

Department Meeting minutes at - 06th August 2024.

Meeting started at 12:20 pm. with 13 members

→ The Agenda that was discussed was all of timings and days for physical mode admission process of 2024 (1st Year). It was decided by the members to attend the same 17th, 18th and 19th August in morning and evening schedules. (details with Moitri mam).

→ Mail came to TIC regarding suggestion on paperless examination and collaboration. The members agree to provide suggestions to Dr. Shashwati to get the document ready by 8th August, 2024.

→ Activities for sem I by 4 members to decide on the academic calendar as discussed in the last meeting. Tentative dates to be finalised after discussion.

Duties allotted are as follows -

1st August, 24 (Saturday) - Morning - 10-1pm Paromita
Moitri
Evening - 1-4pm - Garima
Arneet.

2nd August, 24 (Sunday) - Morning - 10-1 - Moitri
Isleen

Evening - 1-4pm - Paromita

3rd Aug, 24 (Monday) -

Morning - 10-1pm - Shashwati

Evening - 1-4pm - Madhuri mam
Roselin
Sunil sir
Roubie mam

{to be added}