

## DEPARTMENT OF POLITICAL SCIENCE

**The Department of Political Science held meeting on 20<sup>th</sup> July 2021**

**Agenda: Academic calendar for the current semester**

### **Minutes:**

- The Department of Political Science held a meeting on 20<sup>th</sup> July 2021 with an agenda to discuss academic activities and calendar for the current semester. Tentative dates were also discussed for the same.
- It was discussed that an online 30- hour short term course would be organised in the present semester. Dr. Rachna Prasad and Dr. Khushboo were assigned the task to organize the same.
- Tentative topic for the proposed course was “Environment and Global Governance.”
- The technicalities and procedure regarding the organization of short-term course were also discussed in the meeting. (Institutional collaboration and MoU)
- Dr. Simer Preet Kaur and Dr. Shashwati were given the task of coordinating Peer Mentoring activity in the present semester.
- Ms. Swati was assigned the task for Research-Mentoring.
- Dr. Radha and Ms. Alka Pal were given the task to organize Debate Competition for the students at the departmental level. Topic for the debate was yet to be finalised.

Following faculty members were present during the meeting:

1. Dr. Madhuri Sukhija
2. Ms. Poonam Sharma
3. Dr. Rouble Sharma
4. Ms. Neetu Sharma
5. **Ms. Roselin Sekho (Teacher-in-Charge)**
6. Dr. Ishleen Kaur Lamba
7. Dr. Radha Kumari
8. Dr. Moitri Dey
9. Dr. Simer Preet Kaur
10. Ms. Alka Pal
11. Ms. Paromita Datta
12. Dr. Shashwati
13. Dr. Khushboo Verma
14. Ms. Swati
15. Dr. Rachna Kumari Prasad

### **Teacher-in-Charge**

(Roselin Sekho)



## **The Department of Political Science held meeting on 16<sup>th</sup> August 2021**

### **Agenda: Admissions for new academic session and upcoming academic activities**

#### **Minutes:**

- The Department of Political Science held a meeting on 16<sup>th</sup> August in which admissions for new academic session was discussed.
- Duty lists for the admissions was also discussed.
- Upcoming activities of Knowledge Club, Sambal and Cinemates was also discussed.
- It was also discussed that Knowledge Club would be conducting sessions on Research Methods in the current semester.
- Date for Debate Competition was also discussed in the meeting. 3rd September was finalized as the date for the same.

The following faculty members attended the meeting:

1. Dr. Madhuri Sukhija
2. Ms. Poonam Sharma
3. Dr. Rouble Sharma
4. Ms. Neetu Sharma
5. **Ms. Roselin Sekho (Teacher-in-Charge)**
6. Dr. Ishleen Kaur Lamba
7. Dr. Radha Kumari
8. Dr. Moitri Dey
9. Dr. Simer Preet Kaur
10. Ms. Alka Pal
11. Ms. Paromita Datta
12. Dr. Shashwati
13. Dr. Khushboo Verma
14. Ms. Swati
15. Dr. Rachna Kumari Prasad

#### **Teacher-in-Charge**

(Roselin Sekho)



**The Department of Political Science met in the college on 8<sup>th</sup> September 2021.**

**Agenda: To discuss phased re-opening of the college and the upcoming academic events.**

**Minutes:**

- The Department met on 8<sup>th</sup> September 2021 to discuss on the phased re-opening of the college.
- Upcoming event, online 30-hour short term course to be held in the current semester was also discussed in the meeting.

The following faculty members were present during the meeting:

1. Dr. Madhuri Sukhija
2. Ms. Poonam Sharma
3. Dr. Rouble Rani Sharma
4. Ms. Neetu Sharma
- 5. Ms. Roselin Sekho (Teacher-in-Charge)**
6. Dr. Ishleen Kaur Lamba
7. Dr. Radha Kumari
8. Dr. Moitri Dey
9. Dr. Simer Preet Kaur
10. Ms. Alka Pal
11. Ms. Paromita Datta
12. Dr. Shashwati
13. Ms. Swati
14. Dr. Khushboo
15. Dr. Rachna Kumari Prasad

**Teacher-in-Charge**

(Roselin Sekho)

A rectangular box containing a handwritten signature in cursive script, which appears to read "Roselin".

**The Department of Political Science met in the college on 29<sup>th</sup> September 2021.**

**Agenda: Admission (2021-22)/National Seminar**

**Minutes:**

- The Department Meeting was held on 29<sup>th</sup> September 2021 to discuss the upcoming admission 2021-22.
- The cut off was decided at 95% keeping in mind the number of admissions and previous year's cut off.
- Admission duty was also discussed.
- The upcoming short-term course on legal awareness was also discussed along with assigning of duties to teachers for different sessions.
- The progress of various programmes (Research-mentoring, Peer mentoring, Outreach) was also put forth in the meeting.
- The proposal for National Seminar on "Resurgence of Taliban in Afghanistan: Emerging trends, Challenges and Future of geo-politics in the Region" was also discussed.

