and Physical Infrastructure / Instrumentation	• The total number of books in the library as on 29 March 2019 is 1,09,437. 1,528 books were added this academic year. The College subscribes to 70 journals and magazines and 17

	newspapers. Existing infrastructure in laboratories was refurbished and upgraded. Up gradation of the College Website is also on the anvil.
Human Resource Management	• Meticulous planning goes into human resource management. The Workload Committee of the College seeks the requirements from the departments for recruitment of faculty members. This requirement is generated by the Departments on the basis of student intake and the introduction of new courses. In addition, keeping in view the proposed superannuation of the faculty as well as other staff, information is sought from the administration which supplies a duly prepared list of teachers and nonteaching staff due for retirement so that appointments as per University Rules may be made against these vacancies.
Industry Interaction / Collaboration	• An MOU has been signed between Mata Sundri College for Women and Microsoft AEP (9ledge Pro Pvt. Ltd.) to promote skill development programmes for the students and faculty. The Placement Cell engages with various industrial houses to create a network for the benefit of students. ISA Global, Ernst and Young and Policy Baazar were some of the companies that visited the campus and interacted with students.
Admission of Students	Procedure and norms laid down by Delhi University are followed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Use of Gem portal for all major purchases. Notification of vacancies for manpower planning listed on the website.
Administration	Ongoing extension of the existing MIS
Finance and Accounts	TALLY is in place
Student Admission and Support	The complete process of admission is online supported by the University portal. Alumni registration is also conducted online.
Examination	Attendance system and Internal Assessment is online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Indu Kumari	3rd RC Language (Hindi, Urdu and English), organized by UGC Human Resource Development Centre, Jamia Millia Islamia, New Delhi, from 19th July 2018 to 08th August, 2018	Nil	550
2018	Dr. Lalita Meena	One Week Course on Gender Sensitization, organized by UGC Human Resource Development Centre Jamia Millia Islamia, New Delhi, from 23rd July 2018 to 28th July 2018	Nil	550
2019	Dr. Sarabjeet Kaur	Paper presented on the topic, "Road to Spiritual Healing" at International Conference on "Integrating Traditional Indian Healing Practices with Contemporary Western Health System" on 8th 9th January 2019, organized by Deptt. of Psychology, Daulat Ram	Nil	700
2018	Dr. Renu Arora	Faculty Development Programme On Hands on Practice of Advanced Data Analysis Tools,	Nil	600

		organized by Bharati College from 15th December to 21st December 2018		
2018	Dr. Gursharan Kaur	Faculty Development Programme On Disabilities Studies: Perspectives and Emerging Trends (For Humanities, Sciences, Commerce Teachers Research Scholars), organized by Maitreyi College, from 17th to 23rd December 2018	Nil	550
2018	Dr. Rouble Rani Sharma	10 days FDP on "University Functioning and Blended Learning", organized by Guru Angad Dev Teaching Learning Centre of MHRD, SGTB Khalsa College, DU, from 8th to 20th December 2018	Nil	800
2018	Ms. Praveshika Mishra .	10 days FDP on "University Functioning and Blended Learning", organized by Guru Angad Dev Teaching Learning Centre of MHRD, SGTB Khalsa College, DU, from 8th to 20th December 2018	Nil	800
2018	Ms. Chetan Kaur	10 days FDP on "University Functioning and	Nil	800

2018	Ms. Shivani Verma	10 days FDP on "University Functioning and Blended Learning", organized by Guru Angad Dev Teaching Learning Centre of MHRD, SGTB Khalsa College, DU, from 8th to 20th December 2018	Nil	800
2018	Dr. Sapna Dhaliwal	10 days FDP on "University Functioning and Blended Learning", organized by Guru Angad Dev Teaching Learning Centre of MHRD, SGTB Khalsa College, DU, from 8th to 20th December 2018	Nil	800

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	National Workshop on "Sensitizing Disability"	National Workshop on "Sensitizing Disability"	15/11/2018	15/11/2018	130	10
2018	Four day	Four day	15/10/2018	18/10/2018	10	10

	Capacity Building Workshop on Computers	Capacity Building Workshop on Computers				

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsored Refresher Course, Jamia Islamia University	1	19/07/2018	08/08/2018	21
Arpit Refresher Courses	3	10/12/2018	28/02/2019	3
Short Term Course on Appreciation of Song Picturization in Indian Cinema conducted by Film and Television Institute	1	14/07/2018	15/07/2018	2 day
FDP on Innovations and Challenges	1	17/07/2018	21/07/2018	5 day
FDP on Structural Equation Modelling organized by Mata Sundri College for Women	14	16/11/2018	17/11/2018	2 day
FDP on Bhasha Sahitya Media aur Pariyavaran organized by Hansraj College	4	10/12/2018	23/12/2018	13 day
FDP on Feminist Theories and Human Rights	3	15/12/2018	28/12/2018	13 day
FDP on Entrepreneurship, Motivation and Leadership	2	24/12/2018	30/12/2018	6 day

