

2019

MEETING - 01

classmate  
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6) English language remedial classes shall begin after the college fest - Sarang. So far 78 students have enrolled. It was proposed that different sections will be made consisting of more than 25. It was further decided that some funds will be required for conducting these classes.

2) Furthermore, committees were formed in order to ensure that Sarang can be conducted with proper org.

1) The agenda of the first department meeting (for the session Jan-May 2019) included - T.T and syllabus for the new session and the college fest SARANG

2) The tentative dates of the college fest are 15-20<sup>th</sup> Feb. It was decided by the concerned authorities that it will be a two-day event (excluding the inter university folk dance competition)

Ms. Ruby Kapoor  
Dr. Chandro Chatterjee  
Dr. Kiranjeet Sethi  
Dr. Suprita Ila  
Ms. Praveehika Mishra  
Dr. Mansha Mathur  
Ms. Dinya Pradhan  
Ms. Shweta Duseja  
Ms. Kema Sen  
Ms. Meenu Choudhary  
Ms. Avantika Pokhnejal  
Ms. Menka Ahlawat  
Ms. Gurpreet Kaur  
Ms. Randeepreet Kaur  
Ms. Pridarshini

R Kapoor  
Chand Chatterjee  
Kiranjeet Sethi  
Suprita Ila  
M. Mathur  
Dinya Pradhan  
Kema Sen  
Meenu Choudhary  
Avantika Pokhnejal  
Menka Ahlawat  
Gurpreet Kaur  
Randeepreet Kaur  
Pridarshini

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- 3) Dr. Jha will be the convenor and Dr. Sethi the co-convenor for 2019. Ms. Mishra and Dr. Mathur will be the convenor and co-convenor respectively for the year 2020.
- 4) Committees will be formed for Sarang. The first committee to be formed was the publicity committee. Ms. Sen and Ms. Pokhriyal were elected as its members.
- 5) Meetings will be held with with the discipline, refreshment, prize distribution and cultural committee, decoration & student advisors.
- 6) ⊕

## MEETING-02

The department met for the upcoming College fest - SAARANG 2019.

1. A core committee was formed for supervising the event comprising four teachers of the department - Dr. Jha, Dr. Sethi, Ms. Bhattacharyya and Ms. J. Kaur.
2. Ms. Pokhriyal and Ms. Sen were assigned the responsibility of publicity for the fest.
3. Saarang coordinators were appointed for each event -  
 → Dr. Chatterya - Sanskrit Shlokaviti + Prashna<sup>manch</sup> (Day 1)  
 +  
 IT webpage design (Day 2)

- Ms. Ruby Kapoor - Guru Nanak Paper Reading (Day 1)  
 +  
 IT webpage design (Day 2)
- Ms. Mishra - Rang Basse (Mehndi + Rangoli) (Day 1)  
 +  
 Paper Art & Funk out of Funk (Day 2)
- Ms. Pradhan - Mehfil-e-Ghazal (Day 1)  
 +  
 Eco Evolution (Day 2)
- Ms. Mathur - Sur Sarita (Day 1)  
 +  
 Kavita (Day 2)
- Ms. Chaudhary - Thirak (Western, Folk, Classical)
- Ms. Ahlawat - Debate (D-1)  
 +  
 Brain Teaser. (D-2)

→ Gurspreet Kaur - Ad-O-Mania (P-1)  
+  
Nukkad Natak (D-2)

→ Mahima Kaur - Tharak

Dr. Kiranjeet Sethi - Bye Bye  
Dr. Suprita Jha - Supraitor Jha  
Ms. Praveshika Mishra -  
Ms. Divya Pradhan - Divya Pradhan  
~~Ms.~~ Manisha Mathur - M. Mathur  
Ms. Hema Sen -  
Ms. Meenu Chaudhary - Meenu  
Ms. Avantika Pokharyal - Avantika  
Ms. Menka Ahlawat -  
Ms. Gurspreet Kaur - Gurd  
Ms. Inderspreet Kaur  
Ms. Priyadarshini Bhattacharya - Priyadarshini

Department of English  
MEETING - 02

A department meeting was held on 8 Feb 2019 and the following points were discussed:

- 1) The meeting began with a discussion of SAARANG. The event coordinators were asked to carefully go through the files of their respective events. It was made clear that the SAARANG coordinators would be entirely responsible for their specific competition.
- 2) The coordinators will be provided with Banners, student volunteers, files (with requirements) - 5 files (1 coordinator, 3 judges, 1 announcer).
- 3) <sup>Coordinator's rules</sup> Judges' sheet, event proforma, general rules - all will be part of the coordinator's file.

4.) Ms. GK announced the requirements for each event for the purpose of registration by the coordinators.

Mrs. Ruby Kapoor	R. Kapoor
Dr. Chandra Chatterjee	Chand Chatterjee
Dr. Kiranjeet Sethi	K. Sethi
Dr. Suprita Sha	Suprita Sha
Ms. Praveshika Mishra	P. Mishra
Ms. Divya Pradhan	Divya Pradhan
Dr. Manisha Mathur	M. Mathur
Ms. Hema Sen	Hema Sen
Ms. Meenu Chaudhary	Meenu Chaudhary
Ms. Arantika Pokhriyal	Arantika Pokhriyal
Ms. Menka Ahlawat	M. Ahlawat
Ms. Gurpreet Kaur	G. Kaur
Ms. Inderspreet Kaur	I. Kaur
Ms. Priyadarshini Bhattacharya	Priyadarshini B.
Ms. Mahima Kaur	M. Kaur

8 April 2019

Meeting - OS

- The meeting began with a discussion of the syllabus covered by each teacher
 

Hema - 80%.	} as well the status of internal (assignments/tests).
Arantika - 80%.	
Praveshika - 85%.	
Indeepreet - 80-85%.	
Duniya Pratha - 80%.	
Manisha - 90%.	
Gurpreet - 85%.	
Suprita -	

Priyadarshini - 80%.
- Time Table committee: HS, MC, KS, SJ, DP.
- Admission committee: SJ, MM, AP, MA, SD, CC, RK, GK
- All teachers were requested to send their subject preferences for the upcoming semester:
- ~~leaves~~ Record of leaves
  - 2 July - 6 July - MM

(b) 27 May - 15 July : RK  
(c) 27 May - 22 June : CC

Ms. Ruby Kapoor  
Dr. Chandra Chatterjee  
Dr. K. Sethi  
Dr. S. Iha - Sthg  
Ms. D. Pradhan - kb.  
Ms. P. Mishra - Smith  
Ms. S. Duseja  
Ms. H. Sen - Hsu  
Ms. M. Choudhary  
Ms. A. Pokhriyal  
Ms. M. Ahlawat - Chauriki  
Ms. G. Kaur  
Ms. I. Kaur - Gaur  
Ms. P. Bhattacharya - Kaur  
Dr. M. Mathur - Prasadashini  
M. Mathur