

2-9-83 at 10.00 PHONE 6739

**MATA SUNDRI COLLEGE FOR WOMEN**  
(UNIVERSITY OF DELHI)



MATA SUNDRI LANE  
NEW DELHI - 110002

Ref. No. MSC/(Admn) 300/

Dated 27th Aug, '83 197

Dear Miss Rashmi Singh,

With reference to your application dated nil for the post of lecturer in Commerce and subsequent interview held on 26th August, 1983, it has been decided to appoint you as a lecturer in Commerce at the college on the following terms and conditions, subject to the approval of the Governing Body and subject to the University of Delhi recognising you as a teacher of the University.

- 1) You will be on probation for a period of 11 months with effect from the date of your joining and this probationary period may be extended to an other year.
- 2) You will receive an initial pay of Rs.700-40-1100-50-1600. In addition to pay, you will receive D.A., CCA, HRA at the rates and according to the rules in force in the University of Delhi from time to time.
- 3) On confirmation in your appointment, you will be entitled to retirement benefits in terms of the University of Delhi Colleges Retirement Benefit Rules, 1970 as amended from time to time.
- 4) You will be required to enter into an 'Agreement of Service' with the college Governing Body.
- 5) In case if you fail to qualify for the award of a Ph.D. Degree from a recognised university in the subject of teaching at the college within a period of eight years from the date of your appointment or do not give evidence of research work of equivalent standard within that period in the subject concerned, you shall not be entitled to any future increments after the expiry of the said period of eight years till such time you fulfil the said requirement.
- 6) Your appointment is subject to your being found medically fit for which you are required to produce a fitness certificate from anyone of the following within a week of the date of issue of this letter.
  - (i) The medical Officer-in-Charge, W.U.S. Health Centre, University of Delhi.
  - (ii) Professors/Asstt. Directors of Associate Professors or Readers/Senior Research Officers/Assistant Professors of any of the medical college in Delhi or outside Delhi.
  - (iii) Any of the Senior or Junior Hony. Physicians/Surgeons attached to Irwin Hospital, Delhi.
  - (iv) Senior staff Physicians/Surgeons of the C.G.H.S./ E.S.I.
  - (v) Civil Surgeon or District medical officer in India.
- 7) You will be expected to do teaching/research work or any other assignment allotted to you from time to time.

If the said terms and conditions are acceptable to you, you are requested to intimate your acceptance immediately and report for duty to the undersigned.

Yours sincerely,

*M.K. Gill*  
PRINCIPAL

Phone : 276739  
**MATA SUNDRI COLLEGE**  
(University of Delhi)

Mata Sundri Lane,  
New Delhi-110001

Ref. No. MSC/Conf./213/1343

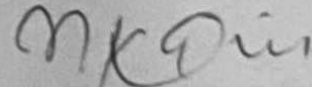
Date 5th Dec '84 198

Dear Miss Rashmi Singh

I am happy to inform you that  
the Governing Body in its meeting held on  
3.12.1984 has been pleased to confirm you in  
your post w.e.f. 27.8.1983.

With best wishes,

Yours sincerely,



DR. (MRS.) M.K. GILL  
PRINCIPAL

Miss Rashmi Singh,  
Department of Commerce,  
Mata Sundri College.