## Minutes of IQAC Meeting June 6, 2022

A meeting of the IQAC members with the Principal was held on June 6 2022, in the conference room. Following are the minutes of the meeting

- IQAC coordinator Dr. Lokesh Kumar Gupta welcomed all the members and congratulated everyone for successful submission of the SSR with DVV clarifications. He also stated that the college has to now begin the preparation for the peer team visit.
- 2. Principal informed the members that a Mock Visit by industry experts would be conducted between 20 June 4 July 2022. The members should aim to complete all the documentation work before the above stated dates.
- Members were informed that the data for programs like Peer Mentoring, Research
  Mentoring and Teacher mentoring should be carefully collated by all departments.
   Data of Vocational courses, Placement Cell and Entrepreneurship Cells too should
  be updated.
- 4. Administrative staff was instructed to get their team ready for collating data. They were told to declutter their filing system to avoid any confusion.
- Dr. Lokesh Kumar Gupta urged IQAC members to be careful while collating numerical data to avoid any data variation. Such data should be rechecked and matched with multiple sources.
- It was decided that a subsequent meeting with TICs and Coordinators of Vocational Courses would be scheduled next day to make them aware of the recent developments.

There being no other matter, Dr. Lokesh Gupta thanked the Principal and the members and concluded the meeting.

Internal Quality Assurance

Mata Sundri Collegs to Women माता सुंदरी कॉलेज फोर बूमेन

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