

Department of English  
Meeting - 01

A meeting of the English department was held on 19<sup>th</sup> May, 2018 at 11:00 am. The agenda was the allocation of duties for admissions to the session July - Nov'18. In addition to this, it was decided that three teachers from the dept (Ms. Shweta, Ms. Meenu & Ms. Menka) will be working with the centralized admission committee. Lastly, Dr. Isha allocated various duties for the upcoming semester. The same were accepted by all present. The following teachers were present:

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|---------------------------|--------------------|
| 1. Ms. Ruby Kapoor        | R Kapoor           |
| 2. Dr. Chandra Chatterjee | Chandra Chatterjee |
| 3. Dr. Kiranjeet Sethi    | Kiranjeet Sethi    |
| 4. Dr. Suprita Isha       | Suprita Isha       |
| 5. Ms. Praveshika Mishra  | Praveshika Mishra  |
| 6. Dr. Manisha Mathur     | M. Mathur          |
| 7. Ms. Divya Pradhan      | Divya Pradhan      |
| 8. Ms. Shweta Duseja      | Shweta Duseja      |
| 9. Ms. Hema Sen           | Hema Sen           |

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|-----|------------------------|------------|
| 10. | Ms. Meenu Chaudhary    | Meenu      |
| 11. | Ms. Kritika Chettri    | Kritika    |
| 12. | Ms. Avantika Pokhriyal | Avantika   |
| 13. | Ms. Menka Ahlawat      | Menka      |
| 14. | Ms. Gurpreet Kaur      | Gurpreet   |
| 15. | Ms. Indrapreet Kaur    | Indrapreet |

- \* Dr. Mathur handed over the bills to the new treasurer Dr. Sethi. Dr. Chatterjee and Ms. Kapoor agreed to take responsibility of some segment during Sarang.

## Department Meeting Meeting - 02

In the department meeting held on 1<sup>st</sup> Aug, '18 the following points were discussed:

- It was decided that the teaching plans will be made keeping in mind that 75% of the syllabus should be completed by mid-semester break in October.
- It was decided by the department that the funds collected for the farewell of Ms. Gurinder Bedi will be returned to the contributors.
- Fresher's Party for the first year students will be organized.
- A Department lunch would be organized

- |     |                        |                   |
|-----|------------------------|-------------------|
| 1.  | Ms. Ruby Kapoor        | R Kapoor          |
| 2.  | Dr. Chandra Chatterjee | Chandra Chatterji |
| 3.  | Dr. Kiranjeet Sethi    | Kujeel            |
| 4.  | Dr. Suprita Sha        | Suprita           |
| 5.  | Ms. Praveshika Mathur  | Praveshika        |
| 6.  | Dr. Manisha Mathur     | M. Mathur         |
| 7.  | Dr. Divya Pradhan      | Divya Pradhan     |
| 8.  | Ms. Shweta Duseja      | Shweta            |
| 9.  | Ms. Hema Sen           | Hema              |
| 10. | Ms. Meenu Chaudhary    | Meenu             |
| 11. | Ms. Kritika Chettri    | Kritika           |
| 12. | Ms. Arantika Pokhriyal | Arantika          |
| 13. | Ms. Menka Ahlawat      | Menka             |

## Department Meeting - 03.

- ⇒ An amendment was made in the previous decision regarding completion of 75% syllabus before the mid-semester break. As per the new decision, teachers will try to finish 80% of the syllabus before the said break.
- ⇒ G.E IV (hons): Individual & Society  
B.A(P) V: to continue as it is  
(i.e 5<sup>th</sup> sem: Academic Writing & Women Empowerment in 6<sup>th</sup> sem)  
As suggested by Prof. Chatterjee.
- ⇒ Research Methodologies would be replaced by "Autobiographies" as the DCE paper for 6<sup>th</sup> sem (hons).
- ⇒ Ms. Sen, Ms. Duseja, Ms. Chaudhary, Ms. Ahlawat, Ms. Mishra, Ms. Kaur, Ms. Pokhriyal, ~~Dr.~~ Pradhan, Dr. Isha were given the lectures of Dr Mathur who is due to go on C.C.L from 29<sup>th</sup> October onwards.

- ⇒ The Student's Council event, which was scheduled for 5<sup>th</sup> October, stands cancelled till further notice.
- ⇒ Two teachers from the department — Dr. Chatterjee and Dr. Mathur — will be going on leave from October onwards (13<sup>th</sup> and 29<sup>th</sup> October respectively). Both the teachers have already finished their syllabus for the semester.
- ⇒ Ms. Gurspreet Kaur has joined the department in place of Ms. Chettri who has ~~no resigned~~ in the capacity of an Ad-hoc. Ms. Inderspreet has joined as a guest teacher in the department.

classmate

Date \_\_\_\_\_

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## Teachers Present

1. Ms. Ruby Kapoor      R Kapoor
2. Dr. Chandra Chatterjee      Chandro Chatterjee
3. Dr. Kiranjeet Sethi      Kiranjeet
4. Dr. Suprita Isha      Suprita Isha
5. Ms. Praveshika Mishra      Ab.
6. Dr. Manisha Mathur - M. Mathur
7. Dr. Divya Pradhan      Ab.
8. Ms. Shweta Duseja      Shweta
9. Ms. Hema Sen
10. Ms. Meenu Chaudhary      Meenu
11. Ms. ~~Arvika~~ Arvika Pokhriyal      Arvika
12. Ms. ~~Menka~~ Menka Ahlawat      Menka
13. Ms. Gurspreet Kaur      Ab.