FDP on Survey Research	1	05/03/2019	11/03/2019	6 day
FDP on Contemporary, Tools, Techniques and Analysis Software Package in Research	2	04/05/2019	06/05/2019	3 day

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	7	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF, Gratuity and Group Insurance.	PF, Gratuity and Group Insurance	• 166 students received fee concession from the Student Aid Fund (total amount in the fund is Rs.13, 88, 379). • Directorate of Higher Education, Government of NCT OF Delhi, has given Post Matric Scholarship for SC/ST/OBC/Minorities worth Rs.3000 for undergraduate students and Rs.6000 for postgraduate students. 32 students were given this scholarship out of which 4 students are pursuing postgraduation and the rest are undergraduates (16 were fresh applicants and 16 were renewal applicants). • Delhi University Scholarship was given to 2 students of postgraduation in the Department of Political Science. • Krishna (BCP/17/565) received financial aid worth Rs. 2500 from Delhi Sikh Gurdwara Management Committee for sports.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. All norms and procedures are followed for the same.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Usha Aggarwal Tejswity Scholarship Suttan Chand Dropdi Scholarship Prof. Jaswant Singh Phul	21000	Scholarship.

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6.4.3 – Total corpus fund generated

000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. A Parent Teacher Meeting was held on 30th March 2019. The main purpose of the meet was to create a common platform where parents and teachers come together to enrich the students' educational experiences and discuss various issues regarding their holistic development. During the centralized Parent Teacher Meet, valuable suggestions and feedback from parent community was sought. 2. Parent Teacher Association/ has been formed in order to seek regular feedback and suggestions for improvement. 3. Acknowledging the crucial role of parents as stakeholders, the Department of Elementary Education organized a ParentTeacher Interaction for students of all four years in October 2018 and February 2019.

6.5.3 – Development programmes for support staff (at least three)

1. Four Day Capacity Building Workshop on Computers was organized from 15 18October 2018. 2. . A Literacy Workshop for Support Staff was organized by the IQAC from 17 – 21 December 2018 in which 25 safaikaramcharis participated. The aim of the workshop was to familiarize the participants with the English and Hindi alphabet and teach them basic banking skills like opening of bank accounts and filling of withdrawal and deposit slips. 3 Gender Sensitization Workshop for NonTeaching Staff 4 April 2019.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• During the year, National and International lectures series and a National and International Seminar was organized on contemporary and socially relevant issues. • Certificate Course on Mastering the Stock Market conducted by BSE • Organization of Skill Development Workshops on Python and Advanced Excel conducted by Microsoft AEP (9ledgePro Pvt. Limited) • Regular feedback from stakeholders collected and analyzed.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes

b)Participation in NIRF	No	
c)ISO certification	No	
d)NBA or any other quality audit	No	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Four Day Capacity Building Workshop on Computers	15/10/2018	15/10/2018	18/10/2018	20
2018	Workshop to familiarize the students with library software	30/10/2018	30/10/2018	30/10/2018	47
2018	National Workshop on "Sensitizing Disability"	15/11/2018	15/11/2018	15/11/2018	140
2018	Inaugural Lecture of International Lecture Series on "Position of Women in Sikh Religion"	19/12/2018	19/12/2018	19/12/2018	478
2018	Literacy Workshop for Support Staff	17/12/2018	21/12/2018	21/12/2018	25
2019	1st National Lecture Series on the topic, "Archives and Research"	07/01/2019	07/01/2019	07/01/2019	125
2019	Workshop on :Body Image Concerns in Young Adults in collaboration with Department of Psychology	05/02/2019	05/02/2019	05/02/2019	40
2019	Workshop on Intellectual Property	05/03/2019	05/03/2019	05/03/2019	250

