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**MATA SUNDRI COLLEGE FOR WOMEN**

(UNIVERSITY OF DELHI)

MATA SUNDRI LANE, NEW DELHI-110 002

PHONE : 23237291  
FAX : 23236102

Ref. No. : MSC/ADMN. 216/2019 - 2616

Dated : 01/01/2019  
15Ms. Gursharan Kaur,  
KG -II/440, Vikaspuri,  
New Delhi - 18

Dear Madam,

As per the Selection Committee meeting held on 31.12.2018, I am happy to inform you that you have been appointed as Assistant Prof. on adhoc basis in the department of Physical Education w.e.f. 1<sup>st</sup> Jan., 2019, subject to the following terms & conditions :-

1. That you are appointed for a period of 120 days.
2. That you are appointed at the initial pay of Rs. 15,600/= p.m. in the pay band of Rs.15,600 – 39100 plus Grade pay of Rs. 6,000/= and usual allowances as are admissible under the rules of Delhi University.
3. That your appointment is subject to approval by College Governing Body.
4. That you will strictly abide by the rules of Delhi University.
5. That no notice will be served upon you on the expiry of your specified terms unless and otherwise informed.
6. You are expected to do teaching and any other related work assigned to you by the undersigned.
7. That your adhoc services can be terminated even earlier from the specified date if your work and conduct is not found satisfactory.
8. 15 days Notice is required for termination of the appointment by either side.

If the said terms and conditions are acceptable to you, then you are advised to report for duty immediately.

*Gursharan Kaur*  
Principal

Copy to : (i) S.O.(accounts)/Bursar for information and N/A  
(ii) Dealing Assistant