



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

Ref No. MSC/IQAC/SSR-CR6/6.3.2

Average percentage of teachers provided with financial support to attend conferences/workshop and towards membership fee of professional bodies during the last five years

**Prof. Harpreet Kaur**



**550TH PARKASH PURB OF SRI GURU NANAK DEV JI.**

*Dr. Sudhir Batish*  
PCS-1

*Coordinator,  
Management Committee  
Dera Baba Nanak Utsav,  
Distt. Gurdaspur.  
Mobile: +91 9216221199,  
E-mail: pscb550@gmail.com*

**Dated: 5.10.2019**

**Subject:** Invitation to participate in Seminar in Dera Baba Nanak Utsav being held in relation to 550<sup>th</sup> Parkash Purb of Guru Nanak Dev Ji.

**Respected Harpreet Kaur**

This is to inform you that Punjab Government has decided to organise Dera Baba Nanak Utsav to celebrate 550<sup>th</sup> Parkash Purb of Guru Nanak Dev Ji from 8<sup>th</sup> to 11th November, 2019 at Dera Baba Nanak District Gurdaspur in Punjab.

You have already been contacted by Dr. Manmohan, Member General Council, Sahitya Akademi & Co-ordinator for Seminar (82839-48811, [mmsingh\\_63@rediff.com](mailto:mmsingh_63@rediff.com)) in this regard and obtained your confirmation for participation.

However, you are hereby extended a formal invitation on behalf of the Committee, constituted for the purpose by the Govt of Punjab, to participate in this mega event.

You are requested to kindly make it convenient to participate in Seminar on the Topic "Guru Nanak Da Punjabi Sahitya vich Bimb (Reflection)" on 09-Nov-2019 between 1400 to 1600 hrs in Main Auditorium (Hall-II ) at Dera Baba Nanak. Management Committee of the Utsav is to bring out a book on the various topics/paper to be covered during the course of 4 day Seminar. You are, therefore, requested to send your subject matter to us through email at [pscb550@gmail.com](mailto:pscb550@gmail.com). If you have already sent the material, you need not to send it again.

You are also requested to confirm your participation and send your travel plan so that necessary arrangement for your journey onward to Dera Baba Nanak and stay can be planned accordingly. For any query, please feel free to speak to Mr. Amanpreet Singh Brar, Mobile No 98148-04849 .

A suitable remuneration for your participation along with the actual expenses for the travelling incurred by you would be paid.

An early response in this regard would be highly appreciated.

With regards.

Yours sincerely,  
  
(Dr. Sudhir Batish)



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**Dr. Pooja Jaggi**

**UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110002**

**17 OCT 2019**  
Date: October, 2019

**F. No.6-280/2018(TG)**  
The Under Secretary (FD-II)  
University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi-110 002

**Subject:** Release of Grants-in-aid to Principal, Mata Sundari College for Women, Mata Sundari Lane, New Delhi-110 002 for the year 2019-2020 under Travel Grant Scheme (Plan).

**Sir/Madam,**

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.72,754/- (Rupees Seventy two thousand seven hundred fifty four only) as Travel grant re-imbursment to The Principal, Mata Sundari College for Women, Mata Sundari Lane, New Delhi-110 002 in respect of Dr. Pooja Jaggi, Assistant Professor, Department of Psychology to visit Addu City from 11th-12th June, 2018 for the 2019-2020 (Plan) expenditure incurred during 2019-2020.

Name of the Item	Head of Account	Grant now being sanctioned	Grant already sanctioned	Total grant
Re-imbursment of travel grant	3(A) 19 (V) 31	72,754/-	-	72,754/-

- The sanctioned amount is debitable to 3(A) 19 (V) 31 and is valid for payment during the financial year 2019-2020 only.
- The University/Institution shall ensure that all the payment of approved items to the beneficiary/vendors shall be made only through the Expenditure Advance Transfer (EAT) Module of PFMS.
- The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to The Principal, Mata Sundari College for Women, Mata Sundari Lane, New Delhi-110 002 through Electronic mode as per the following details:
  - Details (Name & Address) of Account Holder - The Principal, Mata Sundari College for Women, Mata Sundari Lane, New Delhi-110 002
  - Account No: 07541000005475
  - Name & address of Bank branch: Punjab & Sind Bank, Mata Sundari College Branch, New Delhi-110 001
  - MICR Code: 110023053
  - IFSC Code: PSIB0000784
  - Type of Account: Saving Bank
- The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed Form submitted by the University/Institution.
- The University / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
- The University / Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.

**Under Secretary**  
UNIVERSITY GRANTS COMMISSION  
Bahadur Shah Zafar Marg  
New Delhi-110 002  
Ministry of Human Resource Development  
Govt. of India



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**The following Teachers have been attended the Conference / Refresher course during the year 2018-19.**

No.	Name	Deptt.	Amount	Account No.
1	Dr. Radhika Menon	B.El.Ed.	550.00	07841000026627
2	Dr. Indu Kumari	Hindi	550.00	07841000007516
3	Dr. Lalita Meena	..	550.00	07841000026625
4	Dr. Sarabjeet Kaur Sran	Psy.	700.00	07841000026643
5	Dr. Rneu Arora	Comm.	600.00	07841000026511
6	Dr. Gursharan Kaur	Music	550.00	07841000026619
7	Dr. Rouble Rani Sharma	Pol. Sc.	800.00	07841000026617
8	Mrs. Praveshika Mishra	English	800.00	07841000026630
9	Mrs. Chetan Kaur	Comm.	800.00	07841000026616
10	Mrs. Shivani Verma	Eco.	800.00	07841000026633
11	Dr. Sapna Dhaliwal	Comm.	800.00	07841000026646
<b>TOTAL</b>			<b>7500.00</b>	

ling Asstt.


S.O.(A/Cs)

Bursar

Principal

  
Section Officer (Accounts)  
Mata Sundri College for Women  
Mata Sundri Lane,  
New Delhi-110002

  
Coordinator  
Internal Quality Assurance Cell  
Mata Sundri College for Women  
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New Delhi-110002

  
Principal  
Mata Sundri College For Women  
University of Delhi