REPORT ON

PEER MENTORSHIP SESSION ON
Managing Online Teaching-Learning Sessions:
"Getting Started with Google Classroom and Google Meet"

Online education enables the teacher and the students to set their own learning pace, and there's the added flexibility of setting a schedule that fits everyone's agenda. As a result, using an online educational platform allows for a better balance of work and studies. Due to Covid'19 pandemic, education is also facing a big hit.

In light of this, **Cybernauts**, Tech Society of **Department of Computer Science**, Mata Sundri College for Women organised a **Peer Mentorship Session** to provide **hands-on training on how to use the two most robust applications of Google- Classroom and Meet** to the optimum level to its first year students on **Tuesday, November 23, 2021 from 11 AM IST over Google Meet** which was attended by **47 students**. The duration of the session was 2.5 hours.

The session was conducted under the able guidance of **Dr. Kiranjeet Sethi (Teacher In-Charge), Ms Ashema Hasti (Programme Coordinator, Peer Mentoring Programme)** and **Dr Nidhi** (Department Coordinator), by second and third year students of the department. The student mentor **Ms Ananya Jaitly** took the session on laptop version of Google Classroom and Google Meet**,** and **Ms Astha Kuhikar** for took the session on mobile version of Google Classroom and Google Meet.

Ms Darshpreet Kaur, Vice President, Cybernauts Society greeted all faculty members and students in her welcome address.

The sessions focused on the need and role of online teaching and learning tools for conducting online virtual classes. The takeaway from the session included how to join and host a meeting, use the audio/video and present screen option, record a meeting, join and create a class, deal with assignments and grades, work with to-do list, How to post public and private comments, How to manage notifications and customize settings, save and access the uploaded materials using both application (mobile) and web interface.

The session witnessed enthusiastic participation by first year students who asked their queries and got them resolved by the peer mentors. The session concluded with vote of thanks presented by **Ms Pragati Rawat, Member, Cybernauts Society**. The well conduct of the session was appreciated by the department faculty.