



**Mata Sundri College for Women  
(University of Delhi)  
Mata Sundri Lane, New Delhi-110002**

**Ph: 23237291**

## **Policy for Differently Abled Students and Staff**

We have the following Policies towards Differently Abled individuals.

### **Enabling Unit**

The Enabling Unit of Mata Sundri College was established in 2010-11 to provide accessible education with equal facilities for differently abled staff and students. The unit should make continuous efforts to make the College barrier free.

There are many types of equipment for differently-abled persons which should be made available to them whenever deemed necessary.

Braille embosser, smart phones, laptop and other devices to facilitate the learning process of differently able students should be made readily available.

### **Infrastructure**

The ramps, rails, trails and lifts in the College premises should be disable friendly in order to ease the mobility of person with disability.

The College campus should have appropriate Braille marking and announcement system in lift for people with disability to comprehend the process.

There should be appropriate Tactile paths for visually impaired that further enhances the comfort of their movement and empowers them to access the College campus on their own.

The dedicated washrooms for differently abled students and staff should be cleaned and maintained regularly.

### **Library**

It is imperative to be sensitive towards the special needs of a differently abled person in regards to reading and acquiring knowledge. Library's dedicated section for visually impaired people - The Hellen Keller Unit should be fully functional and upgraded regularly. Presently the Hellen Keller Unit for Visually impaired users which comprises of:



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- Braille Material
- Audio CDs
- Circulation of braille material and audio CDs
- Two separate computer systems are installed with **JAWS** software and headphones for the students in the Library.
- Library provides the membership of “**BRAILLE LIBRARY**” (University of Delhi) to visually impaired students to access all the available resources.
- Library staff has been specially instructed / trained to help the special students wherever required.

Future upgrade of the available software/services/devices should be made whenever deemed necessary.

### **Assistive Technology**

Considering the special need of visually challenged students, College will provide assistive technology to facilitate their learning process.

Recording Room and recording facility also available in the college, the students should be encouraged to avail the same.

Access to softwares like Angel-Pro and DAISY is imperative. Along with this headphones, smartphones and also laptops will be made available for students/staff with disability whenever needed.

### **Financial Assistance**

All possible efforts will be made to give economic assistance to the needy students as per rules. Timely payment of writing fee to the writers is very important in ensuring that they have no problem in arranging for a writer for their class work and examination.

### **Co-curricular activities**

Efforts should be made to increase participation of differently abled students in Cultural and Sports Activities by organizing relevant events.



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Students at College should be sensitized to the special needs of differently abled students and should be encouraged to assist them and make all possible efforts to include them in class discussions, projects, and college activities.

Their active participation in cultural and sport activities should be ensured. A short trip keeping their requirements and interest in mind can be organized. To challenge and encourage students mentally, competitive events should be planned.

**Staff and Students**


It is imperative to be sensitive to the needs of differently abled. Care should be taken that staff and students in their interaction with them should be empathetic and inclusive.

It is everyone's responsibility to provide a conducive environment to acquire knowledge and explore their potential.

Staff should encourage differently abled students to avail the separate provision for Assistance in Admission and Examination.

Students should be made aware about the Student Union of Persons with Disability so that they feel empowered.

Students should be made aware of the recognition and award given to the students with disability so that they can avail the same.

  
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