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on Position of Women in Sikh Religion	19/12/2018	19/12/2018	466	12
Theatrical Performance Halala	02/01/2019	02/01/2019	500	30
Poster Making Competition on Death Penalty Law: Rape Roko	02/11/2018	02/11/2018	10	0
Lecture on Prevention of Sexual Harassment of Women at Workplace, Act (2013)	05/09/2018	05/09/2018	300	40
Gender Sensitization Program for Non Teaching Staff	04/04/2019	04/04/2019	25	45
Josh Talks	10/01/2019	10/01/2019	250	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• Department of Environmental Science organized a competition entitled, EcoEvolution (Conceptual model competition for countering environmental issues) on February 21st 2019, for all undergraduate non science students of Delhi University. • Students attended a FB live lecture by Sunita Narain (Director General, Center for Science and Environment, New Delhi) on Solid Waste Management on January 30th 2019. • Field Excursions were organized to Aravalli Biodiversity Park and Yamuna Biodiversity Park where students were sensitized about environmental issues by Principal Scientists and Nature Education team officers. In addition they were provided with an opportunity to interact with experts to learn about different Ecosystems, Biodiversity analysis, Pollution Control, Natural Resources, Population Explosion and Ecological processes during these visits. • Students participated in a quiz program on Conservation of Energy Resources organized by Petroleum Conservation Research Association Government of India on February 15th 2019. • The College won 4 prizes in different categories, one Best Mali Award, a 3rd prize and 3 Consolation Prizes at the 61st Annual Flower Show of Delhi University held on March 1st 2019. • Tree plantation drive was organized on the campus. • In an endeavour to develop

a sense of social and civic responsibility, 24 NSS students completed an MHRD certified internship i.e.Swachh Bharat Summer Internship Program of 100 hours.
• Three Swachhta Pakhwaras of 15 days were held from August to October, where students performed nukkad natak, organized rallies and carried out door to door campaigning and other activities related to spreading awareness about health and hygiene. • World Water Day observed on March 22nd 2019. • Modalities for installation of Solar panels in a few areas of the College are being worked out.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	28
Ramp/Rails	Yes	28
Braille Software/facilities	Yes	28
Rest Rooms	Yes	28
Scribes for examination	Yes	24

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/08/2018	11	B.el.ed School Collaboration	Students and staff of the Department of Elementary Education are in a collaboration with two neighbouring schools, S. Harkishan School, Mata Sundri Lane and Kamlesh Balika Vidyalaya for various workshops and other activities.	99

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Library Handbook	10/04/2019	The handbook contains a code of conduct for students using the library and is displayed at a prominent place in the library. It contains information about the library and rules and regulations to be followed.
College Prospectus	20/06/2018	Students seeking admission to the College are provided complete information about the courses, departments, extra curricular activities and University rules and regulations through the prospectus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Essay Writing Competition on Bhai Ghanaiya Ji	20/09/2018	20/09/2018	28
Essay Writing Competition on Life and Views of Shri Guru Nanak Dev Ji	15/11/2018	15/11/2018	31
Periodic lecture series on Purusharthas: An Ordinary Man's Guide to Extraordinary Happiness	17/01/2019	17/01/2019	110
National Workshop on Sensitizing Disability	15/11/2018	15/11/2018	130
Bani Kirtan Competition	11/10/2018	12/10/2018	1113
Nagar Kirtan	22/11/2018	22/11/2018	53
Nagar Kirtan	06/01/2019	06/01/2019	20
Divinity Trip	21/04/2019	21/04/2019	71

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Tube Lights, CFL and Incandescent Bulbs have been replaced with LED bulbs. •

Notices and posters have been put up in all the class rooms and laboratories requesting students and faculty members to switch off fans, lights and computers before leaving. • Canteen management has been asked to implement the policy of zero thermo coal and plastic on the campus. • Separate trash cans have been put on the campus for waste segregation. • Notices asking students and staff to turn off taps after use have been put up in the toilets.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Inclusive Social Awareness through Academic Endeavours Goal • To sensitize students about socially relevant issues through academic programs like seminars and workshops. • To expose them to opinions of intellectuals on the subject. • To engage students in conducting academic activities for the support staff of the College. Context: Students need to be made aware of social issues plaguing the society. The aim was to sensitize students about gender issues and concerns of marginalized communities. In consonance with this, seminars, lectures, workshops and plays were organized by the institution. For instance, through International Seminar on Socio Cultural Study of Agriculture the plight of the farmer was depicted and the seminar was driven to make urban residents aware of the rural crisis and challenges. Similarly, a Literacy Workshop conducted for support staff was an academic endeavour aimed at creating a more inclusive environment in the College. Practice: • Gender Sensitization : Play Halala on Triple Talaq • International lecture on Position of Women in Sikh Religion • National Workshop on Sensitizing Disability • National Seminar on Literature and Discourse which addressed the discourses of marginalized communities such as women and Dalits • International Seminar on Socio Cultural Study of Agriculture • Literacy Workshop for Support Staff Evidence of success These endeavours saw large scale participation of faculty and students. Problems Organizing these activities on a large scale proved to be a challenge. 2.Innovation in Teaching Learning: Interdisciplinary lectures organized by the Academic Committee of the College Context: The aim was to encourage innovative practices in teaching learning. The overall objective was to promote critical thinking and creativity among students and help them build general awareness beyond their own fixed syllabi. Practice: During the odd semester (July November 2018) interdisciplinary lectures were organized for final year students of B.A. (Honours) course. This was followed by a class test. Special care was taken to see that this program percolated down to every student in the class. Evidence of success: The feedback received from students was generally positive as many of them were of the view that this endeavour deepened their learning experience and allowed them to make connections between ideas and concepts across different disciplinary boundaries. Problems: Initially, it was difficult to convince the students that this practice would be beneficial as they were hesitant to participate in an exercise that necessitated listening to lectures that were outside the boundary of the fixed syllabi.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://mscw.ac.in/Bestpractices.aspx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Mata Sundri College for Women stands out in its distinctive endeavour for blending traditional values with modernity. The pedagogy used is contemporary, thereby keeping students in line with the changing scenario in the educational arena at the same time amalgamating this with traditional value systems. The