The following faculty members were present during the meeting:

1. Dr. Madhuri Sukhija
2. Ms. Poonam Sharma
3. Dr. Rouble Sharma
4. Ms. Neetu Sharma
5. **Ms. Roselin Sekho (Teacher-in-Charge)**
6. Dr. Ishleen Kaur Lamba
7. Dr. Radha Kumari
8. Dr. Moitri Dey
9. Dr. Simer Preet Kaur
10. Ms. Alka Pal
11. Ms. Paromita Datta
12. Dr. Shashwati
13. Dr. Khushboo
14. Ms. Swati
15. Dr. Rachna Kumari Prasad
16. Dr. Neha Singh

**Teacher-in-Charge**  
(Roselin Sekho)



## **The Department of Political Science met in the college on 17<sup>th</sup> November 2021.**

**Agenda: New Time Table, Dr. Jasjit Kaur's farewell, Orientation for the first semester students, Updating of duties for NAAC**

### **Minutes:**

- The department met on 17<sup>th</sup> November 2021 to discuss and apprise about the new time tables to be assigned for the interim period.
- Dr Jasjit Kaur's farewell dates were also discussed. The respective dates decided were 24<sup>th</sup> November from her side and on 2<sup>nd</sup> of December 2021 on behalf of the department.
- The task for collecting contribution from faculty members was assigned to Dr. Simer Preet Kaur. The amount finalized were Rs 2000 and 1500 from permanent and ad-hoc teachers respectively.
- Dr. Simer Preet Kaur and Dr. Moitri Dey would be conducting Orientation programme for the First years to be held on 22<sup>nd</sup> November 2021.
- Dr. Shashwati and Dr. Neha Singh would be taking care of the technicalities of the department.
- Dr. Paromita Datta and Dr. Moitri Dey were assigned the task of preparing PPT and data compilation of the department.
- All faculties were requested to update the data for the events they had coordinated in the central data committee as well as in the departmental drive.
- Faculties were also requested to keep their personal data handy and in readily available condition.

The following faculty members were present during the meeting:

1. Ms. Poonam Sharma
2. Dr. Rouble Rani Sharma
3. **Ms. Roselin Sekho (Teacher-in-Charge)**
4. Dr. Ishleen Kaur Lamba
5. Dr. Radha Kumari
6. Dr. Moitri Dey
7. Ms. Alka Pal
8. Dr. Simer Preet Kaur
9. Dr. Paromita Datta
10. Ms. Swati
11. Dr. Rachna Kumari Prasad
12. Dr. Neha Singh

### **Teacher-in-Charge**

(Roselin Sekho)



## The Department of Political Science met in the college on 29<sup>th</sup> November 2021

### Agenda: NAAC related duties

#### Minutes:

- Department meeting was held on 29<sup>th</sup> November 2021 to discuss NAAC related issues. Important tasks to be finished for NAAC were divided amongst teachers.
- Website updation and beautification duties were assigned to Dr. Paromita Datta, Dr. Moitri Dey and Dr. Simer Preet Kaur.
- Preparing of PPT and department data compilation tasks were assigned to Dr. Moitri Dey and Dr. Paromita Datta.
- Dr. Shashwati and Dr. Neha Singh were allotted the task for Technical Support for the department.
- Dr. Radha Kumari, Ms. Swati, Dr. Khushboo and Dr. Rachna Prasad were assigned the tasks of preparing minutes of the department meetings held from 2016-2021. Duties were divided year-wise amongst the respective teachers.
- Dr. Ishleen Kaur Lamba, Dr. Shashwati and Ms. Alka Pal were given the task of coordinating with examination committee during the semester exam of November-December.
- Upcoming short-term course was also discussed. Dr. Radha Kumari and Dr. Shashwati were given the task of organizing the course.

Following faculty members were present during the meeting:

1. Dr. Rouble Rani Sharma
2. **Ms. Roselin Sekho (Teacher-in-Charge)**
3. Dr. Ishleen Kaur Lamba
4. Dr. Radha Kumari
5. Dr. Moitri Dey
6. Dr. Simer Preet Kaur
7. Dr. Paromita Datta
8. Dr. Shashwati
9. Ms. Swati
10. Dr. Neha Singh

#### Teacher-in-Charge

(Roselin Sekho)



## **The Department of Political Science met in the college on 7<sup>th</sup> December 2021**

### **Agenda: Upcoming Time-table, Events to be conducted, forming of Polimates union Team**

#### **Minutes:**

- The Department met on 7<sup>th</sup> December 2021 to discuss upcoming semester time-table. Faculty members were also apprised about the papers to be taken up.
- The upcoming programmes to be conducted were also discussed.
- It was also discussed that a new team of Polimates needs to be formed. Students will be nominated by teachers in each section and year.
- It was also discussed that event coordinators and convenors would be issuing certificates to student participants as was decided in the previous meeting held with Principal ma'am on 29<sup>th</sup> November 2021 as and approved by her.

Following faculty members were present during the meeting:

1. Dr. Madhuri Sukhija
2. Ms. Poonam Sharma
3. Dr. Rouble Rani Sharma
4. **Ms. Roselin Sekho (Teacher-in-Charge)**
5. Dr. Radha Kumari
6. Dr. Moitri Dey
7. Dr. Simer Preet Kaur
8. Ms. Alka Pal
9. Dr. Paromita Datta
10. Dr. Shashwati
11. Ms. Swati
12. Dr. Khushboo
13. Dr. Rachna Kumari Prasad
14. Dr. Neha Singh

#### **Teacher-in-Charge**

(Roselin Sekho)

