

3 February 2020.

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## Department Meeting

A meeting of the department was held on 3 February 2020 at 2:00 pm in the Lepa activity room of the college regarding the upcoming College Fest - SAARANG 2020. The following points were discussed.

1. Posters regarding the event to be put up all around the college (notice boards).
2. A link to be activated on the College website regarding SAARANG.
3. An update was taken from each member of the department regarding their progress on their respective duties.
4. The topics of English debate & Sanskrit 'vasta' were changed to not include any reference to NRC/CAA.

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5. The student union members also gave an update of their progress.
6. Requirement list / stationary list was submitted by Ms. G. Kaur for the events.

The following members were present

1. Dr. Chatterjee
2. Dr. Selhi K. J. J.
3. Dr. Jha S. M.
4. Ms. Mishra S. M.
5. Ms. Pradhan
6. Dr. Maitur
7. Ms. Sen Hema
8. Ms. Choudhary Meenu
9. Ms. Pokhriyal S.
10. Ms. Ahlawat S. P.
11. Ms. Duseja
12. Ms. G. Kaur G. K.
13. Ms. Bhattacharyya Priyadarshini
14. Ms. Isha Wadhwa Isha
15. Ms. Inderpreet Kaur Isha

19 February, 2020

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## Department Meeting

A department meeting was convened by the TIC on 19 February 2020 in order to discuss the details of Saarang. The following points were discussed

# Dr. Chatterjee, who is in-charge of the stalls for Saarang, discussed the issues faced by her. Additionally, the total number of stalls - 34 - was

# Instructions for the Co-ordinators were read out by Dr. Isha. The Co-ordinator has to be responsible for all aspects of the event. They also have to:

- \* write a report in one para.
- \* arrange 4 photocopies of the result (Prize, Announcer, 2 convenor)

- \* help in compiling the result, if needed

# The reporting time for all members of the Saarang Committee have to report on 24 Feb '20, latest by 8:30 am.

5 copies of every registration sheet have to be made

Id cards and official permission slip have to be checked before registering students.

# Physical presence of teams is mandatory for all students, even in the case of online registration.

# Arrange volunteers for getting refreshments for the judges registration team.

# The conveyance allowance proforma should be cross-checked by the co-ordinator. The co-ordinator must inform the event in-charges to bring & inform the judges to bring cancelled cheques. The co-ordinator must keep the conveyance allowance form of both days with themselves. It is to be handed over to Dr. Sethi thereafter.

The following members were present

1. Dr. Chatterjee Chand Chaly-  
Goyal,
2. Dr. Sethi Supriya
3. Dr. Jha [Signature]
4. Ms. Mishra
5. Ms. Pradhan
6. Ms (Dr) Mathur M. Mathur
7. Ms. Sen Hema
8. Ms. Chaudhary Meenu
9. Ms. Pokhriyal [Signature]
10. Ms. Ahlawat [Signature]
11. Ms. G. Kaur [Signature]
12. Ms. Duseja [Signature]
13. Ms. Bhattacharya Priyadarshini
14. Ms. Jsha Wadhwa [Signature]
15. Ms. I. Kaur Daru
- 16.

ACADEMIC SESSION Aug 2020-Dec 2020

Department Meeting-02


Date: 3 August 2020.

Members present: Dr Kiranjeet Sethi, Ms Praveshika Mishra, Ms Divya Pradhan, Dr Manisha Mathur, Ms Hema Sen, Ms Meenu Choudhary, Ms Avantika Pokhriyal, Ms Gurpreet Kaur, Ms Shweta Duseja, Ms Priyadarshini Bhattacharyya

Members absent: Dr Suprita Jha and Ms Menka Ahlawat

Minutes: The TICs across departments had a meeting with the Principal on 1 August 2020 the relevant points of which were conveyed to all present, viz:

- Pending the admission of the first year students, only the classes of semester 5 and 3 as well as B.el.ed second and third year will be held.
- The time tables of three teachers (Ms Mishra, Ms Duseja and Ms Bhattacharyya) have been changed due to the late commencement of classes of the first semester. Ms Pokhriyal's time table also needs the adjustment of one lecture on Saturday. This is to ensure that everyone has at least one class on all working days. All other time tables remain unchanged.
- Classes shall only be held via GSuite and no other platform. The use of any other platform, such as Whatsapp, will result in being marked absent for the day.
- The OBE begins from 10 August 2020 as discussed previously. The duty list for the same shall be shared shortly.
- Since the LOCF syllabi is still under review of the oversight committee, teachers dealing with the third semester should start with portions that are common in the CBSC and proposed syllabi so as to ensure minimum wastage of time/effort.
- All ad-hoc teachers will have to submit their joining letter in person, in the college, on the 10<sup>th</sup> and also ensure that they take all their classes scheduled that day.
- All concerned should register for the GSuite webinar to be held on 5 and 6 August 2020 from 11 am-1 pm.



Praveshika Mishra

TIC

Dept. of English

DEPARTMENT MEETING: 23 DECEMBER 2020

Time: 7:30 pm

1. A Faculty Development Programme of 30 hours is scheduled to be held in the last week of January or first week of February. Tentative date is 29 January 2021.
2. It was discussed that a minimum of 12 speakers should be arranged.
3. Following suggestions were made by the members  
Shweta: Dr Anurag Bassnet from Sikkim.  
Priyadarshini: Ameena Kazi Ansari from Jamia.  
Menka suggested that a book discussion be held at the end of each day; invite publishers to broaden the scope further; explore the possibility of inter genre translation.  
CC: invite people who practice translation.
4. PM raised the issue of timely remuneration for the resource persons and smooth collaboration with TLC (Teaching-Learning Center)
5. The title (tentative): Aesthetics of Translation: Theory and Praxis.
6. Department of Modern Indian Languages and Translation Studies can be approached.
7. Three TLCs were identified: Hansraj, Guru Angad Dev, Ramanujan.
8. Whether professional translators should be called or only scholars remains to be clarified.
9. The Core Team of the FDP was announced: Ms Mishra, Ms Pradhan, Ms Duseja, Ms Kaur and Ms Ahlawat.



Praveeshita Mishra

TLC

Dept. of English