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MATA SUNDRI COLLEGE FOR WOMEN

(UNIVERSITY OF DELHI)
MATA SUNDRI LANE, NEW DELHI-110 002

PHONE : 23237291
FAX : 23236102



Dated : 20/07/2019

Ref. No. : MSC/ADMN/21.6/2019-1223

Dr. Swaran Jit Kaur,
H.No. 75-76, Pocket No. 19,
Sec-24, Rohini,
New Delhi -110085

Dear Madam,

On the recommendation of the selection committee meeting held on 18th July 2019 in the Principal's office, I am happy to inform you that, you have been appointed as Asst. Professor on Adhoc Basis in the Department of Punjabi, with effect from your date of joining, subject to the following terms and conditions:-

1. That you are appointed for 120 days from date of joining or till the selection committee meets whichever is earlier.
2. That you are appointed at the Basic pay of Rs.57700/- p.m. in the pay level 10 as per seventh pay commission admissible under the rules of Delhi University.
3. That your appointment is subject to the approval of the College Governing Body.
4. That you will be governed by the rules of Delhi University as amended from time to time.
5. That no notice will be served upon you on the expiry of your specified terms unless and otherwise informed.
6. That you are expected to do the teaching and any other related work assigned to you by the undersigned.
7. That your Adhoc services can be terminated even earlier from the specified date if your work and conduct is not found to be satisfactory.
8. 15 days notice is required for termination of this appointment by either side.

If the said terms and conditions are acceptable to you, then you are advised to report for duty immediately.

Yours sincerely,

Swaran Jit Kaur
PRINCIPAL

Copy to S.O.(Accounts)/ Bursar, for n/a
Dealing Assistant