College is named after Mata Sundri Ji, the consort of the Tenth Guru, Guru Gobind Singh Ji who was the first leader of the Khalsa. The institution was established with an aim to propagate the great mother's cherished ideals of service, leadership and social responsibility among young women with the motto, 'Truth is the highest of all virtues but true living is higher still'. The College cherishes the values of respect, tolerance and cooperation. The point of view of every individual is given attention and students are oriented to issues of national and global relevance. Besides academic excellence, students are encouraged to strive for an appreciation of arts and aesthetics, intellectual excellence and creativity. An environment of holistic learning exists with an objective to make students good citizens with high moral values and an attempt is made to inculcate empathy for less privileged sections of society. Non Collegiate Women's Education Board (NCWEB)is a distinctive endeavour of the College to support the cause of underprivileged women's education making it more accessible to all segments of society. We offer B.A. and B.Com. Program courses to disadvantaged students at a nominal fee. Classes are held on Sundays and during academic breaks and students are free to pursue skill development courses and regular jobs during the weekdays. NCWEB organizes multifarious activities like, Special Lectures, Sports Day and Annual Day as well as career counselling sessions for all around personality development. Cultural programmes and competitions are organized as well, enabling the students to participate in extracurricular activities so as not to miss out on a regular college life. The Divinity Society of the College is integral to dissemination of values, which form the foundation of the institution and is an endeavour to instill spiritual values among students. To emphasize upon the virtues of egalitarianism and harmony, langar is distributed during occasions like Bani Kirtan competition and Mata Sundri Smriti Diwas held at the College. As per tradition, the Arambh Shri Sehaj Path is organized on the Orientation Day to bless the students at the beginning of the academic session and at the end, a similar program is held in the Gurdwara for the outgoing students. Students, faculty and staff members hold kirtan in the College Gurdwara every Thursday and all members are encouraged to participate. The Bani and Kirtan competition, is a unique endeavour of the College to generate awareness about spiritual teachings of the apostles of the faith. There exists a tradition of participating in Nagar Kirtans which is a practice of involving students in a community event. In addition, the College organizes an annual Divinity trip to highlight the historical contribution made by various figures to promote the creation of an egalitarian society.

Provide the weblink of the institution
http://mscw.ac.in/college_distinctiveness.aspx

8.Future Plans of Actions for Next Academic Year

• To conduct Remedial English Language Classes for students. The classes will aim at providing controlled to guided assistance to students and help them hone their basic language skills. Teaching will be conducted using worksheets and reading sheets in class. • To start new Certificate Courses. The Department of Physical Education is planning to start a Certificate Course on Aerobics Training in association with Indian Association of Sports for All and also a course on Health and Nutrition. • To increase the number of outreach and extension activities with the help of NSS. The institution is planning to distribute medical kits in the neighbouring areas in order to engage with the local community as well as organize a medical camp for its students. • Up gradation of the College website. A qualitative revamp of the website is on the anvil. It is proposed that the website be made bilingual as well as disabled friendly and accessible. • To further the cause of creating an inclusive environment in the College, the institution is planning to conduct another Literacy Workshop of a more advanced level for its Support Staff. It is also proposed that a Computer

Literacy Program be organized for the support staff in order to familiarize them with technology. • It is also proposed that the Library Internship Program continue with more students being encouraged to join it. • To conduct Academic and Administrative Audit. • To ensure quality teaching and strengthening of research activities among faculty members. • To strengthen the Alumni Network and also get the Alumni Association registered. • International Collaboration with different institutions is in process for academic purposes.