

**MATA SUNDRI COLLEGE FOR WOMEN
UNIVERSITY OF DELHI**

ISO Stage 2 Audit

Report Prepared for - Mata Sundri College For Women, University of Delhi

Date :- 06 Feb 2026 09:00 AM to 07 Feb 2026 02:00 PM

Time:- 9 am to 6:30 pm

Venue:- Conference Hall

Convenor:- Dr. Kavita Singh

Created By: Dr. Kavita Singh

The External audit was conducted as per the planned schedule to review institutional processes, compliance requirements, quality initiatives, and academic activities. The audit commenced with an opening meeting involving top management, the Principal, leadership team, auditors, management representatives, and Heads of Departments. The audit team reviewed previous audit findings, corrective actions, statutory and regulatory compliances, documentation changes, facilities, and work environment. Interactions were conducted with teaching staff, learners, and non-teaching staff to assess process effectiveness. Key areas reviewed included management review records, risk identification, communication processes, learner support systems, internal assessments, examination procedures, committee activities, teaching-learning processes, learning resources, feedback mechanisms, recruitment procedures, admissions, safety measures, data protection, research activities, internships, and placements. The audit concluded with compilation of observations, discussion with concerned teams, and a closing meeting. The audit helped identify strengths, improvement opportunities, and measures for enhancing institutional quality and effectiveness.